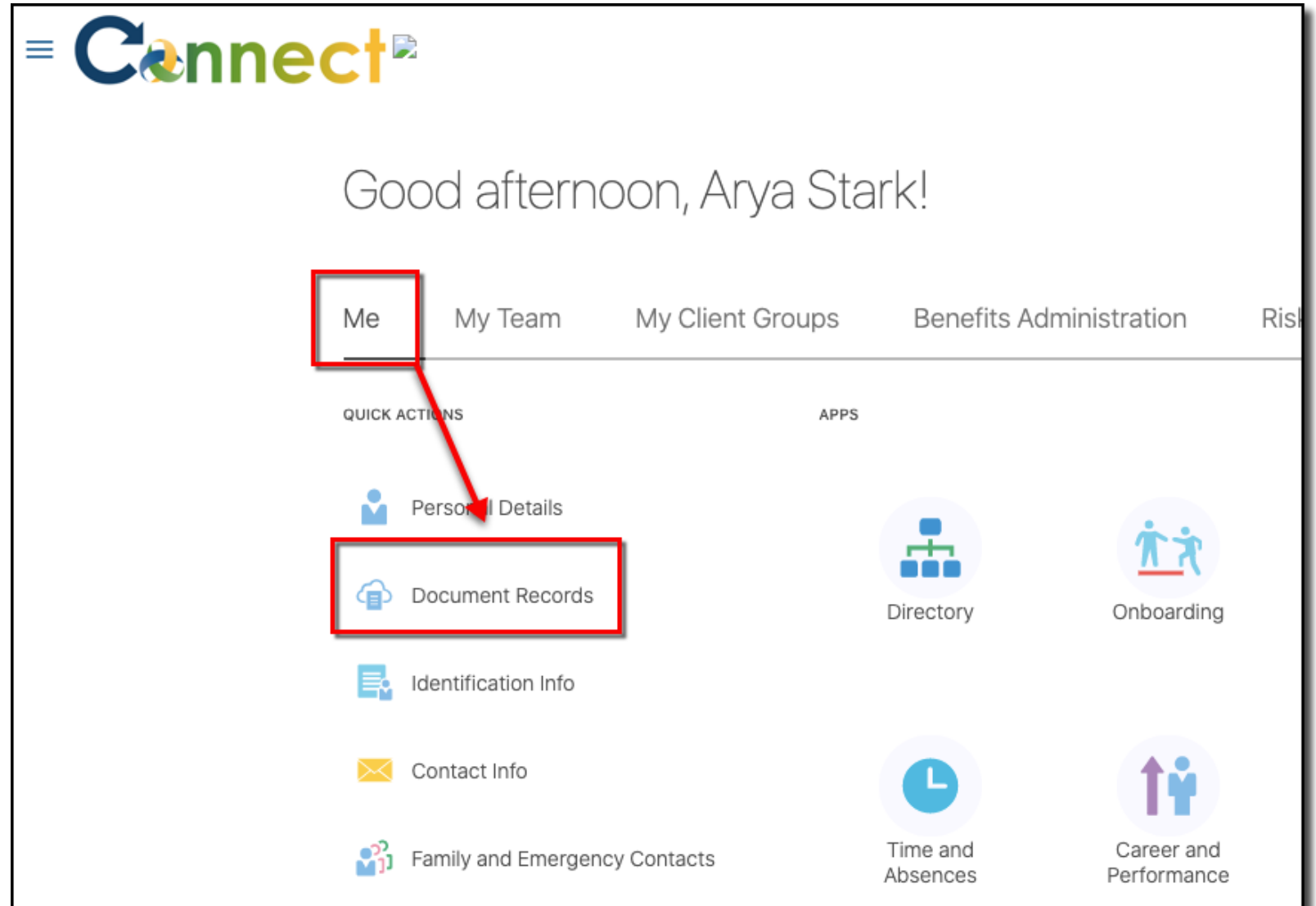


Use the **Document Records** function to upload, store, and view your HR related supporting documents.

1. Select **Me** to display your employee functions.
2. Click **Document Records**.



- Click the **X** to remove the 'Expired' filter.

