



Program and Planning Committee Members

Raul Gonzales, Chairperson
Al Platt, Vice Chairperson
Jason White
Jeanne Pearl-Wright
Tim Hanna
Dianne Holman
Paul Palmer

PROGRAM & PLANNING COMMITTEE AGENDA

Monday, January 13th, 2025

5:30 p.m.

812 E. Jolly Rd, G11-C

Lansing, MI 48910

Join Zoom Meeting

<https://zoom.us/j/94026869514>

Meeting ID: 940 2686 9514

***Action Items**

- 1. Call to Order**
- 2. Previous Meeting Minutes – December 9th, 2024**
- 3. Adoption of Agenda**
- 4. Public Comment on Agenda Items**

PROGRAM AND PLANNING COMMITTEE BUSINESS ITEMS:

- *5. Compliance Policy 1.1.04 Updates – Emily Ryan**
- 6. Unfinished Business**
 - a. Crisis Stabilization Unit Update**
- 7. New Business**
- 8. Public Comment**
- 9. Adjournment**

If you need accommodations in order to fully participate in this meeting, please call 517-346-8238. If, however, you are deaf/hard of hearing or deaf/blind, please call Michigan Relay Center, TTY/Voice by dialing 711 or 844-578-6563 and ask them to forward your message to the above number. Requests must be made no later than 48 hours prior to the meeting. This meeting is open to all members of the public under Michigan's Open Meetings Act.



PROGRAM AND PLANNING and FINANCE COMMITTEE

Meeting Minutes

Monday, December 9th, 2024

5:30 p.m.

812 E. Jolly Rd, Atrium

Lansing, MI 48910

Join Zoom Meeting

<https://zoom.us/j/94026869514>

Meeting ID: 940 2686 9514

Committee Members Present:

Raul Gonzales

Al Platt

Joe Brehler

Tim Hanna

Dianne Holman

Jason White

Dwight Washington

Paula Yensen

Committee Members Excused:

Paul Palmer

Ryan Sebolt

Staff Present

Program and Planning and Finance Committee Meeting
December 9th, 2024

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

Darby Vermeulen, Drew Kersjes, Sara Lurie, Sue Panetta, John Peiffer, Amy Rottman, Shana Badgley, Joanne Holland, Elise Magen, Gwenda Summers, Dr. Jennifer Stanley, Jana Baylis

Other Board Members Present:

Dale Copedge

Public Present:

None

Others Present

None

Call to Order:

The meeting was called to order by Chairperson Raul Gonzales at 5:30 p.m.

Previous Meeting Minutes:

MOVED by Dianne Holman and SUPPORTED by Jason White to approve the Program and Planning Committee meeting minutes of November 18th, 2024, and the Finance Committee meeting minutes of November 13th, 2024.

MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Tim Hanna and SUPPORTED by Dianne Holman to adopt the agenda of December 9th, 2024.

Dwight Washington entered the meeting at 5:31 pm.

MOTION CARRIED unanimously.

Public Comment on Agenda Items:

None.

Program and Planning and Finance Committee Meeting
December 9th, 2024

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

PROGRAM & PLANNING BUSINESS ITEMS:

New Expense Contract: Community Living Supports, Respite, and Clinical Services – KCS Angels

Drew Kersjes presented this item for an additional CLS provider. He noted we are in desperate need of CLS providers.

ACTION:

MOVED by Tim Hanna and SUPPORTED by Al Platt that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a new contract with KCS Angels to purchase services indicated at the rates below for the period of January 1, 2025 through September 30, 2025.

Agency Name	Address	Service
KCS Angels	2400 Hall Street Lansing, MI 48906	Children's Waiver / SED Waiver/ Hab. Waiver / B3 (CLS*/Respite/OHSS†)

Service Description	Code	Modifier	Modifier	Modifier	Unit	Rate
CLS - Level 1	H2015				15 Minute	\$5.83
CLS - Level 1, 2 Consumers Served	H2015	UN			15 Minute	\$3.48
CLS - Level 1, 3 Consumers Served	H2015	UP			15 Minute	\$2.72
CLS - Level 1, 4 Consumers Served	H2015	UQ			15 Minute	\$2.37
CLS - Level 1, 5 Consumers Served	H2015	UR			15 Minute	*=\$2.37 x 4 / 5
CLS - Level 1, 6+ Consumers Served	H2015	US			15 Minute	*=\$2.37 x 4 / Number of Consumers Served
CLS - Level 2 Specialized	H2015				15 Minute	\$6.45
CLS - Level 2 Specialized, 2 Consumers Served	H2015	UN			15 Minute	\$3.80
CLS - Level 2 Specialized, 3 Consumers Served	H2015	UP			15 Minute	\$2.95
CLS - Level 2 Specialized, 4 Consumers Served	H2015	UQ			15 Minute	\$2.53
CLS - Level 2 Specialized, 5 Consumers Served	H2015	UR			15 Minute	*=\$2.53 x 4 / 5

Program and Planning and Finance Committee Meeting
December 9th, 2024

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

CLS - Level 2 Specialized, 6+ Consumers Served	H2015	US			15 Minute	*=\$2.53 x 4 / Number of Consumers Served
CLS - Level 1 – Holiday**	H2015	TV			15 Minute	\$8.01
CLS - Level 1, 2 Consumers Served – Holiday **	H2015	TV	UN		15 Minute	\$4.76

CLS - Level 1, 3 Consumers Served - Holiday **	H2015	TV	UP		15 Minute	\$3.62
CLS - Level 1, 4 Consumers Served - Holiday **	H2015	TV	UQ		15 Minute	\$3.07
CLS - Level 1, 5 Consumers Served - Holiday **	H2015	TV	UR		15 Minute	*=\$3.07 x 4 / 5
CLS - Level 1, 6+ Consumers Served - Holiday **	H2015	TV	US		15 Minute	*=\$3.07 x 4 / Number of Consumers Served
CLS - Level 2 Specialized - Holiday **	H2015	TV			15 Minute	\$8.98
CLS - Level 2 Specialized, 2 Consumers Served - Holiday **	H2015	TV	UN		15 Minute	\$5.23
CLS - Level 2 Specialized, 3 Consumers Served - Holiday **	H2015	TV	UP		15 Minute	\$3.93
CLS - Level 2 Specialized, 4 Consumers Served - Holiday **	H2015	TV	UQ		15 Minute	\$3.34
CLS - Level 2 Specialized, 5 Consumers Served - Holiday **	H2015	TV	UR		15 Minute	*=\$3.34 x 4 x 5
CLS - Level 2 Specialized, 6+ Consumers Served - Holiday **	H2015	TV	US		15 Minute	*=\$3.34 x 4 / Number of Consumers Served
CLS - Level 1, Night	H2015	UJ			15 Minute	\$5.83
CLS - Level 1, 2 Consumers Served, Night	H2015	UN	UJ		15 Minute	\$3.48
CLS - Level 1, 3 Consumers Served, Night	H2015	UP	UJ		15 Minute	\$2.72
CLS - Level 1, 4 Consumers Served, Night	H2015	UQ	UJ		15 Minute	\$2.37
CLS - Level 1, 5 Consumers Served, Night	H2015	UR	UJ		15 Minute	*=\$2.37 x 4 / 5
CLS - Level 1, 6+ Consumers Served, Night	H2015	US	UJ		15 Minute	*=\$2.37 x 4 / Number of Consumers Served
CLS - Level 2 Specialized, Night	H2015	UJ			15 Minute	\$6.45

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MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

