



Community
MENTAL HEALTH
CLINTON • EATON • INGHAM

**BOARD OF DIRECTORS
HYBRID MEETING
MINUTES**

**Community Mental Health Authority- CEI
812 E. Jolly Road, G11-C
Lansing, MI 48910
Thursday, March 20, 2025
6:00 pm**

Staff Present (Via Zoom)

KC Brown, Brian Filipiak, Sue McCarthy, Jennifer Stanley, Joanne Holland, Gwenda Summers, Sue Panetta

Excused

Jana Baylis, Elise Magen

Staff Present (In-Person)

Shana Badgley, Aleshia Echols, Drew Kersjes, Sara Lurie, Luis Rodriguez, Sandra Ruiz, Valerie Tijerina

Public Present (In-person)

**Daniel Arnold, CAC Representative
Michelle Lalone**

Public Present (via Zoom)

None.

Union Representation

None.

Call to Order:

The meeting was called to order by Board Chair, Maxine Thome at 6:00 pm.

Roll Call:

Maxine Thome, Jeanne Pearl-Wright, Dale Copedge, Dwight Washington, Tim Hanna, Al Platt, Ryan Sebolt, Dianne Holman, Jason White, Raul Gonzales

Board Member(s) Attending via Zoom

Paul Palmer

Excused:

Paula Yensen

Previous Meeting Minutes

ACTION:

MOVED by Paul Palmer and SUPPORTED by Timothy Hanna that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) approve the February 20, 2025 meeting minutes as written.

MOTION CARRIED unanimously.

Adoption of Meeting Agenda:

ACTION:

MOVED by Timothy Hanna and SUPPORTED by Paul Palmer that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) Amend the March 20, 2025 Meeting Agenda with the addition of New Business, Finance Committee item #9, Walk-in Fact Sheet, entitled: Expense Contract Renewal: Trebon IT & Cybersecurity.

MOTION CARRIED unanimously.

Public Comment:

None.

CAC Representative Update

Daniel Arnold, CAC Representative provided the March 6, 2025 CAC Report, which included the following highlights:

CSDD Staff Training

Three staff, Drew Kersjes, CSDD Director, Amy Wortley, Family Support Supervisor, and Marie Carrell, Life Consultation Supervisor, came from CSDD to present on professional development – they were engaging and enthusiastic. They shared that case management is only one piece of the umbrella in CSDD and that they want to treat to need. They call their orientation training “boot camp” and reviewed the topics that are covered over 21-weeks. They kept stressing individualized treatment. They were open to CAC members sitting in on orientation. Luna stressed the importance of education on the appeal and grievance process. We were excited and overjoyed about the concrete plans and by their contagious passion and love for a motivating philosophy of care! CAC members have a passion for "little" nuances as we look over our paperwork. There is no "little." Every detail matters in steering the ship towards a more compassionate, accommodating, stigma free CMH for three counties.

Annual Review/Approval of Bylaws

The final bylaws draft was reviewed and approved. Bigger changes include changing consumer to person served, changing behavioral health to mental and behavioral health or removing where possible, updating the amount of members required, extending current member terms if falling below the minimum number of members, adding a section on the stipend, and adding an index to the start of the document to help with navigation.

We are to have not less than six members and not more than twelve. In the event we do not have six members, active members will be given a time extension. There will be an annual review in January. We officially voted to approve the Bylaws as written.

Media Opportunity

WILX is interested in participants for a media story on stigma and a few CAC members volunteered to participate. CAC members had the opportunity to learn about WILX News 10 coming to CMH this month for their "You're Not Alone" Series Story on Stigma and how we are working to overcome. Three (3) CAC member, including me were very interested! It was noted that this would be a longer feature story and run several times CAC is happy to exist and have a voice.

Review Program & Planning (P&P) Committee Draft Agenda

The draft agenda for the upcoming P&P meeting, scheduled for Monday, March 10, 2025

at 5:30 pm, was reviewed by CAC members.

There were no recommendations to the Board of Directors from CAC.

Announcements included:

- The CMHA-CEI Annual Report to the Community Event is scheduled for Tuesday, April 1, 2025 at the Lansing Center.

