



Finance Committee Members:  
Tim Hanna, Chairperson  
Paula Yensen, Vice Chairperson  
Jeanne Pearl-Wright  
Raul Gonzales  
Dwight Washington  
Ryan Sebolt

## **FINANCE COMMITTEE AGENDA**

**Wednesday, July 9<sup>th</sup>, 2025**

**5:30 p.m.**

**812 E. Jolly Rd, G11-C**

**Lansing, MI 48910**

**Join Zoom Meeting**

**<https://zoom.us/j/98547470124>**

**Meeting ID: 985 4747 0124**

### **\*Action Items**

- 1. Call to Order**
- 2. Previous Meeting Minutes – May 14<sup>th</sup>, 2025**
- 3. Adoption of Agenda**
- 4. Public Comment on Agenda Items**

### **BUSINESS ITEMS:**

- \*5. Expense Renewal Contract: Productive Corporation Arcserve Maintenance – Joanne Holland**
- \*6. Expense Contract to Purchase Building and Property at 5913 Executive Drive – John Peiffer**
- \*7. Expense Contract to Purchase Wieland Group Home – John Peiffer**
- \*8. Revenue Lease Contract Renewal: 838 Louisa St. Suite A Lansing, Michigan – John Peiffer**
- \*9. 4535 Bittersweet: Remove and Replace Asphalt Driveway – John Peiffer**

*If you need accommodations in order to fully participate in this meeting, please call 517-346-8238. If, however, you are deaf/hard of hearing or deaf/blind, please call Michigan Relay Center, TTY/Voice by dialing 711 or 844-578-6563 and ask them to forward your message to the above number. Requests must be made no later than 48 hours prior to the meeting. This meeting is open to all members of the public under Michigan's Open Meetings Act.*

- \*10. Expense Contract: HVAC Enhancements to Server Room 812 Jolly Road  
– John Peiffer**
- \*11. Revenue Contract Renewal: City of Lansing – KC Brown**
- 12. Unfinished Business**
- 13. New Business**
- 14. Public Comment**
- 15. Adjournment**



**Community**  
MENTAL HEALTH  
CLINTON • EATON • INGHAM

**FINANCE COMMITTEE**

**Meeting Minutes**

**Wednesday, May 14<sup>th</sup>, 2025**

**5:30 p.m.**

**812 E. Jolly Rd, G11-C**

**Lansing, MI 48910**

**Join Zoom Meeting**

**<https://zoom.us/j/98547470124>**

**Meeting ID: 985 4747 0124**

**Committee Members Present:**

**Tim Hanna**

**Jeanne Pearl-Wright**

**Paula Yensen**

**Raul Gonzales**

**Dwight Washington**

**Committee Members Excused:**

**Ryan Sebolt**

**Staff Present**

**Darby Vermeulen, John Peiffer, Sara Lurie, Drew Kersjes, Sue Panetta, Joanne Holland, Jana Baylis, Shana Badgley, Amy Rottman, KC Brown**

**Other Board Members Present:**

**None**

**Public Present:**

None

**Others Present**

None

**Call to Order:**

The meeting was called to order by Chairperson Tim Hanna at 5:31 p.m.

**Previous Meeting Minutes:**

MOVED by Jeanne Pearl-Wright and SUPPORTED by Paula Yensen to approve the Finance Committee meeting minutes of April 9<sup>th</sup>, 2025.

MOTION CARRIED unanimously.

**Adoption of Agenda:**

MOVED by Raul Gonzales and SUPPORTED by Jeanne Pearl-Wright to adopt the agenda of May 14<sup>th</sup>, 2025 with the addition of the walk-in item 'Recommendation to Purchase Building and Property - 5913 Executive Drive', presented by John Peiffer.

MOTION CARRIED unanimously.

**Public Comment on Agenda Items:**

None

**BUSINESS ITEMS:**

**Expense Contract Amendment: Anikare Inc.**

Drew Kersjes said this particular placement is for an individual leaving the jail setting, which is why the contract is retroactive.

**ACTION:**

**MOVED** by Paula Yensen and **SUPPORTED** by Raul Gonzales that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a contract amendment with Anikare Inc. to purchase Community Living Supports at the rates below for the retroactive period of March 24, 2025 through September 30, 2025.