Document Records

Document Records
+ Add

Search by type, name, or numl
Show Filters
Excluded
Payroll
Expired

Sort By
Last Updated - Descendi

Document Type Proof of external coverage	Name HSA Election form 2022	
Category Benefits	Last Updated Date 11/2/21	
Document Type Credential Verification	Name Not valid file	
Category Credentials	Last Updated Date 5/27/21	

4. Locate your **1095-C** form in the list of document records.

Note: You can use the Search by field or additional filters if you don't see the 1095-C in your list.

5. Click the '**View More Details**' icon to drill into the document details.

Document Records

Document Records

+ Add

Search by type, name, or numl

Show Filters

Excluded

Payroll X

Sort By Last Updated - Descendi

Document Type 1095-C Category Benefits	Name 2022-03-02 1095-C Last Updated Date 3/2/22	⌵ ⌵
Document Type Proof of external coverage Category Benefits	Name HSA Election form 2022 Last Updated Date 11/2/21	⌵ ⌵
Document Type Credential Verification Category Credentials	Name Not valid file Last Updated Date 5/27/21	⌵ ⌵

6. Click the **Download** icon to download your 1095c form.

Document Details

Note: Please be aware of a minor naming discrepancy that exists between the document descriptions in the **Reference Info** field below and the **Document Type** field to the right. In some cases, the descriptions do not match. The table below illustrates what you will see as you view the document details on this page.

Reference Info	Document Type
Gain/Loss of Coverage	Domestic Partner Affidavit
Domestic Partner OEI	Domestic Partner Certificate
Divorce	Proof of Other Coverage
Cafeteria Plan HSA	Proof of External Coverage
Evidence of Insurability	Proof of Good Health

Document Type
1095-C

Category
Benefits

Country
United States

Subcategory
Enrollment/Change/Termination

Description
Employee 1095-C

Name
2022-03-02 1095-C

Publish Date
3/2/22

From Date
1/1/21

To Date
12/31/21

Context Value

Attachments

Preview US_1095c_2021.pdf

 US_1095c_2021.pdf (15.79 KB) 

By FUSION_APPS_HCM_ESS_APP
ID on 3/2/22

7. Click to open the **1095c attachment**.

Note: Downloaded attachments might be accessed differently from different web browsers.