The next CAC meeting is scheduled for Thursday, April 3, 2025 @ 3:30 pm., and will be held via Zoom.

Mid-State Health Network (MSHN) Update:

Board member, Paul Palmer provided an update regarding the Mid State Health Network Regional Funding Concerns reporting that in February, Joe Sedlock, CEO of MSHN sent a memorandum to alert Michigan Department of Health and Human Services (MDHHS) to the FYE 24 Results of Operations for the Mid-State Health Network ("MSHN"; Region 5) and FY25 Projected Financial Status. Specifically, MSHN is alerting MDHHS to serious actual and projected deficits assuming revenue and healthcare operations continue on current projected trajectories. MSHN is also requesting MDHHS assistance to address and resolve the issues summarized.

Mr. Palmer reported that there were two main discussion topics that took place which included:

1. MSHN made a request to MDHHS to schedule a financial meeting to discuss the depleting funds issue.
2. MSHN has full support from the board to pursue an RFP for the purposes of a competitive bid, and is currently ramping up to be in a position to respond.

CEO Report

CEO, Sara Lurie turned the floor over to Shana Badgley, Adult Mental Health Services, Director who introduced the AMHS bilingual services team that was featured in the Adelante magazine, Winter 2025 edition which included Sandra Ruiz, AMHS Supervisor; Valerie Tijerina, Mental Health Therapist and Luis Rodriguez, Mental Health Worker.

Highlights from the Bilingual Services Adult Mental Health Services (AMHS) presentation included:

- Overview (Importance of Bilingual Services, Services, Multicultural Grant
 - Reduces barriers for Spanish-speaking persons served

- Works to reduce the stigma surrounding Mental Health
- Addresses the shortage of Spanish-speaking Mental Health providers
- Increases access to Mental Health Services
- **Services**
 - Case Management (Assessing, Coordination, Linking, Monitoring)
 - Psychiatry (Medication Review)
 - Therapy
 - Community Living Support Services (Housing support, driver's license/ State ID, Social Security applications, MDHHS benefits, Translation services, Transportation)
 - Wellness Coaching (Helps develop healthier habits)
- **Multicultural Grant**
 - Designed for individuals that identify themselves as Hispanic
 - Speaking Spanish is not a requirement
 - For uninsured and underinsured individuals
 - Access to the same mental health services as a regular CEI consumer
 - Outreach
 - Psychoeducation (reporting that they are meeting with Michigan State University in the hopes to expand the network).

The team reported that they currently are serving less than 10 clients under the state Mental Health Block grant in the Ingham County. Qualification requirements are required.

Referrals are received from Cristo-Rey, Lansing Area Latino Health Alliance, MSU Migrant Student Services, and local churches within the Hispanic population, and transportation is provided, if needed; noting that we have one client who lives in Williamston. However, due to stigma many do not seek services due to cultural beliefs regarding mental health and therapy.

Board Chair, Maxine Thome inquired as to how the current Administration is impacting program?

Team agreed that it has been very impacted as these are tough times. However, we continue to provide services without giving advice or inclination! However, due to the current climate, many have expressed trust and fear issues although legal citizenship status is not a question that is asked to participate.

ACTION: Sandra Ruiz will forward copies of the flyers to Aleshia Echols for distribution to the Board of Directors.

CEO Report continued

CEO, Sara Lurie presented the March 2025 CEO Report. Highlights from the report included the following:

- **Kudos to Consumer Advisory Committee members who participated in the WILX interview, reporting that they did an amazing job! CAC, Daniel Arnold was one of the members interviewed.**
- **Special recognition to Board Chair, Maxine Thome who is being presented with the NASW Lifetime Achievement 2025 Award.**
- **Compensation Study**
CMHA-CEI has contracted with Mark Nottley, Municipal Consulting Services to conduct a wage study of job classifications and review the steps for the purpose of market competitiveness, which is a four phase process. Phase 1 of the compensation study will involve employee feedback from staff across the organization to provide verification that the essential job duties outlined in their job descriptions still match with their current responsibilities and individual meetings with Directors. Orientation sessions explaining the process are scheduled as follows:

Tuesday, March 25th 3:00pm-4:00pm

Thursday, March 27th 10:00am-11:00am

Phase II – Look at comparable labor market

Phase III – New pay grade structure review

Phase IV – Comprehensive Report

The timeline for completion of this process is approximately 4 months.

