



Finance Committee Members:
Tim Hanna, Chairperson
Paula Yensen, Vice Chairperson
Jeanne Pearl-Wright
Dwight Washington
Ryan Sebolt

FINANCE COMMITTEE AGENDA

Wednesday, November 12th, 2025

5:30 p.m.

812 E. Jolly Rd, G11-C

Lansing, MI 48910

Join Zoom Meeting

<https://zoom.us/j/98547470124>

Meeting ID: 985 4747 0124

*Action Items

1. Call to Order
2. Previous Meeting Minutes – October 8th, 2025
3. Adoption of Agenda
4. Public Comment on Agenda Items

BUSINESS ITEMS:

- *5. New Expense Contract: Equine Learning Center – Gwenda Summers
- *6. New Expense Contract: Charmeka Newton, Psychologist LP – Drew Kersjes
- *7. New Expense Contract: Heaven’s Angels Residential Services – Drew Kersjes
- *8. New Expense Contract: Kathy Prouty - Patient Relaxation LLC – Drew Kersjes
- *9. Expense Contract Renewal: AT&T – Joanne Holland
- *10. New Expense Lease Contract: 585 Jewett Road, Mason – John Peiffer
- *11. FY26 Dues: Community Mental Health Association of Michigan – Sara Lurie

If you need accommodations in order to fully participate in this meeting, please call 517-346-8238. If, however, you are deaf/hard of hearing or deaf/blind, please call Michigan Relay Center, TTY/Voice by dialing 711 or 844-578-6563 and ask them to forward your message to the above number. Requests must be made no later than 48 hours prior to the meeting. This meeting is open to all members of the public under Michigan’s Open Meetings Act.

- *12. Expense Contract Amendment: Lansing Senior Partners, LLC DBA Brightwell Behavioral Health – Shana Badgley**
- 13. Unfinished Business**
 - a. Crisis Stabilization Unit Update**
- 14. New Business**
- 15. Public Comment**
- 16. Adjournment**



Community

MENTAL HEALTH
CLINTON • EATON • INGHAM

FINANCE COMMITTEE

Meeting Minutes

Wednesday, October 8th, 2025

5:30 p.m.

812 E. Jolly Rd, G11-C

Lansing, MI 48910

Join Zoom Meeting

<https://zoom.us/j/98547470124>

Meeting ID: 985 4747 0124

Committee Members Present:

Jeanne Pearl-Wright

Raul Gonzales

Dwight Washington

Paula Yensen

Committee Members Excused:

Ryan Sebolt

Tim Hanna

Staff Present

Darby Vermeulen, Joanne Holland, Gwenda Summers, Elise Magen, Morgan McKittrick, Jana Baylis

Other Board Members Present:

None

Public Present:

None

Finance Committee Meeting
October 8th, 2025

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

Others Present:

None

Call to Order:

The meeting was called to order by Vice Chairperson Paula Yensen at 5:34 p.m. It was noted there was no quorum at the start of the meeting.

Previous Meeting Minutes:

MOVED by Jeanne Pearl-Wright and SUPPORTED by Dwight Washington to approve the Finance Committee meeting minutes of September 10th, 2025.

MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Dwight Washington and SUPPORTED by Raul Gonzales to adopt the agenda of October 8th, 2025.

MOTION CARRIED unanimously.

Public Comment on Agenda Items:

None

BUSINESS ITEMS:

Expense Contract Renewal: RLDatx Policystat

Elise Magen presented the software renewal for where our policies are held. The contract has been increased by 5% from last year, and this increase will continue for the next two years.

ACTION:

MOVED by Jeanne Pearl-Wright and SUPPORTED by Dwight Washington that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to renew the contract with RLDatx Policystat for the period of October 1, 2025 through September 30, 2028 for a total of \$68,338.88.

MOTION CARRIED unanimously.

Expense Contract Renewals

MOVED by Jeanne Pearl-Wright and SUPPORTED by Raul Gonzales that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following expense contract renewals based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

Expense Contract Renewal: Insight - M365 Licensing

Joanne Holland presented this item for the new Microsoft 365 product. This is for email, network shares, switching to Microsoft Office in the Cloud, etc. The licensing is very pricy. The licensing for current Microsoft products is ending very soon. Joanne said the biggest change is the optics of the email, but the functioning is all the same. IS has put together an FAQ document for staff. With this renewal, CMHA-CEI purchase M365 licenses through our licensing partner Insight. This will cover FY2026, FY2027, & FY2028 for the cost of \$379,061.10 each year.

Expense Contract Renewal: Insight, VMWare Reseller

Joanne Holland presented this renewal for CEI's virtual environment. When we host someone virtually and the server crashes, it allows them to be moved to a different server so they can keep working. This is a standard renewal; however, the price increase was significant this year. We negotiated it down a bit, but we will be looking at less expensive options next year. CMHA-CEI will enter into contract renewal with Insight for VMware license subscription beginning September 27th, 2025 through September 26th, 2026 and pay \$183,849.60 for that subscription.

MOTION CARRIED unanimously.