Fee Schedule				
Service Description	Billing Code	Modifiers	Unit	Rate
Community Living Supports	H2015	UN/UP/UQ/ UR/US	15 Minute	\$9.12
Overnight Health and Safety	T2027	UN/UP/UQ/ UR/US	15 Minutes	\$9.12
Community Living Supports – 1:1 16 Hours Per Day*	H2015	UN/UP/UQ/ UR/US	15 Minute	\$15.41

For consumers that are not enrolled in the Habilitation Supports Waiver, modifier UJ must be used with H2015 for CLS provided during the consumer's usual sleep hours.

For consumers with the Habilitation Supports Waiver, T2027 must be reported during the consumer's usual sleep hours.

**MOTION CARRIED unanimously.**

**Expense Renewal Contract: Insight – Zix Licensing**

Joanne Holland presented this renewal with Zix. This is a standard renewal.

**ACTION:**

**MOVED** by Jeanne Pearl-Wright and **SUPPORTED** by Dwight Washington that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a contract with Insight for \$31,904.24 and cover Zix usage from June 1, 2025 through May 31, 2026.

**MOTION CARRIED unanimously.**

**812 E Jolly Road Parking Lot Replace Asphalt Paving, North Half**

John Peiffer presented this item to replace the other half of the large parking lot. The South half was completed last year.

**ACTION:**

MOVED by Paula Yensen and SUPPORTED by Dwight Washington that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into an expense contract with Tomco Asphalt, 3694 West Columbia Road Mason, Michigan 48854 for this asphalt project in the amount of \$303,727.25 to replace the north half of the parking lot area with new asphalt at 812 East Jolly Road Lansing, Michigan. This asphalt work is phase II of a three phase three-year project being completed in order to replace and upgrade existing asphalt paving that is now 25 years old. Repaving will include improving the sub base to include compacted gravel per industry standards and best practices.

MOTION CARRIED unanimously.

**New Expense Contracts**

MOVED by Paula Yensen and SUPPORTED by Raul Gonzales that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following new expense contracts based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

**New Expense Contract: Phillips Security – Card Readers**

John Peiffer said both of these contracts are part of the CSU's Owner's Costs, so paying for security is CEI's duty. He clarified that the badges used at Jolly Rd will be the same used in the CSU. CMHA-CEI will enter into an expense contract with Phillips Security - 1010 W. Hamilton Rd. Rochester Hills, Michigan 48309 in the amount of \$329,996.87 to install card readers, all wiring, circuit boards and associated hardware and system programming and commissioning included so as to deliver it to CMHA-CEI in ready-to-operate condition at the new Crisis Care Center - 2900 Stabler Lansing, Michigan 48910. This work will be completed in order to provide the needed on site security systems necessary to meet operational needs.

**New Expense Contract: Phillips Security – CCTV Camera Security System**

John Peiffer presented this new contract with Phillips Security - 1010 W. Hamilton Rd. Rochester Hills, Michigan 48309 in the amount of \$233,495.93 to install CCTV Cameras, all wiring, servers and associated mounting hardware and system programming and commissioning included so as to deliver it to CMHA-CEI in ready-to-operate condition at the new Crisis Care Center - 2900 Stabler Lansing, Michigan 48910.

**MOTION CARRIED unanimously.**

**Recommendation to Purchase of Building and Property - 5913 Executive Drive**

John Peiffer said about six months ago, CEI stumbled upon the opportunity to purchase this property. The building is about 123,000 square feet. Jolly Road, by comparison, is 117,000 square feet. We will be able to save some money by consolidating leased properties into this building. CEI will then have plenty of room for growth for the next decade. Tim Hanna asked how much retrofitting will be required. John said that is yet to be determined. Sara clarified we have already been leasing some space in the building.

Sue explained that some admin teams have taken up smaller spaces since COVID since they are working partially remote, and this would provide an opportunity to have more staff on site at one time and more space for each individual. Sara said this would also allow like programs to be adjacent to each other.