- **Medicaid shortfall for FY24**
CMHA members faced a \$45 – 50 million Medicaid shortfall for FY24
Bob Sheehan, CEO put together a compilation of information and recommendations related to underfunding of the public behavioral health system. Excerpts shared in the written March CEO Report regarding the CMHAM Medicaid Rate Adjustment Recommendation.

- **MDHHS Announcement and Survey**

On February 28th MDHHS issued a press release indicating they are seeking public input through an online survey as the department moves to a competitive procurement process for the state's Pre-Paid Inpatient Health Plan (PIHP) contracts. This came as a surprise to most in the public system and has raised new questions and concerns about MDHHS intent to privatize the public behavioral health system. A copy of the survey questions was reviewed and discussed.

ACTION: A copy of the Mental Health Provider Advocacy template letter shared last month will be redistributed to CMHA-CEI Board members for use as needed.

COMMITTEE REPORTS

Program & Planning Committee

New Expense Contract: Transatlantic Translation Group (TTG)

ACTION:

MOVED by Raul Gonzales and **SUPPORTED** by Tim Hanna that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into new contract with Transatlantic Translation Group (TTG) to purchase written translation and 24/7 Crisis Interpretation services to assist in communicating clearly with individuals' and families for who have a Non-English Language Preference (NELP), at the rates below for the period of April 1, 2025 to September 30, 2025.

Languages	Translation (MTPE)	24/7 Tel interpreters	24/7 Video interpreters
Spanish	\$ 0.08	\$0.95 per minute	1.65 per minute
Arabic	\$ 0.09	\$1.10 per minute	1.95 per minute
American Sign Language (ASL)	N/A	N/A	1.95 per minute
Korean	\$ 0.11	\$1.10 per minute	1.65 per minute
Pushto	\$ 0.09	\$1.10 per minute	1.65 per minute
Dari	\$ 0.08	\$1.10 per minute	1.65 per minute
Swahili	\$ 0.08	\$1.10 per minute	1.65 per minute
Persian	\$ 0.08	\$1.10 per minute	1.65 per minute
Haitian	\$ 0.11	\$1.10 per minute	1.65 per minute
Mandarin Chinese	\$ 0.08	\$1.10 per minute	1.65 per minute
	No minimum charges	No minimum charges	2 minutes minimum charges

No setup or monthly fees for telephone interpreter accounts
 No portal access fees
 No project management fees
 Monthly invoicing
 30-day payment terms

MOTION CARRIED unanimously.

New Revenue Contract: Ingham County Sheriff Office (ICSO) – Re-Entry COSSUP Grant

ACTION:

MOVED by Raul Gonzales and **SUPPORTED** by Ryan Sebolt that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into a new contract with the Ingham County Sheriff Office to provide follow up care for individuals in Ingham County Jail who are transitioning to the community and receive approximately \$100,000 annually, not exceeding \$300,000 for the retroactive period of February 1, 2025 through January 31, 2028 for those services.

MOTION CARRIED unanimously.

New Expense Contract: Shanty Creek Resort – Professional Training Site

ACTION:

MOVED by Raul Gonzales and **SUPPORTED** by Dwight Washington that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into a contract with Shanty Creek Resort and pay no more than \$72,500 for those services for the period of May 5, 2025 through May 7, 2026.

MOTION CARRIED unanimously.

New Expense Contract: St. Francis Camp on the Lake

ACTION:

MOVED by Raul Gonzales and **SUPPORTED** by Tim Hanna that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter The Program and Planning Committee recommends that the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a new contract with St. Francis Camp on the Lake to purchase services indicated at the rates below for the period of March 1, 2025 through September 30, 2025.

Service Title	Billing Code	Unit	Rate
Respite Care-Camp Overnight Waiver (week long)	T2036	Per Session	\$1,000.00

1:1 Staffing			
Respite Care-Camp Overnight Waiver (week long)	T2036	Per Session	\$950.00
3:1 Staffing			

*Max of 3 sessions per year up to \$1,400 per session.

