



Community

MENTAL HEALTH
CLINTON • EATON • INGHAM

FINANCE COMMITTEE
Meeting Minutes
Wednesday, June 14th, 2023
5:30 p.m.
812 E. Jolly Rd, Atrium
Lansing, MI 48910

Committee Members Present:

Joe Brehler
Kay Randolph-Back
Tim Hanna

Committee Members Absent:

Ryan Sebolt
Dianne Holman

Staff Present:

Darby Vermeulen, Sue Panetta, Sara Lurie, Karla Block, Joanne Holland, John Peiffer, Shana Badgley

Public Present:

None

Other Board Members Present:

Dwight Washington

Call to Order:

The meeting was called to order by Chairperson Joe Brehler at 5:32 p.m.

Previous Meeting Minutes:

MOVED by Tim Hanna and SUPPORTED by Kay Randolph-Back to approve the meeting minutes of May 10th, 2023.

MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Kay Randolph-Back and SUPPORTED by Tim Hanna to adopt the revised agenda of June 14th, 2023.

MOTION CARRIED unanimously.

Public Comment on Agenda Items:

None.

BUSINESS ITEMS:

New Expense Contract: Xact Excavating, LLC

John Peiffer presented this item for replacing half of the 812 Jolly Rd parking lot. Several core samples were taken to determine the status of the subbase, and it was determined to be a lot of sand. John said few inches of sand will be removed and gravel will be added. Joe asked if we will re-bid out next year? John confirmed that he would. John went on to say that Ingham County is providing CEI employees 40 spots while the parking lot is being completed.

Dwight Washington asked about water runoff? John said this all drains into the retention pond on the West side of the parking lot.

ACTION:

MOVED by Tim Hanna and SUPPORTED by Kay Randolph-Back that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into an expense contract with Xact Excavating LLC., 22105 T Drive North Olivet, Michigan 49076, for this asphalt project in the amount of \$248,852.00, to replace the South half of the parking lot area with new asphalt at 812 East Jolly Road Lansing, Michigan.

MOTION CARRIED unanimously.

Expense Contract Renewals

MOVED by Tim Hanna and SUPPORTED by Kay Randolph-Back that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following expense contract renewals based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

Expense Contract Renewal: Service Express

With this contract renewal, CMHA-CEI will pay Service Express \$45,096.24 for the period of July 1, 2023 through June 30, 2024.

Expense Contract Renewal: Dell Inc.

Under this contract renewal, CMHA-CEI will pay Dell Inc. \$183,038.90 for the period of June 1, 2023 through May 31, 2026 at \$61,012.97 per year for the Microsoft Software Assurance license and maintenance contract

MOTION CARRIED unanimously.

Expense Contract Amendment: Indian Trails Camp DBA IKUS Life Enrichment Services

Karla Block presented this amendment for Indian Trails Camp.

ACTION:

MOVED by Tim Hanna and SUPPORTED by Kay Randolph-Back that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to amend the contract with Indian Trails Camp Endowment Foundation to purchase Respite Services for the retroactive period of June 1, 2023 through September 30, 2023 and pay per the amended rate schedule below.

Rate Schedule:

Service Description	Modifier	Unit	Rate
H0045 Level 1 6 Day Camp Respite care services in out-of- home setting	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$145.83 Max total session cost of \$875
H0045 Level 2 6 Day Camp Respite care services in out-of- home setting	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$208.33 Max total session cost of \$1250
H0045 Level 3 6 Day Camp	UN – 2 consumers served UP – 3 consumers served	Per Diem	\$291.67

Respite care services in out-of-home setting	UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served		Max total session cost of \$1750
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Families may choose to utilize their respite authorization to pay a portion of camp costs. Payment from CMHA-CEI to the camp will be the rate less any amount paid to the camp by the family or scholarship funds.

MOTION CARRIED unanimously.

Expense Contracts

MOVED by Tim Hanna and SUPPORTED by Kay Randolph-Back that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following expense contracts based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

Expense Contract Renewal (Rate Change): HealthSource of Saginaw

Shana Badgley presented this rate increase to \$1,000 for inpatient hospital services for the period of October 1, 2022 through September 30, 2023.

Code	Service	Unit	Rate
0100	Inpatient-Adults (all Inclusive)	Per Diem	\$1,000

Expense Contract Amendment: McLaren Health Care Corporation

Shana Badgley presented this item to add two locations to McLaren’s roster. Kay asked about availability of inpatient beds? Shana said there are always folks waiting for beds and there are not enough inpatient beds in our community for the people in need. There are 26 hospitals on CEI’s roster. Shana said that Sparrow was able to secure more doctor time, which equates to more beds available. CEI will purchase hospital services at the rates indicated below for the period of May 1, 2023 through September 30, 2023.

CPT Code	Service	Rate
0100	Inpatient Care: Adult (All Inclusive)	\$978.50

MOTION CARRIED unanimously.

Acceptance of Budget Principles and Budget Development Calendar for Fiscal Year 2023/2024

Sue Panetta presented these documents to the committee. There has been no changes to the budget principles since last year.

Kay asked “Where in the development of the budget does the annual needs assessment fit?” Sara says the assessment is done yearly, and last year we started incorporating the priority needs and added them to the budget presentation. She went on to say the Altarum data provides numbers regarding unmet need. Kay then asked where money from commercial insurers would fit into the budget? Sara said if we are billing commercial health plans, we don’t receive the PPS-1 rate, and receiving that rate is more advantageous to CEI. She went on to say we don’t know how the State will continue to evolve this over time.

Sue noted that the State has said we will have rates by the end of August, which is much later than usual. This means we won’t have revenue numbers until late in the fiscal year, which is unfortunate because it is a Union negotiation year.

ACTION:

MOVED by Tim Hanna and **SUPPORTED** by Kay Randolph-Back that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to accept the Budget Principles and Budget Development Calendar for Fiscal Year 2023/2024.

MOTION CARRIED unanimously.

Medicaid Revenue Update

Sue said she doesn’t believe the numbers provided here are accurate. She will send the Board the revised numbers once she has confirmed.

Unfinished Business:

None

New Business

None

Public Comment:

None

Adjournment:

The meeting was adjourned at 6:28 p.m. The next regularly scheduled Finance Committee meeting is July 12th, 2023 at 5:30 p.m., 812 E. Jolly Rd, Atrium.

Minutes Submitted by:

Darby Vermeulen

Finance Administrative Assistant