CLS - Level 2 Specialized, 2 Consumers Served, Night	H2015	UN	UJ		15 Minute	\$3.80
CLS - Level 2 Specialized, 3 Consumers Served, Night	H2015	UP	UJ		15 Minute	\$2.95
CLS - Level 2 Specialized, 4 Consumers Served, Night	H2015	UQ	UJ		15 Minute	\$2.53
CLS - Level 2 Specialized, 5 Consumers Served, Night	H2015	UR	UJ		15 Minute	*=\$2.53 x 4 / 5
CLS - Level 2 Specialized, 6+ Consumers Served, Night	H2015	US	UJ		15 Minute	*=\$2.53 x 4 / Number of Consumers Served
CLS - Level 2 Specialized, 5 Consumers Served, Night	H2015	UR	UJ		15 Minute	*=\$2.53 x 4 / 5

CLS - Level 2 Specialized, 6+ Consumers Served, Night	H2015	US	UJ		15 Minute	*=\$2.53 x 4 / Number of Consumers Served
CLS - Level 1 - Holiday, Night **	H2015	TV	UJ		15 Minute	\$8.01
CLS - Level 1, 2 Consumers Served - Holiday, Night **	H2015	TV	UN	UJ	15 Minute	\$4.76
CLS - Level 1, 3 Consumers Served - Holiday, Night **	H2015	TV	UP	UJ	15 Minute	\$3.62
CLS - Level 1, 4 Consumers Served - Holiday, Night **	H2015	TV	UQ	UJ	15 Minute	\$3.07
CLS - Level 1, 5 Consumers Served - Holiday, Night **	H2015	TV	UR	UJ	15 Minute	*=\$3.07 x 4 / 5
CLS - Level 1, 6+ Consumers Served - Holiday, Night **	H2015	TV	US	UJ	15 Minute	*=\$3.07 x 4 / Number of Consumers Served
CLS - Level 2 Specialized - Holiday, Night **	H2015	TV	UJ		15 Minute	\$8.98
CLS - Level 2 Specialized, 2 Consumers Served - Holiday, Night **	H2015	TV	UN	UJ	15 Minute	\$5.23
CLS - Level 2 Specialized, 3 Consumers Served - Holiday, Night **	H2015	TV	UP	UJ	15 Minute	\$3.93
CLS - Level 2 Specialized, 4 Consumers Served - Holiday, Night **	H2015	TV	UQ	UJ	15 Minute	\$3.34
CLS - Level 2 Specialized, 5 Consumers Served - Holiday, Night **	H2015	TV	UR	UJ	15 Minute	*=\$3.34 x 4 / 5

Program and Planning and Finance Committee Meeting
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MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

CLS - Level 2 Specialized, 6+ Consumers Served - Holiday, Night **	H2015	TV	US	UJ	15 Minute	*=\$3.34 x 4 / Number of Consumers Served
Overnight Health and Safety - Level 1	T2027				15 Minute	\$5.83
Overnight Health and Safety - Level 1, 2 Consumers Served	T2027	UN			15 Minute	\$3.48
Overnight Health and Safety - Level 1, 3 Consumers Served	T2027	UP			15 Minute	\$2.72
Overnight Health and Safety - Level 1, 4 Consumers Served	T2027	UQ			15 Minute	\$2.37
Overnight Health and Safety - Level 1, 5 Consumers Served	T2027	UR			15 Minute	*=\$2.37 x 4 / 5
Overnight Health and Safety - Level 1, 6+ Consumers Served	T2027	US			15 Minute	*=\$2.37 x 4 / Number of Consumers Served
Overnight Health and Safety - Level 2	T2027				15 Minute	\$6.45
Overnight Health and Safety - Level 2, 2 Consumers Served	T2027	UN			15 Minute	\$3.80
Overnight Health and Safety - Level 2, 3 Consumers Served	T2027	UP			15 Minute	\$2.95
Overnight Health and Safety - Level 2, 4 Consumers Served	T2027	UQ			15 Minute	\$2.53
Overnight Health and Safety - Level 2, 5 Consumers Served	T2027	UR			15 Minute	*=\$2.53 x 4 / 5
Overnight Health and Safety - Level 2, 6+ Consumers Served	T2027	US			15 Minute	*=\$2.53 x 4 / Number of Consumers Served
Overnight Health and Safety - Level 1 – Holiday **	T2027	TV			15 Minute	\$8.01
Overnight Health and Safety - Level 1, 2 Consumers Served - Holiday **	T2027	UN	TV		15 Minute	\$4.76
Overnight Health and Safety - Level 1, 3 Consumers Served - Holiday **	T2027	UP	TV		15 Minute	\$3.62
Overnight Health and Safety - Level 1, 4 Consumers Served - Holiday **	T2027	UQ	TV		15 Minute	\$3.07

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December 9th, 2024

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

Overnight Health and Safety - Level 1, 5 Consumers Served - Holiday **	T2027	UR	TV		15 Minute	*=\$3.07 x 4 / 5
Overnight Health and Safety - Level 1, 6+ Consumers Served - Holiday **	T2027	US	TV		15 Minute	*=\$3.07 x 4 / Number of Consumers Served
Overnight Health and Safety - Level 2 - Holiday **	T2027	TV			15 Minute	\$8.98
Overnight Health and Safety - Level 2, 2 Consumers Served - Holiday **	T2027	UN	TV		15 Minute	\$5.23
Overnight Health and Safety - Level 2, 3 Consumers Served - Holiday **	T2027	UP	TV		15 Minute	\$3.93
Overnight Health and Safety - Level 2, 4 Consumers Served - Holiday **	T2027	UQ	TV		15 Minute	\$3.34
Overnight Health and Safety - Level 2, 5 Consumers Served - Holiday **	T2027	UR	TV		15 Minute	*=\$3.34 x 4 / 5
Overnight Health and Safety - Level 2, 6+ Consumers Served - Holiday **	T2027	US	TV		15 Minute	*=\$3.34 x 4 / Number of Consumers Served
RESPITE - Level 1	T1005	HM			15 Minute	\$5.83
RESPITE - Level 1, 2 Consumers Served	T1005	UN	HM		15 Minute	\$3.48
RESPITE - Level 1, 3 Consumers Served	T1005	UP	HM		15 Minute	\$2.72
RESPITE - Level 1, 4 Consumers Served	T1005	UQ	HM		15 Minute	\$2.37
RESPITE - Level 1, 5 Consumers Served	T1005	UR	HM		15 Minute	*= \$2.37 x 4 / 5
RESPITE - Level 1, 6+ Consumers Served	T1005	US	HM		15 Minute	*=\$2.37 x 4 / Number of Consumers Served
RESPITE - Level 2 Specialized	T1005	HM			15 Minute	\$6.45
RESPITE - Level 2 Specialized, 2 Consumers Served	T1005	UN	HM		15 Minute	\$3.80
RESPITE - Level 2 Specialized, 3 Consumers Served	T1005	UP	HM		15 Minute	\$2.95
RESPITE - Level 2 Specialized, 4 Consumers Served	T1005	UQ	HM		15 Minute	\$2.53

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MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

