



**Community**  
MENTAL HEALTH  
CLINTON • EATON • INGHAM

**PROGRAM AND PLANNING COMMITTEE**

**Meeting Minutes**

**Monday, October 10<sup>th</sup>, 2022**

**5:30 p.m.**

**812 E. Jolly Rd, Atrium**

**Lansing, MI 48910**

**Join Zoom Meeting**

<https://zoom.us/j/94026869514>

Meeting ID: 940 2686 9514

**Committee Members Present:**

Raul Gonzales

Kay Randolph-Back

Tim Hanna

Joe Brehler

Paul Palmer, South Lansing, Ingham County, MI joined via Zoom at 5:29 pm

**Committee Members Excused:**

Dianne Holman

**Staff Present**

Darby Vermeulen, Sara Lurie, KC Brown

**Other Board Members Present:**

Al Platt

**Public Present:**

None.

**Others Present**

None.

**Call to Order:**

The meeting was called to order by Chairperson Raul Gonzales at 5:30 p.m.

**Previous Meeting Minutes:**

MOVED by Tim Hanna and SUPPORTED by Joe Brehler to approve the meeting minutes of September 12<sup>th</sup>, 2022.

MOTION CARRIED unanimously.

**Adoption of Agenda:**

MOVED by Joe Brehler and SUPPORTED by Paul Palmer to adopt the revised agenda of October 10<sup>th</sup>, 2022.

MOTION CARRIED unanimously.

**Public Comment on Agenda Items:**

None.

**BUSINESS ITEMS:**

**New Revenue Contract: Capital Area Community Services (CACS); Ingham County**

KC Brown presented this grant for Ingham County residents whose households were affected by COVID. CEI will provide services through ITRS for those residents in need of Recovery Center services. Kay asked how it was determined that applicants have been affected by COVID? KC said there is a disclaimer statement reviewed with consumers. She went on to say that she doesn't think there are many people that weren't affected monetarily in some way by COVID. Sara said as a result of opiate settlement dollars, CEI is hoping to work with some of the locales receiving those dollars to provide support for more individuals.

**ACTION:**

**MOVED** by Tim Hanna and **SUPPORTED** by Joe Brehler that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a contract with Capital Area Community Services (CACS) to provide services at The Recovery Center (TRC) for Ingham County residents whose households have been affected by COVID-19 and household income is between 0-250% of the poverty guidelines, with some exceptions up to 300%, for the period of October 1, 2022 to June 30, 2023 and receive \$100,000 for these services.

**MOTION CARRIED** unanimously.

**New Expense Contract: TBD Solutions**

Sara said we received notice from SAMHSA regarding our community project. In that proposal, there were funds set aside to continue to work with TBD Solutions to provide expertise and support for the CSU.

**ACTION:**

**MOVED** by Joe Brehler and **SUPPORTED** by Tim Hanna that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a new contract with TBD Solutions to provide subject matter expertise and support to the implementation of the Crisis Stabilization Unit funded by the SAMHSA Congressionally Directed Spending Grant for the grant period of September 30, 2022 through September 29, 2023 in an amount not to exceed \$49,205.

**MOTION CARRIED** unanimously.

**New Revenue Contract: Substance Abuse and Mental Health Services Administration (SAMHSA) - Congressionally Directed Spending (CDS) Grant**

Sara Lurie presented the revenue item for community spending through SAMHSA. Most of the funds are meant to cover the start-up funds of staffing, furniture, supplies, and lease costs for the new CSU. Sara said CEI asked if funds can be carried over into next year, and they can. We hope to be in a position towards the end of FY23 to post positions. Al asked if we know when the State will come out with certification regulations? Sara said adult regulations should be out towards the end of FY23. We should see the requirements a bit earlier than this. The children's requirements are currently being delayed because they are more complicated.

**ACTION:**

**MOVED** by Joe Brehler and **SUPPORTED** by Tim Hanna that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to accept Substance Abuse Mental Health Administration Congressionally Directed Spending grant award funds for the budget period of September 30, 2022 through September 29, 2023 for a total of \$3,366,000.

**MOTION CARRIED** unanimously.

**Unfinished Business**

**None**

**New Business**

**a. CAC Member Recruitment Planning**

Sara said the P&P agenda has been reviewed at CAC for two months now. The CAC asked Sara to inform the P&P Committee about member recruitment. There are several members who will term-out in March and will have to take a year off before they can reapply, so they are pushing to recruit new members. Avenues to recruit are being discussed, including outreach from case managers to refer consumers to the CAC. Joyce Tunnard said there has been a lot of success with her department attending staff meetings and making staff aware of the CAC and what it does. Recruitment is also happening through the Voices newsletter.

**Public Comment:**

**None.**

The meeting was adjourned at 6:13 p.m. The next regularly scheduled Program and Planning Committee meeting is Monday, November 14<sup>th</sup>, 2022 5:30pm, 812 E. Jolly Rd, Atrium.

**Minutes Submitted by:**

**Darby Vermeulen**

**Finance Administrative Assistant**