Expense Contract Renewal: Piper & Gold Public Relations, LLC

Sara Lurie presented this renewal. This year, the firm will prepare a quarterly press release, continued branding activities, planning and implementing the open house of

the CSU, and providing CEI some training on crisis communication. This is an area of expertise for P&G, and we aren't sure we will need crisis communication, but it's good to be prepared.

ACTION:

MOVED by Jeanne Pearl-Wright and **SUPPORTED** by Dwight Washington that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to renew our contract with Piper & Gold Public Relations, LLC to provide public relations, branding services, and support for the Grand Opening related to the new Crisis Stabilization Center from October 1, 2025 through September 30, 2026 in the amount of \$80,000.

MOTION CARRIED unanimously.

Expense Contract Renewals

MOVED by Raul Gonzales and **SUPPORTED** by Jeanne Pearl-Wright that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following expense contract renewals based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

Expense Contract Renewal: VSP 2026-2027 Plan Years

Sue said there are no changes to this renewal. CMHA-CEI will enter into contract renewal with VSP to purchase employee vision benefits from VSP for the period of January 1, 2025 to December 31, 2027 and pay fees per the rate schedule below.

VISION	VSP
SINGLE	4.73 /MO
DOUBLE (2 Persons)	9.45 /MO
FAMILY (More than 2 persons)	15.10 /MO

Expense Contract Renewal: BCBSM Medicare Advantage Plan 2026 Plan Year

There was quite a significant increase on this renewal. We negotiated a better price, but it is still a big increase. Jana noted that the Local 459 Union members do receive a stipend from the Union for retiree healthcare. With this renewal, CMHA-CEI will enter into contract renewal with Blue Cross Blue Shield of Michigan to purchase retiree health benefits from Blue Cross Blue Shield of Michigan for the period of January 1, 2026 to December 31, 2026 and pay the flat fee listed below.

\$406.35 Per Member, Per Month

Medicare PLUS BlueSM PPO		
 Blue Cross Blue Shield of Michigan is a nonprofit corporation and independent licensee of the Blue Cross and Blue Shield Association.		
Community Mental Health Authority of Clinton, Eaton, Ingham Counties		
2026 MAPD PPO		
Quote Date	9/9/2025	
Coverage Effective Date	1/1/2026	
Coverage End Date	12/31/2026	
Coverage Length (Months)	12	
Plan Type	MAPD	
Estimated Membership	43	
Option Number	0	
Option Description	Alternate 1	
NASCO Group Number		
NASCO Division		
Group Number(s)		
Group Suffix(es)		
MEDICARE ADVANTAGE GROUP RATES		
	2026 Medical (MA) Rate PMPM	\$81.25
	2026 Pharmacy (PD) Rate PMPM	\$325.10
	2026 Total MAPD Rate PMPM	\$406.35
Notes and Conditions		

Expense Contract Renewal: Kapnick 2026 Plan Year

Sue Panetta presented this item for the administrator of CEI's Flexible Spending Account. With this renewal, CMHA-CEI will enter into contract renewal with Kapnick to purchase FSA, LPFSA, and Dependent Care benefits and administration from Kapnick for the period of January 1, 2026 to December 31, 2026 and pay fees per the rate schedule below.

SCHEDULE A

ADMINISTRATIVE SERVICE CHARGES

- a) Initial Set-Up Fee: \$300.00
- b) Administrative Fee: \$5.00 per participant (based upon the number of employees participating in the plan as of the start of the plan year).
- c) Annual Re-Enrollment Fee: \$250
- d) The amount of any taxes, or other charges or fees connected therewith, assessed against Kapnick with respect to any benefit payments made by Kapnick under the Plan, the Agreement, and this Schedule will be billed to the Employer.
- e) Special fees charged at the time of a Plan change for the revision and updating of the Plan document and the revision and reprinting of the employee brochure. Such fees will be based on the actual time spent and expense incurred in processing the change at the consulting rate of \$150.00 per hour.
- f) Fees for special reports or documentation requested by the Employer over and above the standard reports provided by this Schedule and listed in Section 6 at the normal consulting rate of \$150.00 per hour.

Expense Renewal Contract: Gallagher Benefit Services, Inc. – Healthcare and Benefits Consulting Services

Sue Panetta noted that we are a very high utilization organization, and Gallagher is great at helping negotiate bids and rates for CEI.

CMHA-CEI will renew the existing contract with Gallagher Benefit Services, Inc., to purchase healthcare and benefits consulting services and pay up to \$109,000 per year for the period of January 1, 2026 – December 31, 2026.

Expense Contract Renewal: New York Life 2024-2027 Plan Year

Sue noted this ends at retirement, with an option for folks to continue on their own.

CMHA-CEI will enter into contract renewal with CIGNA (Life Insurance Company of North America) to purchase employee Life, Short Term Disability (STD), Long Term Disability (LTD), Voluntary Life and Voluntary AD&D insurance coverage from CIGNA (Life Insurance Company of North America) for the period of January 1, 2026 to December 31, 2026 and pay fees per the rate schedule below.