RESPITE - Level 2 Specialized, 5 Consumers Served	T1005	UR	HM		15 Minute	*=\$2.53 x 4 / 5
RESPITE - Level 2 Specialized, 6+ Consumers Served	T1005	US	HM		15 Minute	*=\$2.53 x 4 / Number of Consumers Served
RESPITE - Level 1 – Holiday **	T1005	TV	HM		15 Minute	\$8.01
RESPITE - Level 1, 2 Consumers Served - Holiday **	T1005	TV	UN	HM	15 Minute	\$4.76
RESPITE - Level 1, 3 Consumers Served – Holiday **	T1005	TV	UP	HM	15 Minute	\$3.62
RESPITE - Level 1, 4 Consumers Served - Holiday **	T1005	TV	UQ	HM	15 Minute	\$3.07
RESPITE - Level 1, 5 Consumers Served - Holiday **	T1005	TV	UR	HM	15 Minute	*=\$3.07 x 4 / 5
RESPITE - Level 1, 6+ Consumers Served - Holiday **	T1005	TV	US	HM	15 Minute	*=\$3.07 x 4 / Number of Consumers Served
RESPITE - Level 2 Specialized - Holiday **	T1005	TV	HM		15 Minute	\$8.98
RESPITE - Level 2 Specialized, 2 Consumers Served - Holiday **	T1005	TV	UN	HM	15 Minute	\$5.23
RESPITE - Level 2 Specialized, 3 Consumers Served - Holiday **	T1005	TV	UP	HM	15 Minute	\$3.93
RESPITE - Level 2 Specialized, 4 Consumers Served – Holiday **	T1005	TV	UQ	HM	15 Minute	\$3.34
RESPITE - Level 2 Specialized, 5 Consumers Served - Holiday **	T1005	TV	UR	HM	15 Minute	*=\$3.34 x 4 / 5
RESPITE - Level 2 Specialized, 6+ Consumers Served - Holiday **	T1005	TV	US	HM	15 Minute	*=\$3.34 x 4 / Number of Consumers Served

Rates include transportation cost associated with transporting consumer to/from appointments, outings, etc.

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MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

* Community Living Support (CLS) Care

† Overnight Health and Safety Supports (OHSS).

* Rate varies depending on the number of Consumers served.

** Recognized Holidays: New Year's Day, Easter, Memorial Day, July 4, Labor Day, Thanksgiving, Christmas Day.

‡ Specialty services and therapies authorized on a case by case basis

MOTION CARRIED unanimously.

New Expense Contract Correction: Umbrellex Behavioral Health Services, LLC

Drew said he presented this contract last month but this home has not been able to get licensed since. We anticipate licensure soon.

ACTION:

MOVED by Tim Hanna and SUPPORTED by Dianne Holman that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a new contract with Umbrellex Behavioral Health Services, LLC to purchase Community Living Supports at the rates below for the period of November 1, 2024 through September 30, 2025.

Fee Schedule				
Service Description	Billing Code	Modifiers	Unit	Rate
Community Living Supports	H2015	UN/UP/UQ/ UR/US	15 Minute	\$9.53
Overnight Health and Safety	T2027	UN/UP/UQ/ UR/US	15 Minutes	\$9.53

MOTION CARRIED unanimously.

New Expense Contract: Community Living Supports, Respite, and Clinical Services – Lone Tiger Care, LLC

This is an additional new CLS provider.

ACTION:

MOVED by Tim Hanna and SUPPORTED by Al Platt that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a new contract with Lone Tiger Care, LLC to purchase services indicated at the rates below for the period of January 1, 2025 through September 30, 2025.

Agency Name	Address	Service
Lone Tiger Care, LLC	1721 Doc Strong's Road Lansing, MI 48911	Children's Waiver / SED Waiver/ Hab. Waiver / B3 (CLS*/Respite/OHSS†)

Service Description	Code	Modifier	Modifier	Modifier	Unit	Rate
CLS - Level 1	H2015				15 Minute	\$5.83
CLS - Level 1, 2 Consumers Served	H2015	UN			15 Minute	\$3.48
CLS - Level 1, 3 Consumers Served	H2015	UP			15 Minute	\$2.72
CLS - Level 1, 4 Consumers Served	H2015	UQ			15 Minute	\$2.37
CLS - Level 1, 5 Consumers Served	H2015	UR			15 Minute	*=\$2.37 x 4 / 5
CLS - Level 1, 6+ Consumers Served	H2015	US			15 Minute	*=\$2.37 x 4 / Number of Consumers Served
CLS - Level 2 Specialized	H2015				15 Minute	\$6.45
CLS - Level 2 Specialized, 2 Consumers Served	H2015	UN			15 Minute	\$3.80
CLS - Level 2 Specialized, 3 Consumers Served	H2015	UP			15 Minute	\$2.95
CLS - Level 2 Specialized, 4 Consumers Served	H2015	UQ			15 Minute	\$2.53
CLS - Level 2 Specialized, 5 Consumers Served	H2015	UR			15 Minute	*=\$2.53 x 4 / 5
CLS - Level 2 Specialized, 6+ Consumers Served	H2015	US			15 Minute	*=\$2.53 x 4 / Number of Consumers Served
CLS - Level 1 – Holiday**	H2015	TV			15 Minute	\$8.01
CLS - Level 1, 2 Consumers Served – Holiday **	H2015	TV	UN		15 Minute	\$4.76

CLS - Level 1, 3 Consumers Served - Holiday **	H2015	TV	UP		15 Minute	\$3.62
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December 9th, 2024

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

CLS - Level 1, 4 Consumers Served - Holiday **	H2015	TV	UQ		15 Minute	\$3.07
CLS - Level 1, 5 Consumers Served - Holiday **	H2015	TV	UR		15 Minute	*=\$3.07 x 4 / 5
CLS - Level 1, 6+ Consumers Served - Holiday **	H2015	TV	US		15 Minute	*=\$3.07 x 4 / Number of Consumers Served
CLS - Level 2 Specialized - Holiday **	H2015	TV			15 Minute	\$8.98
CLS - Level 2 Specialized, 2 Consumers Served - Holiday **	H2015	TV	UN		15 Minute	\$5.23
CLS - Level 2 Specialized, 3 Consumers Served - Holiday **	H2015	TV	UP		15 Minute	\$3.93
CLS - Level 2 Specialized, 4 Consumers Served - Holiday **	H2015	TV	UQ		15 Minute	\$3.34
CLS - Level 2 Specialized, 5 Consumers Served - Holiday **	H2015	TV	UR		15 Minute	*=\$3.34 x 4 x 5
CLS - Level 2 Specialized, 6+ Consumers Served - Holiday **	H2015	TV	US		15 Minute	*=\$3.34 x 4 / Number of Consumers Served
CLS - Level 1, Night	H2015	UJ			15 Minute	\$5.83
CLS - Level 1, 2 Consumers Served, Night	H2015	UN	UJ		15 Minute	\$3.48
CLS - Level 1, 3 Consumers Served, Night	H2015	UP	UJ		15 Minute	\$2.72
CLS - Level 1, 4 Consumers Served, Night	H2015	UQ	UJ		15 Minute	\$2.37
CLS - Level 1, 5 Consumers Served, Night	H2015	UR	UJ		15 Minute	*=\$2.37 x 4 / 5
CLS - Level 1, 6+ Consumers Served, Night	H2015	US	UJ		15 Minute	*=\$2.37 x 4 / Number of Consumers Served
CLS - Level 2 Specialized, Night	H2015	UJ			15 Minute	\$6.45
CLS - Level 2 Specialized, 2 Consumers Served, Night	H2015	UN	UJ		15 Minute	\$3.80
CLS - Level 2 Specialized, 3 Consumers Served, Night	H2015	UP	UJ		15 Minute	\$2.95
CLS - Level 2 Specialized, 4 Consumers Served, Night	H2015	UQ	UJ		15 Minute	\$2.53
CLS - Level 2 Specialized, 5 Consumers Served, Night	H2015	UR	UJ		15 Minute	*=\$2.53 x 4 / 5