John noted the cost per square foot is a low rate, considering new building costs at this time. Sara said John has been working with CATA to change a route to go by the Executive Drive building. Tim asked about financing. Sue said it depends on where the price lands, but at the low end of \$3.5M, we would be able to pay cash. It also depends on the condition of the building and improvements that need to be made.

**ACTION:**

**MOVED** by Jeanne Pearl-Wright and **SUPPORTED** by Raul Gonzales that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into negotiations to purchase the building and property located at 5913 Executive Drive Lansing, Michigan 48911 from LAG (Lafontaine Auto Group) Executive Drive LLC., a Michigan limited liability company of 4000 West Highland Road Highland, Michigan 48357 as seller for the amount estimated between

\$3,200,000 and \$4,200,000 and bring back the final sale price and purchase details in June for approval to proceed with the purchase.

MOTION CARRIED unanimously.

#### FY2025 Q2 Financial Update

Amy Rottman presented the March financial statements. She reminded the group that these numbers are six months of activity. Our current cash and cash equivalents balance is \$47M. We also have a large volume of receivables, which have been broken out into the correct fiscal year. The largest number is due from MSHN for 2024, mostly related to CCBHC activity, which is \$15.9M. We also have \$3.6M due from other governments. Current total assets stand at \$100M, and a deferred pension amount of \$27.7M.

Amy then reviewed current liabilities. We own MSHN \$15.2M for FY24 and \$9.3M for FY25. Current total liabilities are \$135M. We do still have a deficit of \$6.5M, but last year we had a large surplus.

Amy discussed the Operating Revenues next. Overall, our revenue is \$11.4M less than budgeted in part due to less Medicaid and HealthyMI received, which is happening across the state because enrollment continues to drop. Our CCBHC demo dollars are slightly lower than budgeted also because of the drop in enrollment. Amy suspects we will land much closer to the budget in the last two quarters of the year.

On the Operating Expense side, we are also under budget by about \$6M. The significant pieces here are salaries and wages and fringes benefits. In discussion with Sue, this is based on some of the CSU hiring that will happen in the next quarter, but also some vacancies that have remained open. To understand how this relates to CEI's total funding, we have to look at the Bucket Report, which breaks the funding out into different revenue sources. Amy reviewed the Bucket Report. We are currently under budget by \$9.3M, which are dollars lapsed back to MSHN. Projected out for the full year, we expect a \$16.6M lapse. Amy said we do project to receive \$3M in quality bonus dollars through CCBHC. Sara noted that we don't yet know how Medicaid cut discussions in Congress could potentially affect CEI at some point in the future. Discussion ensued about the State budget.

### Unfinished Business

Sara wanted let the committee to know CEI was contacted by the Protect MI Care Coalition and they are going to have a roundtable media event next Wednesday in the Atrium. Invitations will go out to the Board. The hope is a large range of stakeholders will be present for the discussion.

### New Business

\*a. Select Vice Chair for Finance Committee as of May 1, 2025

#### ACTION:

MOVED by Raul Gonzales and SUPPORTED by Dwight Washington that Paula Yensen become Vice Chair for the Finance Committee.

MOTION CARRIED unanimously

\*b. Select Date and Time for Finance Committee as of May 1, 2025

#### ACTION:

MOVED by Raul Gonzales and SUPPORTED by Jeanne Pearl-Wright to keep the current date and time of the Finance Committee meetings for the next year (second Wednesday of the each month at 5:30 p.m.).

MOTION CARRIED unanimously

### Public Comment:

None

The meeting was adjourned at 6:37pm. The next regularly scheduled Finance Committee meeting is Wednesday, June 11<sup>th</sup>, 2025 at 5:30pm, 812 E. Jolly Rd, conference room G11-C.

Minutes Submitted by:

Darby Vermeulen

Finance Administrative Assistant



**Agenda Item:** Finance Committee  
Agenda Item #F-5

**Month, Year:** July 2025

**Major Program:** Information Services

**Component Program:** All

**Agenda Item Title:** Expense Renewal Contract: Productive Corporation –  
Arcserve Maintenance

**SUMMARY OF CONTRACT/PROPOSAL:**

Under this contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase its current Arcserve backup software license and maintenance contract for one year (8/1/2025-7/31/2026) from Productive Corporation and pay \$27,280.83 over the life of the contract.