Renewal Rate Summary

Product, Policy Number	Inforce Rate	Renewal Rate	Coverage Basis	Monthly Volume	Inforce Annual Premium	Renewal Premium	Annual Premium Change	% Change	Rate Guarantee
Basic EE AD&D OK967724	\$0.015	\$0.015	Per \$1,000 Face	\$30,070,806	\$5,413	\$5,413	\$0	0%	36 Months
Basic Life FLX966179	\$0.139	\$0.139	Per \$1,000 Face	\$30,070,796	\$50,158	\$50,158	\$0	0%	36 Months
Voluntary Life FLX966179	Age Banded - See Exhibit I	Age Banded - See Exhibit I	Per \$1,000 Face	\$27,220,000	\$116,730	\$116,730	\$0	0%	36 Months
Short Term Disability LK751631	C1: \$0.29 C2: \$0.46	C1: \$0.29 C2: \$0.46	Per \$10 of weekly benefit	\$435,264	\$161,184	\$161,184	\$0	0%	36 Months
Long Term Disability LK964237	\$0.35	\$0.35	Per \$100 Monthly Covered Payroll	\$4,412,867	\$185,340	\$185,340	\$0	0%	36 Months

**New York Life reserves the right to change premium rates if any of the following occurs:

- The policy terms change
- A division, subsidiary, eligible company, or class is added/deleted
- There is a change of more than 10% in the number of insured employees since the date of the last census provided as pricing is based on the most recent census file.
- If all products do not renew with NYL GBS; rates were developed on a packaged basis.

MOTION CARRIED unanimously.

Unfinished Business

None

New Business

a. Closed Session – Discussion of 2026 Healthcare Options

Moved by Dwight Washington and supported by Dwight Washington to move into closed session to discuss 2026 healthcare options.

Public Comment:

None

The meeting was adjourned at 6:44 pm. The next regularly scheduled Finance Committee meeting is Wednesday, November 12th, 2025 at 5:30pm, 812 E. Jolly Rd, conference room G11-C.

Minutes Submitted by:

Darby Vermeulen

Finance Administrative Assistant



Agenda Item: Program and Planning Committee
Agenda Item #P-5

Month, Year: November 2025

Major Program: Families Forward, Community Services for the Developmentally Disabled

Component Program: FF and CSDD

Agenda Item Title: New Expense Contract: Equine Learning Center

SUMMARY OF CONTRACT/PROPOSAL:

Under this new contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase Equine Therapy (under the Activity Therapy services code), for the period of October 27, 2025 through September 30, 2026 from Equine Learning Center at the rates listed below.

The revenue and expense of these contracts are reflected in CMHA-CEI's FY 2026 budget. The revenue sources that support this contract are from Medicaid and the State Plan. This contract will not affect CMHA-CEI's fund balance.

DESCRIPTION OF GOODS OR SERVICES REFERENCED IN CONTRACT/PROPOSAL:

Activity Therapies (Equine) are provided by MDHHS approved Equine Specialists. Equine Specialists provide this service individually or in small groups. These services are part of the enhanced SED and Children's Waiver services and aim to supplement and support treatment plan goals.

STAFF RECOMMENDATION:

Staff recommends that the Finance Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter

into a new contract with Equine Learning Center to purchase services indicated at the rates below for the period of October 27, 2025 through September 30, 2026.

Service Description	Code	Modifier	Unit	Rate
Activity Therapy	G1076	YE	45 mins or more	\$40 group; \$50 individual



Agenda Item: Program and Planning Committee
Agenda Item #P-6

Month, Year: November 2025

Major Program: Community Services for the Developmentally Disabled (CSDD)

Component Program: Clinical Services

Agenda Item Title: New Expense Contract: Charmeka Newton, Psychologist LP

SUMMARY OF CONTRACT/PROPOSAL:

Under this new contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase specialized psychological services to include supervision of temporary limited license psychologist, report review and signing, psychological testing, and assessment services from Charmeka Newton, LP for the period of November 1, 2025 through September 30, 2026.

The expenses of this contract are reflected in CMHA-CEI's FY 26 budget. The revenue sources that support the contract are Medicaid Healthy Michigan (HMP) and Habilitation Support Wavier (HSW). The expenses of the contract are reflected in the contract services line of the CSDD Autism services budget line items. The contracts will not affect CMHA-CEI's fund balance.

SUMMARY OF GOODS OR SERVICES REFERENCED IN THE CONTRACT/PROPOSAL:

The program seeks to purchase specialized psychological services including supervision of temporary limited license psychologist, report review and signing, guardianship evaluations, evaluations for participation in the behavioral health treatment (BHT) state plan for the Medicaid population, and other forms of testing from an independent consultant. This will allow us to hire and supervise temporary limited license psychologist and maintain compliance with the Michigan Mental Health Code when the program is at capacity.

STAFF RECOMMENDATION:

Staff recommends that the Program and Planning Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Program and Planning Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with Charmeka Newton, LP to purchase specialized psychological services and pay \$150.00 per hour for the period of November 1, 2025 through September 30, 2026.