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CLS - Level 2 Specialized, 6+ Consumers Served, Night	H2015	US	UJ		15 Minute	*=\$2.53 x 4 / Number of Consumers Served
CLS - Level 2 Specialized, 5 Consumers Served, Night	H2015	UR	UJ		15 Minute	*=\$2.53 x 4 / 5

CLS - Level 2 Specialized, 6+ Consumers Served, Night	H2015	US	UJ		15 Minute	*=\$2.53 x 4 / Number of Consumers Served
CLS - Level 1 - Holiday, Night **	H2015	TV	UJ		15 Minute	\$8.01
CLS - Level 1, 2 Consumers Served - Holiday, Night **	H2015	TV	UN	UJ	15 Minute	\$4.76
CLS - Level 1, 3 Consumers Served - Holiday, Night **	H2015	TV	UP	UJ	15 Minute	\$3.62
CLS - Level 1, 4 Consumers Served - Holiday, Night **	H2015	TV	UQ	UJ	15 Minute	\$3.07
CLS - Level 1, 5 Consumers Served - Holiday, Night **	H2015	TV	UR	UJ	15 Minute	*=\$3.07 x 4 / 5
CLS - Level 1, 6+ Consumers Served - Holiday, Night **	H2015	TV	US	UJ	15 Minute	*=\$3.07 x 4 / Number of Consumers Served
CLS - Level 2 Specialized - Holiday, Night **	H2015	TV	UJ		15 Minute	\$8.98
CLS - Level 2 Specialized, 2 Consumers Served - Holiday, Night **	H2015	TV	UN	UJ	15 Minute	\$5.23
CLS - Level 2 Specialized, 3 Consumers Served - Holiday, Night **	H2015	TV	UP	UJ	15 Minute	\$3.93
CLS - Level 2 Specialized, 4 Consumers Served - Holiday, Night **	H2015	TV	UQ	UJ	15 Minute	\$3.34
CLS - Level 2 Specialized, 5 Consumers Served - Holiday, Night **	H2015	TV	UR	UJ	15 Minute	*=\$3.34 x 4 / 5
CLS - Level 2 Specialized, 6+ Consumers Served - Holiday, Night **	H2015	TV	US	UJ	15 Minute	*=\$3.34 x 4 / Number of Consumers Served
Overnight Health and Safety - Level 1	T2027				15 Minute	\$5.83
Overnight Health and Safety - Level 1, 2 Consumers Served	T2027	UN			15 Minute	\$3.48

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Overnight Health and Safety - Level 1, 3 Consumers Served	T2027	UP			15 Minute	\$2.72
Overnight Health and Safety - Level 1, 4 Consumers Served	T2027	UQ			15 Minute	\$2.37
Overnight Health and Safety - Level 1, 5 Consumers Served	T2027	UR			15 Minute	*=\$2.37 x 4 / 5
Overnight Health and Safety - Level 1, 6+ Consumers Served	T2027	US			15 Minute	*=\$2.37 x 4 / Number of Consumers Served
Overnight Health and Safety - Level 2	T2027				15 Minute	\$6.45
Overnight Health and Safety - Level 2, 2 Consumers Served	T2027	UN			15 Minute	\$3.80
Overnight Health and Safety - Level 2, 3 Consumers Served	T2027	UP			15 Minute	\$2.95
Overnight Health and Safety - Level 2, 4 Consumers Served	T2027	UQ			15 Minute	\$2.53
Overnight Health and Safety - Level 2, 5 Consumers Served	T2027	UR			15 Minute	*=\$2.53 x 4 / 5
Overnight Health and Safety - Level 2, 6+ Consumers Served	T2027	US			15 Minute	*=\$2.53 x 4 / Number of Consumers Served
Overnight Health and Safety - Level 1 – Holiday **	T2027	TV			15 Minute	\$8.01
Overnight Health and Safety - Level 1, 2 Consumers Served - Holiday **	T2027	UN	TV		15 Minute	\$4.76
Overnight Health and Safety - Level 1, 3 Consumers Served - Holiday **	T2027	UP	TV		15 Minute	\$3.62
Overnight Health and Safety - Level 1, 4 Consumers Served - Holiday **	T2027	UQ	TV		15 Minute	\$3.07
Overnight Health and Safety - Level 1, 5 Consumers Served - Holiday **	T2027	UR	TV		15 Minute	*=\$3.07 x 4 / 5
Overnight Health and Safety - Level 1, 6+ Consumers Served - Holiday **	T2027	US	TV		15 Minute	*=\$3.07 x 4 / Number of Consumers Served
Overnight Health and Safety - Level 2 - Holiday **	T2027	TV			15 Minute	\$8.98

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MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

Overnight Health and Safety - Level 2, 2 Consumers Served - Holiday **	T2027	UN	TV		15 Minute	\$5.23
Overnight Health and Safety - Level 2, 3 Consumers Served - Holiday **	T2027	UP	TV		15 Minute	\$3.93
Overnight Health and Safety - Level 2, 4 Consumers Served - Holiday **	T2027	UQ	TV		15 Minute	\$3.34
Overnight Health and Safety - Level 2, 5 Consumers Served - Holiday **	T2027	UR	TV		15 Minute	*=\$3.34 x 4 / 5
Overnight Health and Safety - Level 2, 6+ Consumers Served - Holiday **	T2027	US	TV		15 Minute	*=\$3.34 x 4 / Number of Consumers Served
RESPITE - Level 1	T1005	HM			15 Minute	\$5.83
RESPITE - Level 1, 2 Consumers Served	T1005	UN	HM		15 Minute	\$3.48
RESPITE - Level 1, 3 Consumers Served	T1005	UP	HM		15 Minute	\$2.72
RESPITE - Level 1, 4 Consumers Served	T1005	UQ	HM		15 Minute	\$2.37
RESPITE - Level 1, 5 Consumers Served	T1005	UR	HM		15 Minute	*= \$2.37 x 4 / 5
RESPITE - Level 1, 6+ Consumers Served	T1005	US	HM		15 Minute	*=\$2.37 x 4 / Number of Consumers Served
RESPITE - Level 2 Specialized	T1005	HM			15 Minute	\$6.45
RESPITE - Level 2 Specialized, 2 Consumers Served	T1005	UN	HM		15 Minute	\$3.80
RESPITE - Level 2 Specialized, 3 Consumers Served	T1005	UP	HM		15 Minute	\$2.95
RESPITE - Level 2 Specialized, 4 Consumers Served	T1005	UQ	HM		15 Minute	\$2.53
RESPITE - Level 2 Specialized, 5 Consumers Served	T1005	UR	HM		15 Minute	*=\$2.53 x 4 / 5
RESPITE - Level 2 Specialized, 6+ Consumers Served	T1005	US	HM		15 Minute	*=\$2.53 x 4 / Number of Consumers Served