The revenue and expense of this contract are reflected in CMHA-CEI's FY2025 budget. Because this is an indirect expense, all revenue sources support this contract. The expenses of this contract are reflected in the contract maintenance line item of the information services budget. This contract will not affect CMHA-CEI's fund balance.

**DESCRIPTION OF GOODS OR SERVICES REFERENCED IN CONTRACT/PROPOSAL:**

The security regulations of the Health Insurance Portability and Accountability Act (HIPAA) and the HITECH Act require that data must be securely backed up and all electronic protected health information must have retrievable exact copies. Since 2003, CMHA-CEI has used Arcserve backup software to perform this function.

**STAFF RECOMMENDATION:**

Staff recommends that the Finance Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter

into a contract with Productive Corporation for \$27,280.83 and cover Arcserve maintenance from August 1, 2025 through July 31, 2026.



**Agenda Item:** Finance Committee  
Agenda Item #F-6

**Month, Year:** July 2025

**Major Program:** All

**Component Program:** Property and Facilities and Finance

**Agenda Item Title:** Expense Contract to Purchase Building and Property at 5913 Executive Drive

**SUMMARY OF CONTRACT/PROPOSAL:**

Under this expense contract to purchase property, Community Mental Health Authority of Clinton, Eaton and Ingham Counties will purchase 5913 Executive Drive Lansing, Michigan 48911, in the amount of \$3,400,000.00 from LAG (LaFontaine Auto Group) Executive Drive, LLC., a Michigan limited liability company of 4000 West Highland Road Highland, Michigan 48357.

The closing date of this purchase will take place within 60-90 days after the date of the signed purchase agreement to allow sufficient time for a full Facilities Condition Assessment and investigation work to be completed.

The expense of this purchase is reflected in CMHA-CEI's FY 2025 budget. This expense contract to purchase will not affect CMHA-CEI's fund balance.

**STAFF RECOMMENDATION:**

Staff recommend that the Finance Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to purchase 5913 Executive Drive Lansing, Michigan 48911, in the amount of \$3,400,000.00 from LAG (LaFontaine Auto Group) Executive Drive, LLC, a Michigan limited liability company of 4000 West Highland Road Highland, Michigan 48357 and complete the purchase within the next 60 to 90 days.



**Agenda Item:** Finance Committee  
Agenda Item #F-7

**Month, Year:** July 2025

**Major Program:** All

**Component Program:** Property and Facilities, Finance

**Agenda Item Title:** Expense Contract to Purchase Wieland Group Home

**SUMMARY OF CONTRACT/PROPOSAL:**

Under this expense contract to purchase property, Community Mental Health Authority of Clinton, Eaton and Ingham Counties will purchase 1520 Wieland Lansing, Michigan 48906, from Sko (Roseanne) Damitter Schaefer, whose address is 905 Glenwood Terrace Anniston, Alabama 36207, individually and as Executor of the Estate of Frederick Schaefer (Seller), with the following legal description and parcel ID# as also noted in the purchase agreement:

THE EAST 35 FEET OF LOT 106 AND THE WEST 35 FEET OF LOT 107  
SUPERVISOR'S PLAT OF VALLEY FARMS NO. 2, TOWNSHIP OF  
DEWITT, CLINTON COUNTY, MICHIGAN, ACCORDING TO THE  
RECORDED PLAT THEREOF AS RECORDED IN LIBER 1 OF PLATS,  
PAGE 42, CLINTON COUNTY RECORDS.

Parcel ID# 19-050-471-000-106-00

The purchase of 1520 Wieland Lansing, Michigan 48906 includes all improvements and appurtenances including all lighting, ventilating, and plumbing fixtures, storm doors and windows, screens, awnings, TV antennae, satellite dishes, built-in kitchen equipment, window treatments, hardware, and curtain rods, garage door openers (including transmitters), alarm systems, and landscaping now on the property and as specified in the purchase agreement.

CMHA-CEI, as buyer, agrees to pay \$50,000.00 as the purchase price. The closing date of this purchase will take place within 60 - 90 days after the date of the signed purchase agreement to allow sufficient time for any due diligence by CMHA-CEI.