Agenda Item: Program and Planning Committee
Agenda Item #P-7

Month, Year: November 2025

Major Program: Community Services for the Developmentally Disabled

Component Program: Life Consultation

Agenda Item Title: New Expense Contract: Heaven’s Angels Residential Services

SUMMARY OF CONTRACT/PROPOSAL:

Under this new contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase Community Living Supports (CLS), Respite Services, and Overnight Health and Safety Services, for the period of December 1, 2025 through September 30, 2026 from Heaven’s Angels Residential Services.

The revenue and expense of this contract is reflected in CMHA-CEI’s FY 2026 budget. The revenue sources that support this contract are from Medicaid and the State Plan. The CLS expenses of this contract are reflected in the Contract Client line item of the Life Consultation Alternative Supports, Children’s Waiver, and Children’s Alternative Services budget. The Respite Services are reflected in the Contract Client line item of the Respite budget. This contract will not affect CMHA-CEI’s fund balance.

DESCRIPTION OF GOODS OR SERVICES REFERENCED IN CONTRACT/PROPOSAL:

Community Living Supports are provided by aides in the home or community setting to increase or maintain personal self-sufficiency, increase skills, build social skills and relationships, as well as participate in the community. Respite services help the consumer’s primary caregivers by providing them with short-term, intermittent support and relief to assist in maintaining the goal for the individual to live in their family home. Respite care through these contracts can be provided in the consumer’s home, the home of a friend or relative, or in the community. Overnight Health and Safety Services is to enhance the safety and independence of an individual in a non-licensed setting with an awake provider during overnight hours. Overnight Health and Safety is a supplement to other services in place to assist an individual to live in the community as a part of a comprehensive array of

supports. Families and consumers may choose their provider from those agencies meeting the qualifications of CMHA-CEI's provider panel.

STAFF RECOMMENDATION:

Staff recommends that the Program and Planning Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Program and Planning Committee that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with Heaven's Angels Residential Services to purchase services indicated at the rates below for the period of December 1, 2025 through September 30, 2026.

Agency Name	Address	Service
Heaven's Angels Residential Services	30120 Ford Road, Ste. C Garden City, MI 48135	Children's Waiver / SED Waiver/ Hab. Waiver / 1915(i) (CLS*/Respite/OHSS)

Service Title	Billing Code	Modifier	Modifier	Modifier	Unit	Rate
COMMUNITY LIVING SUPPORT - Level 1	H2015				15 Minute	\$6.02
COMMUNITY LIVING SUPPORT - Level 1, 2 Consumers Served	H2015	UN			15 Minute	\$3.65
COMMUNITY LIVING SUPPORT - Level 1, 3 Consumers Served	H2015	UP			15 Minute	\$2.88
COMMUNITY LIVING SUPPORT - Level 1, 4 Consumers Served	H2015	UQ			15 Minute	\$2.52
COMMUNITY LIVING SUPPORT - Level 1, 5 Consumers Served	H2015	UR			15 Minute	*\$2.52 x 4/5
COMMUNITY LIVING SUPPORT - Level 1, 6+ Consumers Served	H2015	US			15 Minute	*\$2.52 x 4/Number of Consumers Served
COMMUNITY LIVING SUPPORT - Level 2 Specialized	H2015				15 Minute	\$6.64

COMMUNITY LIVING SUPPORT - Level 2 Specialized, 2 Consumers Served	H2015	UN			15 Minute	\$3.97
COMMUNITY LIVING SUPPORT - Level 2 Specialized, 3 Consumers Served	H2015	UP			15 Minute	\$3.11
COMMUNITY LIVING SUPPORT - Level 2 Specialized, 4 Consumers Served	H2015	UQ			15 Minute	\$2.69
COMMUNITY LIVING SUPPORT - Level 2 Specialized, 5 Consumers Served	H2015	UR			15 Minute	*\$2.69 x 4/5
COMMUNITY LIVING SUPPORT - Level 2 Specialized, 6+ Consumers Served	H2015	US			15 Minute	*\$2.69 x 4/Number of Consumers Served
COMMUNITY LIVING SUPPORT - Level 1 - Holiday**	H2015	TV			15 Minute	\$8.25
COMMUNITY LIVING SUPPORT - Level 1, 2 Consumers Served - Holiday**	H2015	TV	UN		15 Minute	\$4.92
COMMUNITY LIVING SUPPORT - Level 1, 3 Consumers Served - Holiday**	H2015	TV	UP		15 Minute	\$3.77
COMMUNITY LIVING SUPPORT - Level 1, 4 Consumers Served - Holiday**	H2015	TV	UQ		15 Minute	\$3.23
COMMUNITY LIVING SUPPORT - Level 1, 5 Consumers Served - Holiday**	H2015	TV	UR		15 Minute	*\$3.23 x 4/5
COMMUNITY LIVING SUPPORT - Level 1, 6+ Consumers Served - Holiday**	H2015	TV	US		15 Minute	*\$3.23 x 4/Number of Consumers Served
COMMUNITY LIVING SUPPORT - Level 2 Specialized - Holiday**	H2015	TV			15 Minute	\$9.10
COMMUNITY LIVING SUPPORT - Level 2 Specialized, 2 Consumers Served - Holiday**	H2015	TV	UN		15 Minute	\$5.36