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RESPIRE - Level 1 – Holiday **	T1005	TV	HM		15 Minute	\$8.01
RESPIRE - Level 1, 2 Consumers Served - Holiday **	T1005	TV	UN	HM	15 Minute	\$4.76
RESPIRE - Level 1, 3 Consumers Served – Holiday **	T1005	TV	UP	HM	15 Minute	\$3.62
RESPIRE - Level 1, 4 Consumers Served - Holiday **	T1005	TV	UQ	HM	15 Minute	\$3.07
RESPIRE - Level 1, 5 Consumers Served - Holiday **	T1005	TV	UR	HM	15 Minute	*=\$3.07 x 4 / 5
RESPIRE - Level 1, 6+ Consumers Served - Holiday **	T1005	TV	US	HM	15 Minute	*=\$3.07 x 4 / Number of Consumers Served
RESPIRE - Level 2 Specialized - Holiday **	T1005	TV	HM		15 Minute	\$8.98
RESPIRE - Level 2 Specialized, 2 Consumers Served - Holiday **	T1005	TV	UN	HM	15 Minute	\$5.23
RESPIRE - Level 2 Specialized, 3 Consumers Served - Holiday **	T1005	TV	UP	HM	15 Minute	\$3.93
RESPIRE - Level 2 Specialized, 4 Consumers Served – Holiday **	T1005	TV	UQ	HM	15 Minute	\$3.34
RESPIRE - Level 2 Specialized, 5 Consumers Served - Holiday **	T1005	TV	UR	HM	15 Minute	*=\$3.34 x 4 / 5
RESPIRE - Level 2 Specialized, 6+ Consumers Served - Holiday **	T1005	TV	US	HM	15 Minute	*=\$3.34 x 4 / Number of Consumers Served

Rates include transportation cost associated with transporting consumer to/from appointments, outings, etc.

* Community Living Support (CLS) Care

† Overnight Health and Safety Supports (OHSS).

* Rate varies depending on the number of Consumers served.

** Recognized Holidays: New Year's Day, Easter, Memorial Day, July 4, Labor Day, Thanksgiving, Christmas Day.

‡ Specialty services and therapies authorized on a case by case basis

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MOTION CARRIED unanimously.

Authorization to Sign Documents Related to Purchase of and Renovations to the Women's Health Center Building for the New Crisis Stabilization Unit

Sara Lurie sent a series of emails to the Board this week regarding the new CSU. She said the Board previously gave her permission to complete documents related to the project, but she also felt it was important that the Board sees the documents. In addition, she believes she will have all real estate documents signed by the time she leaves for vacation but would like approval from the Board for alternate signers just in case.

At the last P&P, Sara noted the two issues with the CSU at that point in November. One was the ground environmental survey; this has been completed. John noted there were a couple of underground storage tanks found at the beginning of the survey, which led to a second phase of testing. Phase two of the survey came back with no concerns.

The second issue was that we had learned there was only one mechanical company that had bid for the job, John E. Green – normally, we require multiple bids for this size of project. Sue Panetta requested that a second bid be solicited. Of the four companies solicited, all four declined to bid for various reasons. John said it was then decided to assess the risk of taking a pause to bid the project out, but this could lead to losing Granger on the job or risk delaying the project by many months. Al said it seems like we have covered our bases in case we are audited for not receiving more than one bid. Sue's concern is that the costs of the contract have increased by \$3.1M on this particular part of the project. Sara said this hasn't changed the project budget total amount. John went on to say John E. Green was the low bid in 2017 on the new construction for the Jolly Rd expansion, our ICC project, and the recent House of Commons project.

Paula Yensen entered the meeting at 5:54 pm.

Joe agreed that waiting and rebidding is a risk. He wondered if there is any indication that the increase doesn't make sense or doesn't seem realistic? John didn't believe so based on past experience. Dale Copedge asked if there was a change in scope of project to increase the cost so much? John said there were changes to floor

plans which lead to additional demolition, which lead to additional mechanical work. Joe said nothing that John has said causes him to believe that we could get a lower bid. He believes it is best to move the project along. Tim wanted to make it clear that the committee is in agreement with moving forward with the process without receiving additional bids. Joe said he is pleased that Sue raised the concerns in the first place and that John pursued the issue. It makes him confident in the future of financial decisions for CEI.

ACTION:

MOVED by Tim Hanna and **SUPPORTED** by Joe Brehler that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize Sara Lurie, CEO, Suzanne Panetta, CFO, or Designees acting in their absence, to sign all legal documents that require a CMHA-CEI signer to complete all closing transactions for the project.

Resolution Approving CSU Sub Lease with Ingham County Building Authority
Sara presented this resolution.

ACTION:

MOVED by Tim Hanna and **SUPPORTED** by Joe Brehler that the Program and Planning Committee of the CMHA-CEI Board of Directors approve the Crisis Stabilization Unit sublease with the Ingham County Building Authority.

MOTION CARRIED unanimously.

Unfinished Business

None

New Business

Raul wanted to note that this is Joe's last P&P meeting. He wanted to thank him for all of his work with the community and his due diligence as a Board member. Raul

went on to say that he can't imagine being prouder of a county commissioner. He said that Joe is a champion for the community. Joe thanked Raul for the kind words.

FINANCE BUSINESS ITEMS:

Expense Leases

MOVED by Joe Brehler and SUPPORTED by Tim Hanna that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following expense lease contracts based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

Expense Lease Contract Renewal: 566 N. Cedar Street, Mason

CMHA-CEI will renew the lease of property at 566 N. Cedar Street, Mason, Michigan from Storage Rental of America for the period of January 15, 2025 to January 14, 2028 and pay \$6500.35 per month or \$78,004.20 per year.

Expense Lease Contract Renewal: 2678 Waverly Road

CMHA-CEI will renew this expense lease contract for the property at 2678 Waverly Road Delhi Township, Lansing, Michigan 48911 as owned by Ahmed Properties Inc. for the period of December 1, 2024 through November 30, 2027 and pay \$1,907.31 per month or \$22,887.74 per year.

Expense Lease Contract Renewal: 5913 Executive Drive

With this renewal, CMHA-CEI will lease the property at 5913 Executive Drive, Suite 200 Corporate Centre, Lansing, Michigan 48911 from LAG Executive Dr., LLC c/o Colliers West Michigan, LLC PO Box 25218 Tampa, FL 33622 for the period of Eighteen (18) Months at the following rate: February 1, 2025 through September 30, 2026 and pay \$\$25,000 per month or \$300,000 annually.

MOTION CARRIED unanimously.

Tranter Facility Project: Furniture, Electrical and Data Changes

John Peiffer presented this project to the Finance Committee

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ACTION:

MOVED by Joe Brehler and SUPPORTED by Tim Hanna that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to complete furniture, electrical and data changes at 1305 Jolly Road (Tranter Facility) for the Families Forward Respite program at a cost not to exceed \$32,901.20

MOTION CARRIED unanimously.

Expense Contract Renewal: Camp Respite Services

Drew Kersjes presented this contract for two camp renewals.

ACTION:

MOVED by Tim Hanna and SUPPORTED by Al Platt that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into contract renewals to purchase respite services from the listed camps for the rates identified below. These contracts are for the retroactive period of October 1, 2024 through September 30, 2025.