The expense of this purchase is reflected in CMHA-CEI's FY 2025 budget. This expense contract to purchase will not affect CMHA-CEI's fund balance.

**STAFF RECOMMENDATION:**

Staff recommend that the Finance Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to purchase Wieland Group Home with an address of 1520 Wieland Lansing, Michigan 48906, from Sko (Roseanne) Damitter Schaefer, whose address is 905 Glenwood Terrace Anniston, Alabama 36207, individually and as Executor of the Estate of Frederick Schaefer (as Seller) for the purchase price of \$50,000.00 and complete the closing within the next 90 days.



**Agenda Item:** Finance Committee  
Agenda Item #F-8

**Month, Year:** July 2025

**Major Program:** General Administration/Facilities

**Component Program:** OPEIU - Local 459

**Agenda Item Title:** Revenue Lease Contract Renewal: 838 Louisa St. Suite A Lansing, Michigan

**SUMMARY OF CONTRACT/PROPOSAL:**

Under this lease renewal contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will, as landlord, renew the lease of property owned at 838 Louisa Street Lansing, Michigan to the tenant legally known as Office and Professional Employees International Union OPEIU – Local 459, whose current address is 838 Louisa Street Suite A Lansing, Michigan for the period of August 1, 2025 through July 31, 2028 and receive the following as revenue:

During the three-year term of this agreement, tenant shall pay landlord a total sum of \$84,834.77 at monthly installments as noted below to be received on or before the first of each month:

August 1, 2025 through July 31, 2026 tenant shall pay \$2,310.01 each month for a total per annum of \$27,720.16.

August 1, 2026 through July 31, 2027 tenant shall pay the amount of \$2,356.21 each month for a total per annum of \$28,274.56.

August 1, 2027 through July 31, 2028 tenant shall pay the amount of \$2,403.34 each month for a total per annum of \$28,840.05.

Each monthly payment includes the tenant portion of real estate taxes as assessed by the City of Lansing Tax and Assessors Office as calculated in previous tax years in the amount of \$4,692 per annum or \$391 per month for the property at 838 Louisa as assessed only on the portion leased by OPEIU – Local 459.

The use of this property is for the Office and Professional Employees International Union OPEIU – Local 459 to carry out its duties as a labor union for office and professional employees.

The rental rate is based on market value of the property and current market rates.

**STAFF RECOMMENDATION:**

Staff recommend that the Finance Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI as landlord to renew the revenue lease contract of property at 838 Louisa Street Lansing, Michigan in Ingham County to the Office and Professional Employees International Union OPEIU – Local 459 whose current address is 838 Louisa Street Suite A Lansing, Michigan for the period of August 1, 2025 through July 31, 2028 and receive a total sum over the three year period of \$84,834.77 at monthly installments as noted above to be received on or before the first of each month.



**Agenda Item:** Finance Committee  
Agenda Item #F-9

**Month, Year:** July 2025

**Major Program:** CSDD Residential

**Component Program:** Property and Facilities

**Agenda Item Title:** 4535 Bittersweet: Remove and Replace Asphalt Driveway

**SUMMARY OF CONTRACT/PROPOSAL:**

Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) is planning to replace the driveway at Bittersweet Group Home at 4535 Bittersweet Lansing, MI 48917 with new asphalt. This asphalt work is being completed in order to replace and upgrade existing concrete and asphalt paving that is now over 20 years old. Repaving will include removing the existing concrete and asphalt paving and sub-base to a depth of 11 inches, bringing in the proper subgrade materials to construct a compacted sand and gravel eight inch base and apply three inches of asphalt.

Competitive bids were solicited by CMHA CEI and Tomco Asphalt located at 3694 W Columbia Road Mason, Michigan 48854 has been selected as the low bidder.

The price to complete this work is \$32,968.00. The expense of these renovations will be allocated against the CMHA CEI Fixed Asset Budget. The expense of these renovations are reflected in CMHA-CEI's FY 2025 budget and will not affect CMHA-CEI's fund balance.