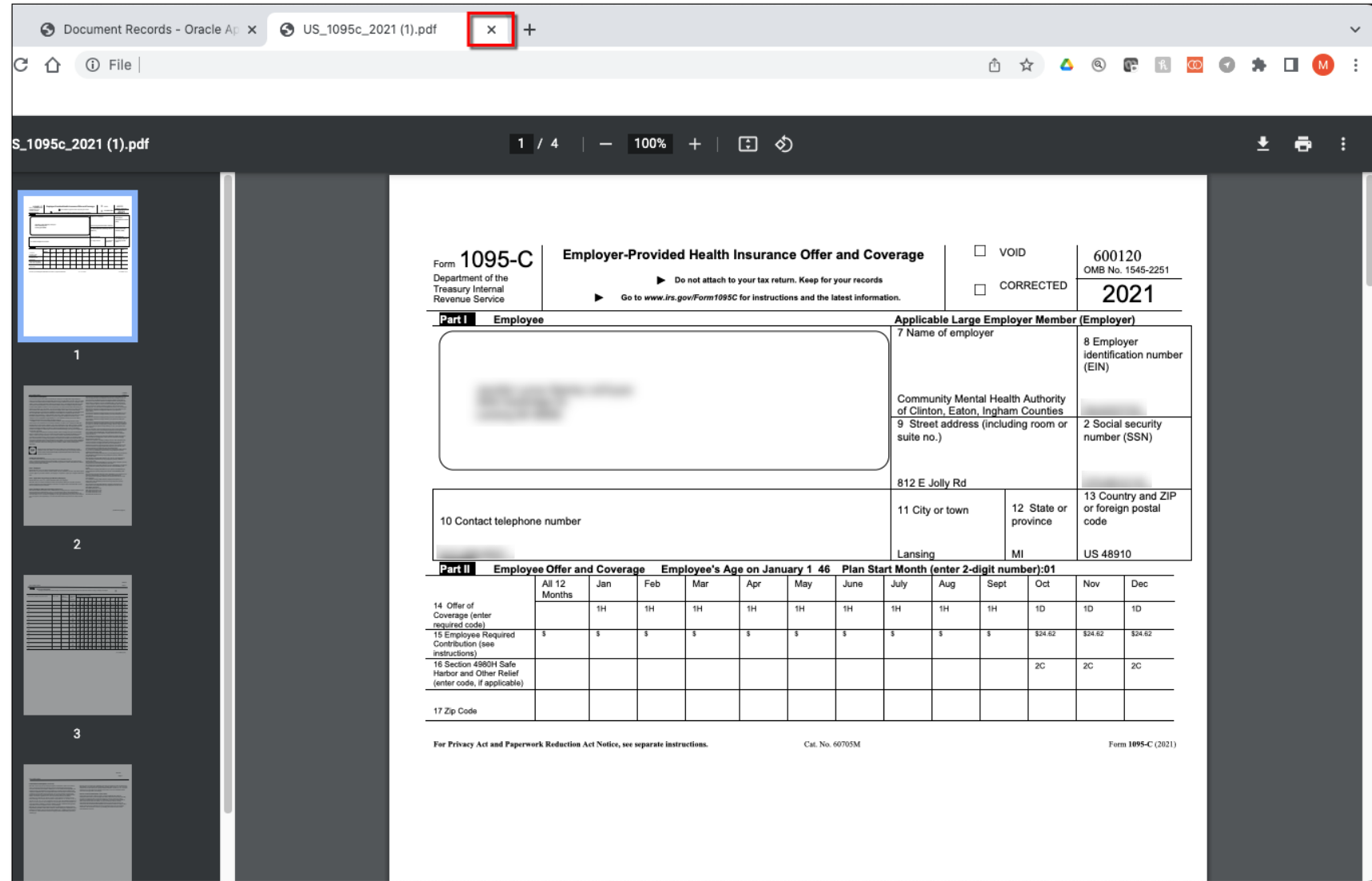
	Publish Date 3/2/22	To Date 12/31/21
	Context Value	
	Attachments	
Preview US_1095c_2021.pdf		
 US_1095c_2021....pdf ^		

8. View your **1095-C** form.

Note: You can save or print the 1095-C form as desired.

9. When finished, click the 'X' to close the browser window.

End of Procedure



Document Records - Oracle A: x US_1095c_2021 (1).pdf x +

S_1095c_2021 (1).pdf 1 / 4 100% +

Form 1095-C **Employer-Provided Health Insurance Offer and Coverage** ☐ VOID ☐ CORRECTED 600120 OMB No. 1545-2251 **2021**

Department of the Treasury Internal Revenue Service Do not attach to your tax return. Keep for your records. Go to www.irs.gov/Form1095C for instructions and the latest information.

Part I Employee **Applicable Large Employer Member (Employer)**

7 Name of employer 8 Employer identification number (EIN)

Community Mental Health Authority of Clinton, Eaton, Ingham Counties 9 Street address (including room or suite no.) 2 Social security number (SSN)

812 E Jolly Rd 10 Contact telephone number 11 City or town 12 State or province 13 Country and ZIP or foreign postal code

Lansing MI US 48910

Part II Employee Offer and Coverage **Employee's Age on January 1 46** **Plan Start Month (enter 2-digit number):01**

	All 12 Months	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
14 Offer of Coverage (enter required code)	1H	1H	1H	1H	1H	1H	1H	1H	1H	1H	1D	1D	1D
15 Employee Required Contribution (see instructions)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$24.62	\$24.62	\$24.62
16 Section 4980H Safe Harbor and Other Relief (enter code, if applicable)											2C	2C	2C
17 Zip Code													

For Privacy Act and Paperwork Reduction Act Notice, see separate instructions. Cat. No. 60705M Form 1095-C (2021)