Cran-Hill Ranch 14444 17 Mile Rd., Rodney, MI 49342			
Service Description	Modifier	Unit	Rate
H0045 Respite care services in out-of-home setting	UN – 2 consumers served	Per Diem	\$66.67 Per Day
Friendship Camp	UP – 3 consumers served		\$200.00 Per Session
Retreat	UQ – 4 consumers served		
3 Days 2 Nights	UR – 5 consumers served		
	US – 6+ consumers served		

H0045 Respite care services in out-of-home setting Friendship Camp 5 Days 4 Nights	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$127.00 Per Day \$635.00 Per Session
Camp Fish Tales 2177 E. Erikson Rd., Pinconning, MI 48650			
Service Description	Modifier	Unit	Rate
H0045 Respite care services in out-of-home setting Level 1 Weekend	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$88.33 Per Day \$250.00 Per Session
H0045 Respite care services in out-of-home setting Level 2 Weekend	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$116.67 Per Day \$350.00 Per Session
H0045 Respite care services in out-of-home setting Level 3 Weekend	UN – 2 consumers served UP – 3 consumers served	Per Diem	\$150.00 Per Day \$450.00 Per Session

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	UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served		
H0045 Respite care services in out-of-home setting Level 1 Weeklong	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$135.33 Per Day \$812.00 Per Session
H0045 Respite care services in out-of-home setting Level 2 Weeklong	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$194.33 Per Day \$1,166.00 Per Session
H0045 Respite care services in out-of-home setting Level 3 Weeklong	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$262.33 Per Day \$1,574.00 Per Session

Methodist Children's Home Society (The Fowler Center for Outdoor Learning) 26645 W. Six Mile Rd., Redford, MI 48240			
Service Description	Modifier	Unit	Rate
H0045 Respite care services in out-of-home setting Adult Respite	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$165.00 Per Day \$495.00 Per Session
H0045 Respite care services in out-of-home setting Youth Respite	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$165.00 Per Day \$495.00 Per Session
H0045 Respite care services in out-of-home setting Horseback Riding Camp	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$196.67 Per Day \$1,180.00 Per Session
H0045 Respite care services in out-of-home setting Camp Barefoot	UN – 2 consumers served UP – 3 consumers served	Per Diem	\$186.67 Per Day \$1,120.00 Per Session

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	UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served		
H0045 Respite care services in out-of-home setting Sessions 1-9	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$186.67 Per Day \$1,120.00 Per Session
H0045 Respite care services in out-of-home setting Outpost A & C	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$186.67 Per Day \$1,120.00 Per Session
H0045 Respite care services in out-of-home setting Outpost B & D	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$209.62 Per Day \$2,725.00 Per Session
The Indian Trails Camp, Inc. 0-1859 Lake Michigan Dr. NW, Grand Rapids, MI 49534			

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Service Description	Modifier	Unit	Rate
H0045 Respite care services in out-of-home setting L1 Day Respite	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$100.00 Per Session (no overnights)
H0045 Respite care services in out-of-home setting L2 Day Respite	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$120.00 Per Session (no overnights)
H0045 Respite care services in out-of-home setting L3 Day Respite	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$140.00 Per Session (no overnights)
H0045 Respite care services in out-of-home setting L1 Weekend Respite (2 Nights/3 Days)	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served	Per Diem	\$126.67 Per Day \$380.00 Per Session

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	UR – 5 consumers served US – 6+ consumers served		
H0045 Respite care services in out-of-home setting L2 Weekend Respite (2 Nights/3 Days)	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$180.00 Per Day \$540.00 Per Session
H0045 Respite care services in out-of-home setting L3 Weekend Respite (2 Nights/3 Days)	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$246.67 Per Day \$740.00 Per Session
H0045 Respite care services in out-of-home setting L1 Summer Camp (5 Nights/6 Days)	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$158.33 Per Day \$950.00 Per Session

H0045 Respite care services in out-of-home setting L2 Summer Camp (5 Nights/6 Days)	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$225.00 Per Day \$1,350.00 Per Session
H0045 Respite care services in out-of-home setting L1 Summer Camp (5 Nights/6 Days)	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$308.33 Per Day \$1,850.00 Per Session

**Rates are based on the needs of the person, and should be requested and authorized in advance.

** Families may choose to utilize their respite authorization to pay a portion of camp costs. Payment from CMHA-CEI to the camp will be the rate less any amount paid to the camp by the family or scholarship funds.

MOTION CARRIED unanimously.

Revenue Contract Renewal: Ingham County, Office of Community Corrections (OCC)

This is a long-standing renewal contract.

ACTION:

MOVED by Joe Brehler and SUPPORTED by Tim Hanna that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a contract renewal with the Ingham County Office of Community Corrections to provide outpatient treatment in the Relapse Prevention and Recovery Program (RP&R) for

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men and women who have been court ordered upon completion of residential treatment services for the retroactive period of October 1, 2024 through September 30, 2025 and receive \$71,918 for those services.

MOTION CARRIED unanimously.

Expense Contract Renewals

MOVED by Tim Hanna and SUPPORTED by Joe Brehler that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following expense contract renewals based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

Expense Contract Renewal: Eagle Village, Inc. - Therapeutic Respite Camp

CMHA-CEI will enter into a contract renewal with Eagle Village Inc. to purchase Therapeutic Overnight Camp at the rates below for the retroactive period of October 1, 2024 through September 30, 2025.

Service Description	Code	Unit	Rate
Youth Challenge Weekend (September-April, 2 Day 1 Night) 9-17 year old	T2036	Per session	\$165.00 Per Session \$82.50 Per day
Youth Challenge Weekend (September-April, 2 Day 1 Night) 9-17-year-old Partial 1:1 Staffing, additional \$65	T2036	Per session	\$230.00 Per Session \$115.00 Per day
Youth Challenge Weekend (September-April, 2 Day 1 Night) 9-17-year-old Full 1:1 Staffing, additional \$95	T2036	Per session	\$260.00 Per Session \$130.00 Per day

Summer camp: Base Camp (5-day) – 9-11 year old	T2036	Per session	\$800.00 Per Session \$160.00 Per day
Summer camp: Base Camp (5-day) – 9-11 year old Partial 1:1 Staffing, additional \$300	T2036	Per session	\$1,100.00 Per Session \$220.00 Per day
Summer camp: Base Camp (5-day) – 9-11-year-old Full 1:1 Staffing, additional \$500	T2036	Per session	\$1,300.00 Per Session \$260.00 Per day
Summer camp: Frontier Camp (5-day) – 11-14 year old	T2036	Per session	\$800.00 Per Session \$160.00 Per day
Summer camp: Frontier Camp (5-day) – 11-14 year old Partial 1:1 Staffing, additional \$300	T2036	Per session	\$1,100.00 Per Session \$220.00 Per day
Summer camp: Frontier Camp (5-day) – 11-14 year old Full 1:1 Staffing, additional \$500	T2036	Per session	\$1,300.00 Per Session \$260.00 Per day
Summer camp: Project Survive (9-day): 14-17 year old	T2036	Per session	Up to \$1,400.00 Per Session Up to \$155.56 Per day
Summer camp: Project Survive (9-day): 14-17-year-old Partial 1:1 Staffing, additional \$600	T2036	Per session	Up to \$1,400.00 Per Session Up to \$155.56 Per day
Summer camp: Project Survive (9-day): 14-17-year-old	T2036	Per session	Up to \$1,400.00 Per Session Up to \$155.56 Per day

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Full 1:1 Staffing, additional \$1000			
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*Max of 3 sessions per year up to \$1,400 per session.

Expense Contract Renewal – Rate Increase: Cognitive & Behavioral Consultants

With this renewal, CMHA-CEI will enter into a renewal contract with Cognitive & Behavioral Consultants to provide DBT for Adolescents expert training and consultation to CMHSP's and pay no more than \$153,100 for those services for the retroactive period October 1, 2024 through September 30, 2025.

Expense Contract Renewal – Rate Increase: Michael Gomez, PhD

Under this contract renewal, CMHA-CEI will continue working with Michael Gomez to provide training and coaching in Trauma-Focused Cognitive Behavioral Therapy and Components for Enhancing Career Experience and Reducing Trauma and pay \$35,600 for those services for the retroactive period of October 1, 2024 through September 30, 2025.

MOTION CARRIED unanimously.

