



Greetings from the Training Unit,

Training dates and registration links for October & November 2025 are included below.

INFO FOR COMPLETING CPR & FIRST AID:

First Aid must be completed online, before the date you sign up for the CPR Skills Demo class.

To access the First Aid videos and online quiz please [CLICK HERE](#)

OR copy & paste this link into your web browser or email it to staff:

<https://www.proprofs.com/quiz-school/ugc/story.php?title=cmhacei-first-aidz1>

The PASSWORD is: 23QEdF

- If you are a manager and are signing staff up for CPR/FA, YOU are responsible for giving staff the link and password above, so they can watch the First Aid videos & take the online quiz before the date they're scheduled for the CPR Skills Demo class.
- Staff are required to bring proof of their Certificate of Completion of First Aid with them on the day they are signed-up to attend CPR Skills Demo. A picture or screenshot on their cellphone or a printed certificate are both acceptable.

SELF DETERMINED/RESPITE STAFF:

If you only need First Aid Certification please use the link & password above for First Aid completion online.

Working with People:

***This is a 2-day training. The class time for both days is 9:00a - 3:30p.**

****There is NO registration, this is a first come, first serve in-person training.**

- 10/23/25 & 10/24/25
- 11/20/25 & 11/21/25

Recipient Rights Orientation (RRO) Zoom Links:

***For questions regarding the Recipient Rights Orientation Zoom trainings please email Lynn McLaughlin: mclaughl@ceicmh.org**

10/21/25 9:00a - 11:00a [CLICK HERE](#)

11/5/25 1:00p - 3:00p [CLICK HERE](#)

11/18/25 9:00a - 11:00a [CLICK HERE](#)

12/3/25 1:00p - 3:00p [CLICK HERE](#)

12/16/25 9:00a - 11:00a [CLICK HERE](#)

***EXTENDED* Basic Health & Medication Class:**

This class will provide a slower-paced, supportive learning environment to ensure all participants grasp the essential concepts. This class will be limited to 6 spots and is designed for staff who need to retake Basic Health & Meds and/or for staff who are English Language Learners (ELL). Manager approval is required prior to signing up.

***Class is scheduled from 9:00am - 3:00pm**

OCTOBER:

10/9/25 [CLICK HERE](#)

NOVEMBER:

11/6/25 [CLICK HERE](#)

CPR SKILLS DEMO:

Classes are scheduled for 90 minutes

OCTOBER:

10/7/25 9a [CLICK HERE](#)

10/7/25 11a [CLICK HERE](#)

10/8/25 9a [CLICK HERE](#)

10/8/25 11a [CLICK HERE](#)

10/13/25 9a [CLICK HERE](#)

10/13/25 11a [CLICK HERE](#)

10/14/25 9a [CLICK HERE](#)

10/14/25 11a [CLICK HERE](#)

10/21/25 9a [CLICK HERE](#)

10/21/25 11a [CLICK HERE](#)

10/22/25 9a [CLICK HERE](#)

10/23/25 9a [CLICK HERE](#)

10/28/25 9a [CLICK HERE](#)

10/28/25 11a [CLICK HERE](#)

10/29/25 9a [CLICK HERE](#)

10/29/25 11a [CLICK HERE](#)

10/30/25 9a [CLICK HERE](#)

10/30/25 11a [CLICK HERE](#)

NOVEMBER:

11/3/25 9a [CLICK HERE](#)

11/3/25 11a [CLICK HERE](#)

11/4/25 9a [CLICK HERE](#)

11/4/25 11a [CLICK HERE](#)

11/5/25 12p [CLICK HERE](#)

11/10/25 9a [CLICK HERE](#)

11/10/25 11a [CLICK HERE](#)

11/13/25 9a [CLICK HERE](#)

11/13/25 11a [CLICK HERE](#)

11/17/25 9a [CLICK HERE](#)

11/17/25 11a [CLICK HERE](#)

11/18/25 9a [CLICK HERE](#)

11/18/25 11a [CLICK HERE](#)

11/20/25 9a [CLICK HERE](#)

11/20/25 11a [CLICK HERE](#)

11/24/25 9a [CLICK HERE](#)

11/24/25 11a [CLICK HERE](#)

INSULIN & FINGERSTICK GLUCOMETER TRAINING:

Classes are scheduled for one hour

OCTOBER:

10/13/25 12:30p [CLICK HERE](#)

10/21/25 12:30p [CLICK HERE](#)

10/23/25 10:30a [CLICK HERE](#)

10/28/25 12:30p [CLICK HERE](#)

NOVEMBER:

11/3/25 12:30p [CLICK HERE](#)

11/10/25 12:30p [CLICK HERE](#)

11/13/25 12:30p [CLICK HERE](#)

11/17/25 12:30p [CLICK HERE](#)

11/20/25 12:30p [CLICK HERE](#)

BASIC HEALTH & MEDS:

Classes are scheduled from 9:00a - 2:00pm

OCTOBER:

10/8/25 [CLICK HERE](#)
10/14/25 [CLICK HERE](#)
10/15/25 [CLICK HERE](#)
10/21/25 [CLICK HERE](#)
10/22/25 [CLICK HERE](#)
10/29/25 [CLICK HERE](#)
10/30/25 [CLICK HERE](#)

NOVEMBER:

11/4/25 [CLICK HERE](#)
11/6/25 [CLICK HERE](#)
11/12/25 [CLICK HERE](#)
11/13/25 [CLICK HERE](#)
11/18/25 [CLICK HERE](#)
11/25/25 [CLICK HERE](#)

MED REFRESHER:

Classes are scheduled as DROP-IN between 9:00am - 1:00pm. Registration is required

OCTOBER:

10/10/25 [CLICK HERE](#)
10/16/25 [CLICK HERE](#)
10/24/25 [CLICK HERE](#)
10/31/25 [CLICK HERE](#)

NOVEMBER:

11/7/25 [CLICK HERE](#)
11/14/25 [CLICK HERE](#)
11/21/25 [CLICK HERE](#)

TRANSFER TECHNIQUES:

***Class is scheduled for 2 hours:**

11/19/25 9:00a - 11:00a [CLICK HERE](#)

The Training Unit will be closed:

- **11/11/25**
- **11/27/25**
- **11/28/25**

TRAINING UNIT CONTACT INFO:

Training Unit Secretary: Jennifer Wrather

PHONE: 517-323-9610 extension: **2353**

EMAIL: wrather@ceicmh.org

Training Unit E-FAX # (517) 237-7330

Training Unit Alternate FAX: 517-327-0396

Training Unit Coordinator: Bridget Doyle

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PHONE: (517) 323-9610 ext.: **2339**

Training Unit RN Instructor: Kathryn Higgins RN, BSN

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Training Unit RN Instructor: Deneen Gallagher, RN, BSN

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Bridget Doyle | LMSW

Training Unit Coordinator

Phone: 517-323-9610 x 2339

Community Mental Health Authority of Clinton, Eaton, Ingham Counties

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