COMMUNITY LIVING SUPPORT - Level 2 Specialized, 3 Consumers Served - Holiday**	H2015	TV	UP		15 Minute	\$4.07
COMMUNITY LIVING SUPPORT - Level 2 Specialized, 4 Consumers Served - Holiday**	H2015	TV	UQ		15 Minute	\$3.44
COMMUNITY LIVING SUPPORT - Level 2 Specialized, 5 Consumers Served - Holiday**	H2015	TV	UR		15 Minute	\$3.44 x 4/5
COMMUNITY LIVING SUPPORT - Level 2 Specialized, 6+ Consumers Served - Holiday**	H2015	TV	US		15 Minute	*\$3.44 x 4/Number of Consumers Served
COMMUNITY LIVING SUPPORT - Level 1, Night	H2015	UJ			15 Minute	\$6.02
COMMUNITY LIVING SUPPORT - Level 1, 2 Consumers Served, Night	H2015	UN	UJ		15 Minute	\$3.65
COMMUNITY LIVING SUPPORT - Level 1, 3 Consumers Served, Night	H2015	UP	UJ		15 Minute	\$2.88
COMMUNITY LIVING SUPPORT - Level 1, 4 Consumers Served, Night	H2015	UQ	UJ		15 Minute	\$2.52
COMMUNITY LIVING SUPPORT - Level 1, 5 Consumers Served, Night	H2015	UR	UJ		15 Minute	*\$2.52 x 4/5
COMMUNITY LIVING SUPPORT - Level 1, 6+ Consumers Served, Night	H2015	US	UJ		15 Minute	*\$2.52 x 4/Number of Consumers Served
COMMUNITY LIVING SUPPORT - Level 2 Specialized, Night	H2015	UJ			15 Minute	\$6.64
COMMUNITY LIVING SUPPORT - Level 2 Specialized, 2 Consumers Served, Night	H2015	UN	UJ		15 Minute	\$3.97

COMMUNITY LIVING SUPPORT - Level 2 Specialized, 3 Consumers Served, Night	H2015	UP	UJ		15 Minute	\$3.11
COMMUNITY LIVING SUPPORT - Level 2 Specialized, 4 Consumers Served, Night	H2015	UQ	UJ		15 Minute	\$2.69
COMMUNITY LIVING SUPPORT - Level 2 Specialized, 5 Consumers Served, Night	H2015	UR	UJ		15 Minute	*\$2.69 x 4/5
COMMUNITY LIVING SUPPORT - Level 2 Specialized, 6+ Consumers Served, Night	H2015	US	UJ		15 Minute	*\$2.69 x 4/Number of Consumers Served
COMMUNITY LIVING SUPPORT - Level 1 - Holiday**, Night	H2015	TV	UJ		15 Minute	\$8.25
COMMUNITY LIVING SUPPORT - Level 1, 2 Consumers Served - Holiday**, Night	H2015	TV	UN	UJ	15 Minute	\$4.92
COMMUNITY LIVING SUPPORT - Level 1, 3 Consumers Served - Holiday**, Night	H2015	TV	UP	UJ	15 Minute	\$3.77
COMMUNITY LIVING SUPPORT - Level 1, 4 Consumers Served - Holiday**, Night	H2015	TV	UQ	UJ	15 Minute	\$3.23
COMMUNITY LIVING SUPPORT - Level 1, 5 Consumers Served - Holiday**, Night	H2015	TV	UR	UJ	15 Minute	*\$3.23 x 4/5
COMMUNITY LIVING SUPPORT - Level 1, 6+ Consumers Served - Holiday**, Night	H2015	TV	US	UJ	15 Minute	*\$3.23 x 4/Number of Consumers Served
COMMUNITY LIVING SUPPORT - Level 2 Specialized - Holiday**, Night	H2015	TV	UJ		15 Minute	\$9.10

COMMUNITY LIVING SUPPORT - Level 2 Specialized, 2 Consumers Served - Holiday**, Night	H2015	TV	UN	UJ	15 Minute	\$5.36
COMMUNITY LIVING SUPPORT - Level 2 Specialized, 3 Consumers Served - Holiday**, Night	H2015	TV	UP	UJ	15 Minute	\$4.07
COMMUNITY LIVING SUPPORT - Level 2 Specialized, 4 Consumers Served - Holiday**, Night	H2015	TV	UQ	UJ	15 Minute	\$3.44
COMMUNITY LIVING SUPPORT - Level 2 Specialized, 5 Consumers Served - Holiday**, Night	H2015	TV	UR	UJ	15 Minute	*\$3.44 x 4/5
COMMUNITY LIVING SUPPORT - Level 2 Specialized, 6+ Consumers Served - Holiday**, Night	H2015	TV	US	UJ	15 Minute	*\$3.44 x 4/Number of Consumers Served
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1	T2027				15 Minute	\$6.02
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 2 Consumers Served	T2027	UN			15 Minute	\$3.65
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 3 Consumers Served	T2027	UP			15 Minute	\$2.88
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 4 Consumers Served	T2027	UQ			15 Minute	\$2.52
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 5 Consumers Served	T2027	UR			15 Minute	*\$2.52 x 4/5

OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 6+ Consumers Served	T2027	US			15 Minute	*\$2.52 x 4/Number of Consumers Served
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2	T2027				15 Minute	\$6.64
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 2 Consumers Served	T2027	UN			15 Minute	\$3.97
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 3 Consumers Served	T2027	UP			15 Minute	\$3.11
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 4 Consumers Served	T2027	UQ			15 Minute	\$2.69
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 5 Consumers Served	T2027	UR			15 Minute	*\$2.69 x 4/5
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 6+ Consumers Served	T2027	US			15 Minute	*\$2.69 x 4/Number of Consumers Served
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1 - Holiday**	T2027	TV			15 Minute	\$8.25
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 2 Consumers Served - Holiday**	T2027	UN	TV		15 Minute	\$4.92
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 3 Consumers Served - Holiday**	T2027	UP	TV		15 Minute	\$3.77

OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 4 Consumers Served - Holiday**	T2027	UQ	TV		15 Minute	\$3.23
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 5 Consumers Served - Holiday**	T2027	UR	TV		15 Minute	*\$3.23 x 4/5
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 6+ Consumers Served - Holiday**	T2027	US	TV		15 Minute	*\$3.23 x 4/Number of Consumers Served
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2 - Holiday**	T2027	TV			15 Minute	\$9.10
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 2 Consumers Served - Holiday**	T2027	UN	TV		15 Minute	\$5.36
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 3 Consumers Served - Holiday**	T2027	UP	TV		15 Minute	\$4.07
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 4 Consumers Served - Holiday**	T2027	UQ	TV		15 Minute	\$3.44
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 5 Consumers Served - Holiday**	T2027	UR	TV		15 Minute	*\$3.44 x 4/5
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 6+ Consumers Served - Holiday**	T2027	US	TV		15 Minute	*\$3.44 x 4/Number of Consumers Served

RESPIRE - Level 1	T1005	HM			15 Minute	\$6.02
RESPIRE - Level 1, 2 Consumers Served	T1005	HM	UN		15 Minute	\$3.65
RESPIRE - Level 1, 3 Consumers Served	T1005	HM	UP		15 Minute	\$2.88
RESPIRE - Level 1, 4 Consumers Served	T1005	HM	UQ		15 Minute	\$2.52
RESPIRE - Level 1, 5 Consumers Served	T1005	HM	UR		15 Minute	*\$2.52 x 4/5
RESPIRE - Level 1, 6+ Consumers Served	T1005	HM	US		15 Minute	*\$2.52 x 4/Number of Consumers Served
RESPIRE - Level 2 Specialized	T1005	HM			15 Minute	\$6.64
RESPIRE - Level 2 Specialized, 2 Consumers Served	T1005	HM	UN		15 Minute	\$3.97
RESPIRE - Level 2 Specialized, 3 Consumers Served	T1005	HM	UP		15 Minute	\$3.11
RESPIRE - Level 2 Specialized, 4 Consumers Served	T1005	HM	UQ		15 Minute	\$2.69
RESPIRE - Level 2 Specialized, 5 Consumers Served	T1005	HM	UR		15 Minute	*\$2.69 x 4/5
RESPIRE - Level 2 Specialized, 6+ Consumers Served	T1005	HM	US		15 Minute	*\$2.69 x 4/Number of Consumers Served
RESPIRE - Level 1 - Holiday**	T1005	HM	TV		15 Minute	\$8.25
RESPIRE - Level 1, 2 Consumers Served - Holiday**	T1005	HM	UN	TV	15 Minute	\$4.92
RESPIRE - Level 1, 3 Consumers Served - Holiday**	T1005	HM	UP	TV	15 Minute	\$3.77
RESPIRE - Level 1, 4 Consumers Served - Holiday**	T1005	HM	UQ	TV	15 Minute	\$3.23
RESPIRE - Level 1, 5 Consumers Served - Holiday**	T1005	HM	UR	TV	15 Minute	*\$3.23 x 4/5
RESPIRE - Level 1, 6+ Consumers Served - Holiday**	T1005	HM	US	TV	15 Minute	*\$3.23 x 4/Number of Consumers Served
RESPIRE - Level 2 Specialized - Holiday**	T1005	HM	TV		15 Minute	\$9.10

RESPIRE - Level 2 Specialized, 2 Consumers Served - Holiday**	T1005	HM	UN	TV	15 Minute	\$5.36
RESPIRE - Level 2 Specialized, 3 Consumers Served - Holiday**	T1005	HM	UP	TV	15 Minute	\$4.07
RESPIRE - Level 2 Specialized, 4 Consumers Served - Holiday**	T1005	HM	UQ	TV	15 Minute	\$3.44
RESPIRE - Level 2 Specialized, 5 Consumers Served - Holiday**	T1005	HM	UR	TV	15 Minute	\$3.44 x 4/5
RESPIRE - Level 2 Specialized, 6+ Consumers Served - Holiday**	T1005	HM	US	TV	15 Minute	*\$3.44 x 4/Number of Consumers Served

Rates include transportation cost associated with transporting consumer to/from appointments, outings, etc.

* Rate varies depending on the number of Consumers served.