Expense Contract Renewal (Rate Change): Neuropsychiatric Hospitals, LLC

Shana Badgley presented this contract rate change.

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Tim Hanna that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to renew the contract with Neuropsychiatric Hospitals, LLC to purchase inpatient hospital services at the rates indicated below for the retroactive period of October 1, 2024 through September 30, 2025.

Hospital	Code	Service	Unit	Rate
Neuropsychiatric Hospitals, LLC- NeuroBehavioral Hospital, LLC	0124	Inpatient Care: Adult	Per Diem	\$1,370.00

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Neuropsychiatric Hospitals, LLC- NeuroBehavioral Hospital, LLC	0124	1:1 Enhanced*	Per Diem	\$1,500.00
Neuropsychiatric Hospitals, LLC- NeuroBehavioral Hospital, LLC	0114	Inpatient Care: Adult Private Room	Per Diem	\$1,370.00
Neuropsychiatric Hospitals, LLC- NeuroBehavioral Hospital, LLC	0124	Administrative Inpatient Care: Adult**	Per Diem	\$450.00
Neuropsychiatric Hospitals, LLC- Doctors Behavioral Hospital, LLC DBA Doctors Neuropsychiatric Hospital	0124	Inpatient Care: Adult	Per Diem	\$1,370.00
Neuropsychiatric Hospitals, LLC- Doctors Behavioral Hospital, LLC DBA Doctors Neuropsychiatric Hospital	0124	1:1 Enhanced*	Per Diem	\$1,500.00
Neuropsychiatric Hospitals, LLC- Doctors Behavioral Hospital, LLC DBA Doctors Neuropsychiatric Hospital	0114	Inpatient Care: Adult Private Room	Per Diem	\$1,370.00
Neuropsychiatric Hospitals, LLC- Doctors Behavioral Hospital, LLC DBA Doctors Neuropsychiatric Hospital	0124	Administrative Inpatient Care: Adult**	Per Diem	\$450.00
Neuropsychiatric Hospitals, LLC- Rivercrest Specialty Hospital, LLC DBA Medical Behavioral Hospital - Mishawaka	0124	Inpatient Care: Adult	Per Diem	\$1,370.00
Neuropsychiatric Hospitals, LLC- Rivercrest Specialty Hospital, LLC DBA Medical Behavioral Hospital - Mishawaka	0124	1:1 Enhanced*	Per Diem	\$1,500.00

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Neuropsychiatric Hospitals, LLC- Rivercrest Specialty Hospital, LLC DBA Medical Behavioral Hospital - Mishawaka	0114	Inpatient Care: Adult Private Room	Per Diem	\$1,370.00
Neuropsychiatric Hospitals, LLC- Rivercrest Specialty Hospital, LLC DBA Medical Behavioral Hospital - Mishawaka	0124	Administrative Inpatient Care: Adult**	Per Diem	\$450.00

*On rare occasions, consumers may be admitted to the hospital who require substantially higher amounts of one to one staffing than is typical, due to highly aggressive or self-injurious behavior. Payor shall prior authorize up to two days Enhanced Staffing Inpatient Psychiatric Services for Consumers in this situation on a case by case basis. Criteria for Enhanced Staff Inpatient Psychiatric Services are as follows:

1. The Consumer must meet all of the Inpatient Admission Certification Criteria listed above (Diagnosis, Severity of Illness, and Intensity of Service).
2. The Consumer is failing at least restrictive placement despite active treatment, with no expectation of improvement in a timely manner, combined with risk factors to Customers or Hospital such as: Swallowing behavior on unit, aggression towards others, and/or extreme property destruction at such a level that Consumer requires constant attention from staff in order to prevent self-harm, harm others, or extreme property destruction.

**The Administrative Day Rate is to be used when a consumer no longer meets medical necessity for acute hospital care but circumstance make discharge to sub-acute or a post-acute setting problematic. The respective Neuropsychiatric Hospitals, LLC hospital facility will work the responsible CMHC on discharge planning to ensure a safe and timely discharge of the patient.

MOTION CARRIED unanimously.

Expense Contract Amendment: Havenwyck Hospital Inc. DBA Cedar Creek Hospital
Shana Badgley presented this contract amendment.

ACTION:

MOVED by Joe Brehler and SUPPORTED by Tim Hanna that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to amend the contract with Cedar Creek Hospital to purchase Partial Hospitalization services at the new location and rate indicated below for the term of December 1, 2024 through September 30, 2025.

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	Havenwyck Hospital Inc. DBA Cedar Creek Hospital		
Location	CPT Code	Service	Rate
Lansing PHP: 3645 E. Jolly Rd, Ste. A. Lansing, MI 48910	0912 & 0913	Partial Hospitalization –Adults	\$494.34

MOTION CARRIED unanimously.

Revenue Contract Renewal: Network180 – NAVIGATE

Shana Badgley presented this contract renewal.

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Tim Hanna that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a contract renewal with Kent County CMHA dba Network180 to receive Mental Health Block Grant 10% Set Aside-First Episode Psychosis grant funds in the amount of \$610,108 to provide services to individuals enrolled in the NAVIGATE Program for the retroactive period of October 1, 2024 to September 30, 2025.

MOTION CARRIED unanimously.

Amended Budget for Fiscal Year 2024/2025

Sue reminded the group that we had to pass the budget without Union negotiations, potential contract increases, and the final rates from the State.

Amy Rottman presented the amended budget to the committees. She said revenue increased by about \$5.2M between Medicaid and HealthyMI. Additionally, there were changes to CCBHC earned revenue. Amy went on to note that CCBHC daily visits increased, which will increase the projected revenue over the course of FY25.

Amy said we have changes to the expense side as well – expenses are increasing by \$6.4M. This includes the 3% wage increase to staff, associated fringe benefits, and additional budgeted staff for a new clinic.

Amy went on to say we are seeing additional utilization in the first quarter of FY25, so the budget was increased to reflect this. Most provider rates were increased by 1.5%, however inpatient providers and specialized residential homes were increased based on individual provider negotiations.

Amy then reviewed the Bucket Report, which shows impacts to each of CEI's funding streams. She said with additional expenses, primarily in CCBHC, our revenue is not enough to cover. This brings us to a \$2.5M loss. This means we would use our net position to cover the loss. Although this isn't sustainable, it can be utilized this year. The MSHN lapse calculation is \$19.3M. This has been fairly consistent over the last several years, but it's also important to know that there are CMH's within MSHN that need money. Joe noted his continued frustration over the amount of dollars we lapse each year.

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Al Platt that the Finance Committee of the CMHA-CEI Board of Directors approve the amended budget for FY24/25.

MOTION CARRIED unanimously.

Unfinished Business

None

New Business

None

Public Comment:

None

The meeting was adjourned at 6:42 p.m. The next regularly scheduled Program and Planning Committee meeting is Monday, January 13th, 2025 5:30pm, 812 E. Jolly Rd, Atrium and the next regularly scheduled Finance Committee meeting is Wednesday, January 8th, 2025 5:30pm, 812 E. Jolly Rd, Atrium.

Minutes Submitted by:

Darby Vermeulen

Finance Administrative Assistant

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Agenda Item: Program and Planning Committee
Agenda Item #P-5

Month, Year: January, 2025

Major Program: All Programs

Component Program: All CMH Programs

Agenda Item Title: Compliance Policy 1.1.04 Updates

SUMMARY OF ISSUE:

The Compliance Policy has been updated with substantial changes.