**STAFF RECOMMENDATION:**

Staff recommend that the Finance Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI staff to enter into an expense contract with TomCo Asphalt, Inc. 3694 W. Columbia Rd Mason, MI 48854 for this asphalt project in the amount of \$32,968.00 to replace the driveway at Bittersweet Group Home at 4535 Bittersweet Lansing, MI 48917.





**Agenda Item:** Finance Committee  
Agenda Item #F-10

**Month, Year:** July 2025

**Major Program:** General Administration

**Component Program:** Property and Facilities

**Agenda Item Title:** Expense Contract: HVAC Enhancements to Server Room 812  
Jolly Road

**SUMMARY OF CONTRACT/PROPOSAL:**

Under this expense contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) is planning to upgrade and enhance the existing HVAC equipment in the main agency server room with new equipment. This work is being completed in order to enhance the existing HVAC that provides needed cooling to the room. The additional HVAC equipment will allow additional growth to support the future IT needs of the agency and support redundancy in the server room should one HVAC unit need repair. The scope of work includes setting the two new HVAC units in the server room, securing new plastic sheeting to support both cold and warm aisle ways, and installing two condensing units to the exterior of the building and all labor to install.

This work will be completed by Andersen Service at 201 Hosmer Street Lansing, Michigan 48912 off the State of Michigan MIDeal Program.

The price to complete this work is \$139,800.00. The expense of these renovations will be allocated against the CMHA-CEI Fixed Asset Budget. The expense of these renovations are reflected in CMHA-CEI's FY 2025 budget and the expense for renovations will not affect CMHA-CEI's fund balance.

**STAFF RECOMMENDATION:**

Staff recommend that the Finance Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI staff to enter into an expense contract with Andersen Service at 201 Hosmer Street Lansing, Michigan 48912 off the State of Michigan MIDeal Program for this HVAC project in the

amount of \$139,800.00 to enhance the existing HVAC System in the 812 Jolly Road server room.



**Agenda Item:** Finance Committee  
Agenda Item #F-11

**Month, Year:** July, 2025

**Major Program:** Integrated Treatment and Recovery Services

**Component Program:** The Recovery Center

**Agenda Item Title:** Revenue Contract Renewal: City of Lansing

**SUMMARY OF CONTRACT/PROPOSAL:**

Under this contract renewal, which runs from the retroactive date of July 1, 2025 through June 30, 2026, the City of Lansing Human Relations and Community Services Department has allocated \$40,000 in funding for CMHA-CEI, The Recovery Center (TRC), to assist with overall program costs. The Recovery Center provides medically monitored detoxification services for individuals within the 21 county Pre-Paid Inpatient Health Plan (PIHP) region known as Mid-State Health Network (MSHN). Individuals admitted for treatment receive both clinical and medical assessment, withdrawal management with physician/nurse oversight, therapy/counseling services which includes coordination of care/referral to ongoing treatment, and/or support services.

The revenue and expense of this contract are reflected in CMHA-CEI's FY 2025 and FY 2026 budgets in the TRC cost center. The revenue sources that support this cost center are through the City of Lansing and MSHN, which is reflected in multiple lines. This contract does cover the administrative costs incurred with the operation of this program. This contract will not adversely affect the CMHA-CEI FY 2025 and FY 2026 budgets fund balance.

**DESCRIPTION OF GOODS OR SERVICES REFERENCED IN CONTRACT/PROPOSAL:**

This is a renewal contract through the Human Relations and Community Services Department of the City of Lansing. The program is responsible to provide this revenue source with measureable outcomes. The Recovery Center agreed to:

1. Take the lead in addressing increased utilization of Emergency Departments, Adult Mental Health Services (AMHS) Crisis Services, and interaction with First Responders/Law Enforcement by individuals with severe Substance Use Disorders (SUDs) by offering alternative services, including withdrawal management and/or stabilization services.
2. Continue to work closely with AMHS/Crisis Services to offer SUD stabilization (sobering) for individuals who are under the influence and unable to engage in cogent discussion regarding mental health crisis.

**STAFF RECOMMENDATION:**

Staff recommends that the Finance Committee of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into a contract renewal with The City of Lansing Human Relations and Community Services Department for the retroactive period of July 1, 2025 through June 30, 2026 and receive \$40,000 in funding for those services.