** Recognized Holidays: New Year's Day, Easter, Memorial Day, July 4, Labor Day, Thanksgiving, Christmas Day.



Community
MENTAL HEALTH
CLINTON • EATON • INGHAM

Agenda Item: Program and Planning Committee
Agenda Item #P-8

Month, Year: November, 2025

Major Program: Community Services for the Developmentally Disabled (CSDD)

Component Program: Family Support

Agenda Item Title: New Expense Contract: Kathy Prouty - Patient Relaxation LLC

SUMMARY OF CONTRACT/PROPOSAL:

Under this new contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase Massage Therapy services for the period of November 1, 2025 through September 30, 2026.

The revenue and expense of this contract is reflected in CMHA-CEI's FY 2026 budget. The revenue sources that support the contract are Medicaid. The expenses of this contract are reflected in the Contract Client line item of the CSDD Children's Waiver budget. This contract will not affect CMHA-CEI's fund balance.

SUMMARY OF GOODS OR SERVICES REFERENCED IN THE CONTRACT/PROPOSAL:

Massage Therapy as provided by MDHHS approved Massage Therapists. This is a service provided on an individual basis. This service is part of the enhanced Medicaid services available to children enrolled in the Children's Waiver program.

STAFF RECOMMENDATION:

Staff recommends that the Program and Planning Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Program and Planning Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with Kathy Prouty, owner of Patient Relaxation LLC, to

purchase services indicated at the rates below for the period of November 1, 2025 through September 30, 2026.

Service Description	Code	Modifier	Unit	Rate
Massage Therapy	97124	HM	15 minutes/4 per month	\$22.08



Agenda Item: Finance Committee
Agenda Item #F-9

Month, Year: November 2025

Major Program: Information Services

Component Program: All

Agenda Item Title: Expense Contract Renewal: AT&T

SUMMARY OF CONTRACT/PROPOSAL:

Under this contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will renew contracts with AT&T for Internet & Voice Over IP Pathways (IPFlex) Services for the period of November 30, 2025 through November 29th, 2028 for a total of \$141,699.60 over the course of the three-year term.

Internet services will be billed monthly at \$1,110.50 per month, and IPFlex services will be billed monthly at \$2,825.60 per month.

This will reflect savings of \$95,504.40 against current costs over the course of the three-year term.

The revenue and expense of this contract are reflected in a portion of CMHA-CEI's 2026 budget. Because this is an indirect expense, all revenue sources support this contract. The expenses of this contract are reflected in the Contract Maintenance line items of the Information Services (IS) budget. This contract will not affect CMHA-CEI's fund balance.

**DESCRIPTION OF GOODS OR SERVICES REFERENCED IN CONTRACT/
PROPOSAL:**

CMHA-CEI maintains contracts with AT&T for Internet services and Voice Over IP (VOIP) Telephony services.

The internet service is terminated here at 812 E. Jolly Rd and provides one Gigabit download and one Gigabit upload speeds, with SLA guaranteed bandwidth and maintenance should it experience issues.

The IPFlex services provide all telephone calls through our VOIP call system to connect and complete telephone calls in and out of the CMHA-CEI Phone system.

STAFF RECOMMENDATION:

Staff recommend that the Finance Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into contract renewal with AT&T beginning November 30th, 2025 through November 29th 2028 and pay a total of \$141,699.60 over the course of the contract period.



Agenda Item: Finance Committee
Agenda Item #F-10

Month, Year: November 2025

Major Program: Adult Mental Health Services

Component Program: Mason Rural Outreach Program

Agenda Item Title: New Expense Lease Contract: 585 Jewett Road, Mason

SUMMARY OF CONTRACT/PROPOSAL:

Under this new expense lease contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will lease the property at 585 Jewett Road Mason, Michigan 58854 from Jemm L.C. a Michigan Limited Liability Company, whose address is 538 West Ash Street, Mason Michigan 48854.

The current lease by and between Storage Rental of America and the Community Mental Health Authority of Clinton, Eaton and Ingham Counties is being terminated providing notice as of November 1, 2025. The current rent under that agreement is \$18.31 per square foot, for 4260 square feet, \$6500.35 monthly, or \$78,004.20 annually.

The new rental agreement with Jemm L.C. for the property located at 585 Jewett Road, Mason Michigan 48854 provides a rental rate of \$10.00 per square foot, for 6200 square feet, at \$5166.67 monthly, or \$62,000.00 annually. The lease term will be from January 1, 2026 through December 31, 2029.

The relocation is necessary to address the need for additional space to accommodate growth of the Outreach and Wellness Programs serving the Mason community. The relocation will also provide CMHA-CEI rental savings of \$16,000.00 per year.

This property under this lease is for use by the AMHS Mason Rural Outreach, and Mason Wellness Programs, which both provide a wide range of mental health services while serving consumers in the Mason community. This location also allows consumer's access to community activities that they participate in daily.

The rental rate is more competitive with the local rental rates in the Mason area for the type of space and square footage of space needed by the program. The expense for this

lease is included in the Fiscal Year 2026 budget and will have no impact on the fund balance.