Policy: Prior to the revision of this policy the seven elements were vaguely outlined under the responsibilities section. The rewrite clearly establishes the elements and outlines CMHA-CEI's commitment to maintaining compliance with federal and state standards. This information was then moved to the "policy" section.

Responsibilities: New responsibilities were added for the following: CEO, Board of Directors, CCO, CMHA-CEI Staff and CMHA-CEI providers. The update clarifies that the Compliance Officer is directly supervised by the Director of QCSRR and maintains a direct reporting relation to the Board of Directors and CEO.

Definitions: Definitions were added to the policy.

STAFF RECOMMENDATION:

Staff recommends that the Program and Planning Committee of the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Program and Planning Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors approve the revised Compliance Policy 1.1.04.



Origination 12/2002
 Last N/A
 Approved
 Effective N/A
 Last Revised N/A
 Next Review N/A

Owner Elise Magen:
 QCSRR Director
 Area Administrative
 Policies
 References Board and
 Administrative
 Operations,
 CARF
 Standards,
 Provider
 Network

Compliance Policy, 1.1.04

I. Purpose:

To provide an overview of the Corporate Compliance Program for CMHA-CEI and its contracted providers and to establish expectations related to compliance.

II. Policy:

CMHA-CEI's Compliance Program encompasses the following elements:

A. Written Policies and Procedures

1. CMHA-CEI maintains written ethical standards that guide staff's behavior by promoting dignity, self-determination, justice, service and compassion. These ethical standards are the foundation for CMHA-CEI's compliance program.
2. Policies and procedures have been developed to effectively address CMHA-CEI's compliance obligations. These policies and procedures are reviewed on an annual basis.

B. Compliance Leadership and Oversight

1. CMHA-CEI has appointed a Corporate Compliance Officer (CCO) who is charged with operating and monitoring the Compliance Program. The CCO is supervised by the Director of QCSRR and maintains a direct reporting relationship to CMHA-CEI's Board of Directors and CEO.
2. CMHA-CEI has established the Corporate Compliance Committee (CCC) to advise

and assist the CCO in operating an effective Compliance Program.

C. Training and Education

1. General compliance training and education covering HIPAA, Whistleblower Protection Act, and Medicaid Fraud, Waste, and Abuse will be completed annually.
2. Job specific targeted trainings will be provided by the Compliance Department as needed.

D. Effective Lines of Communication with the Compliance Officer and Disclosure Program

1. CMHA-CEI has an established Disclosure Program that requires Board members, employees, and contractors to report suspected compliance violations or misconduct by phone/voicemail, email, in person, or in writing to the Compliance Officer.
2. Individuals making a report are encouraged to disclose their identity, recognizing that anonymity may hamper a complete and timely investigation. However, no anonymous report shall be refused or treated less seriously because the reporter wishes to remain anonymous. No promises will be made to any individuals making a report or witnesses providing supporting information about the report by the Compliance Officer or anyone else in regard to his/her culpability or what steps may be taken in response to the report. Confidentiality and anonymity of the individual making the report and the content of the report will be preserved to the extent permitted by law and by the circumstances.
3. No board member, staff, contractor, or consumer who in good faith reports suspected compliance violations shall suffer harassment, retaliation, or adverse employment or other consequence. Those reporting in good faith will be protected by the Michigan Whistleblower Protection Act (P.A. 469 of 1980). Any employee who retaliates against someone who has reported a suspected violation in good faith is subject to discipline up to and including termination of employment.
4. Discipline for engaging in acts that violate applicable laws and regulations, making knowingly false reports, failure to report known violations, or discipline for any other performance-related reason unconnected to reporting potential violations is not retaliation.

E. Enforcing Standards: Consequences and Incentives

1. Consequences of non-compliant activity will be applied equitably across staff at all levels of the organization. Those in positions of authority will not receive special privileges when it comes to consequences and/or remedial action for non-compliant activities.
2. To promote ethical and compliant behavior, the Compliance Office has developed the incentives for excellent compliance performance or significant contributions to the compliance program. Incentives include significant recognition across the agency, CMHA-CEI branded items, and other smaller forms of encouragement.

F. Risk Assessment, Auditing, and Monitoring

1. CMHA-CEI's Risk Management Plan is overseen by the Compliance Office and

Quality Department.

2. Employees are encouraged to bring high risk cases to the Compliance Office for consultation.
3. The Compliance Office routinely monitors and audits internal and external services. Upon completion of an audit the department head will receive a written report containing recommendations for process improvement.

G. Responding to Detected Offenses and Developing Corrective Action Initiatives

1. The Compliance Office maintains a log of all reports of suspected non-compliance.
2. The Compliance Office is responsible for conducting investigations into potential Medicaid Fraud, Waste and Abuse, violations of compliance policies and procedures and violations of state and federal laws.
3. Upon completion of an investigation the Compliance Office will identify remedial actions related to the incident of suspected non-compliance. Remedial actions include training and education, changes to internal processes and controls and other actions deemed appropriate by the Compliance Office.
4. The Compliance Office does not have the authority to discipline or terminate an employee for confirmed acts of non-compliance. All disciplinary actions are the responsibility of the employee's supervisor and Human Resources Department.

CMHA-CEI has established and implemented an agency wide Corporate Compliance Plan (CCP) that is in accordance with federal and state statutes, laws and regulations. CMHA-CEI will adhere to regulations required by the Attorney General' Office, Office of Inspector General, Centers for Medicaid and Medicare, and relevant accrediting bodies.

III. Responsibilities:

A. The CEO and Board of Directors are responsible for:

1. Promoting a culture of compliance and ethics throughout CMHA-CEI.
2. Promoting and maintaining a work environment where concerns can be raised, openly discussed, and reported without fear of retaliation.

B. The CCO is responsible for:

1. Designing, implementing, and overseeing an effective Compliance Program that meets the expectations set forth in the United States Sentencing Guidelines.
2. Developing and implementing the annual compliance work plan.
3. Serving as the Chair of the CCC.
4. Keeping informed of developments and trends in healthcare Compliance and utilizing such information to enhance the compliance program.

C. CMHA-CEI Staff are responsible for:

1. Reviewing and complying with CMHA-CEI's ethical standards and all other policies

and procedures.

2. Completing all required compliance trainings in a timely manner.
3. Reporting potential compliance violations to the Compliance Department.
4. Cooperating with the Compliance Department during investigations, auditing and monitoring activities.
5. Staff in supervisory positions have additional responsibilities to:
 - a. Demonstrate and emphasize the importance of Compliance and ethics in daily business activities.
 - b. Maintain an environment where individuals can comfortably ask questions or raise concerns without fear of retaliation.
 - c. Provide appropriate and timely responses to questions or concerns, in consultation with the Compliance Department, as needed.
 - d. Maintain communication with the Compliance Department about potential Compliance and ethics concerns.

IV. Monitor and Review:

This policy is reviewed **annually** by the Director of QCSRR. It is monitored by accrediting bodies and regulatory agencies as applicable.

V. References:

Federal False Claims Act

Michigan's False Claims Act

P.A. 469 of 1980

Office of Inspector General General Compliance Program Guidance

VI. Related Policies and Procedures:

N/A

VII. Applicable Audit Standards:

CARF 2024 Behavioral Health Standards Manual, Section 1.A.7.a, 1.G.3

Attachments

[Report of Suspected Noncompliance.docx](#)

Approval Signatures

Step Description	Approver	Date
QI	Michael Gardyko: Quality Improvement Specialist	09/2024
Compliance	Emily Ryan: Compliance and Privacy Officer	09/2024
QCSRR Director	Elise Magen: QCSRR Director	08/2024

History

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