STAFF RECOMMENDATION:

Staff recommend that the Finance Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Board of Directors authorize the Community Mental Health Authority of Clinton, Eaton and Ingham Counties to lease property at 585 Jewett Road Mason, Michigan 48854 and pay the rental rate of \$10.00 per square foot, for 6200 square feet, at \$5166.67 monthly, or \$62,000.00 annually. The lease term will be from January 1, 2026 through December 31, 2029.



Agenda Item: Finance Committee
Agenda Item #F-11

Month, Year: November 2025

Major Program: General Administration

Component Program: Membership Dues

Agenda Item Title: FY26 Dues: Community Mental Health Association of Michigan

SUMMARY OF CONTRACT/PROPOSAL:

Fiscal year 2026 annual dues for membership in Community Mental Health Association of Michigan (CMHAM) for Community Mental Health Authority of Clinton, Eaton, and Ingham Counties is \$31,798.00.

Membership Benefits Provided by CMHAM:

The dues paid by CMHA-CEI to Community Mental Health Association of Michigan provide a number of important benefits within four strategy platforms of the Association:

1. The CMH Association employs a range of advocacy tools – from in-depth policy, fiscal, and statutory analysis to stakeholder political engagement, dialogue, and empowerment tools; from building political coalitions to taking clear stands on a range of issues impacting the members of the Association and those whom they serve.
2. The CMH Association designs and implements a wide range of education and training offerings, using a range of tools – from partnerships with the State of Michigan, national partners, local and regional stakeholders; from face-to-face offerings and dialogue venues to web-based live and on-line educational offerings – all with the aim of ensuring that the staff, Board of Directors, and contractors of Association’s members have the knowledge and skill sets needed to better meet the needs of the persons and communities served by the Association’s members.
3. The CMH Association carries out a range of policy and fiscal analyses approaches – from the design and implementation of data gathering approaches, drawing information from across the Association’s membership to the synthesis of the findings of these data-gathering efforts in in-depth analyses provided to the Association’s

members and policy makers; from the collection and analyses of a wide range of fiscal data with the aim of fostering wise decision making and advocacy around a range of issues that impact the members of the Association and the people and communities served by the Association's members.

4. The CMH Association links to, and draws in the Association's members and partners into, a range of decision making venues and in dialogue with decision and policy makers, using a range of methods - from active participation on state and national workgroups to active participation on statewide and national coalitions; from serving as key informants in policy development efforts to serving to draw in the members of the Association, those served by the Association's members and other stakeholder – with the aim of strengthening and empowering the members of the Association and those whom they serve.

Medicaid and General Fund are the revenue sources that support this expense. The expenses of this membership are reflected in the dues line item in the General Administration Budget for FY26.

STAFF RECOMMENDATION:

Staff recommend that the Program and Planning Committee of Community Mental Health Authority of Clinton, Eaton, Ingham Counties approve the following resolution:

The Program and Planning Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to provide payment of \$31,798 for FY26 membership dues to Community Mental Health Association of Michigan for the retroactive period of October 1, 2025 – September 30, 2026.



Agenda Item: Finance Committee
Agenda Item #F-12

Month, Year: November 2025

Major Program: Adult Mental Health Services (AMHS)
Component Program: Inpatient Services
Agenda Item Title: Expense Contract Amendment: Lansing Senior Partners, LLC
DBA Brightwell Behavioral Health

SUMMARY OF CONTRACT/PROPOSAL:

Under this amendment, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase Inpatient Psychiatric Hospital services from Lansing Senior Partners, LLC DBA Brightwell Behavioral Health at the additional location identified below in accordance with the schedule of service below. This contract is an amendment of an existing agreement for Inpatient Psychiatric Hospital services to add an additional Inpatient Psychiatric Hospital location. The contract makes no guarantee of a minimum number of patient referrals for hospital services. This amendment to add the additional location is for the retroactive term of October 1, 2025, through September 30, 2026.

The revenue and expense of this contract are reflected in CMHA-CEI's FY 2026 budget. The revenue sources that support this contract are Medicaid plans, State General Funds, federal or state contracts, or local funding sources. The expenses of this contract are reflected in the various Contract line items of the AMHS budget. This contract will not affect CMHA-CEI's fund balance.

SUMMARY OF GOODS OR SERVICES REFERENCED IN THE CONTRACT/PROPOSAL:

Inpatient services include hospitalization, professional fees, comprehensive psychiatric assessment and diagnosis, neurological and/or psychological testing, individual, group and family psychotherapy, specialized education, activity therapy, dietary and specialized nutritional services, medications, speech and hearing evaluation and treatment, laboratory services, discharge planning, and coordination of care with CMHA-CEI.

STAFF RECOMMENDATION:

Staff recommends that the Finance Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to amend the contract with Lansing Senior Partners, LLC DBA Brightwell Behavioral Health to purchase Inpatient Psychiatric Hospital services at the new location and rate indicated below for the retroactive term of October 1, 2025, through September 30, 2026.

Lansing Senior Partners, LLC DBA Brightwell Behavioral Health			
Location	CPT Code	Service	Rate
2900 Collins Rd Lansing, Michigan 48910	0100	Inpatient Care: Adult All-Inclusive room and board plus ancillaries	\$1,300/per diem