New Expense Contract: Flight Path Creative, LLC

ACTION:

MOVED by Al Platt and **SUPPORTED** by Jeanne Pearl-Wright that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into a contract with Flight Path Creative, LLC and pay \$24,500.00 for design and development of a new website. Annual ongoing costs include a \$600 for maintenance and hosting and a \$500 -\$1000 ADA compliance audit fee.

MOTION CARRIED unanimously.

Finance Committee

Expense Contract: Ricoh USA Inc., Copier Lease

ACTION:

MOVED by Tim Hanna and **SUPPORTED** by Ryan Sebolt that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into a 60-month equipment lease expense contract agreement with RICOH USA, INC. located at 25800 Northwestern Hwy. Suite 950 Southfield, MI 48075 and pay \$6,099.69 per month for 60 months or \$73,196.28 annually for five years ending on March 31, 2030, and receive 109 new Ricoh copy machines to be located at multiple CMHA-CEI locations.

MOTION CARRIED unanimously.

Expense and Revenue Lease Renewal Contracts:

Expense Contract Lease Renewal: 201 Railroad St. John's

ACTION:

MOVED by Tim Hanna and SUPPORTED by Ryan Sebolt that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to:

- continue to lease space at 201 Railroad St. John's, containing 7,272 square feet, from Huntington Bank 5555 Cleveland Ave. GW1097, Columbus, Ohio 43231 and pay the following lease rates for the next three years:

The rental rates for the period reflect a 2% annual increase per year per the renewal paragraph in the existing lease and those rates will be effective as follows:

Term Monthly Rate Annual Rate Price Per Sq./Ft

5/1/25 – 4/30/26 \$6,810.29 \$81,723.48 \$11.24

5/1/26 – 4/30/27 \$6,946.50 \$83,358.00 \$11.46

5/1/27 – 4/30/28 \$7,085.43 \$85,025.16 \$11.69

Revenue Contract Lease Renewal: 1507 Jerome Street Lansing, Michigan

- to renew the lease revenue contract of property at 1507 Jerome Street Lansing, Michigan to tenant Theresa Biron, whose address is 1507 Jerome Street Lansing, Michigan, for the period of May 1, 2025 through April 30, 2030 and receive the following as revenue: Twelve Thousand Seven Hundred Twenty Dollars (\$12,720) per year in equal monthly installments of One Thousand Sixty and 00/100 Dollars (\$1,060) during the term of this lease for a total of Sixty-Three Thousand Six Hundred and 00/100 Dollars (\$63,600) during the 60-month period.

MOTION CARRIED unanimously.

Expense Contract Renewals

Expense Contract Renewal: LinkedIn recruiter Subscription

ACTION:

MOVED by Tim Hanna and SUPPORTED by Al Platt that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI:

- to enter into the subscription renewal with LinkedIn Corporation to provide the LinkedIn recruiter services the period of June 30, 2025 through June 30, 2027 and pay \$44,070.00 (divided into annual payments of \$22,035) for this recruitment package.

Expense Contract Renewal: Mirazon Group

- to renew our DataCore license and maintenance through Mirazon Group from April 1, 2025 to March 31, 2026 and pay \$56,027.42 for that license and maintenance.

Expense Contract Renewal: Zoom

- to renew the licenses from Zoom for the period of March 28, 2025 through March 27, 2026 and pay \$42,216.56.

MOTION CARRIED unanimously.

Revenue Contract Renewal: 30th Circuit Court – Mental Health Court

MOVED by Tim Hanna and SUPPORTED by Al Platt that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into a renewal contract with the 30th Circuit Court to provide the clinical team for the Mental Health Court in Ingham County for the retroactive period of October 1, 2024 through September 30, 2025 and receive \$98,890.

MOTION CARRIED unanimously.

Expense Contract Amendments: Therapeutic Overnight Camp Services (Methodist Children's Home Society & The Indian Trails Camp, Inc.)

MOVED by Tim Hanna and SUPPORTED by Al Platt that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into contract amendments with the Methodist Children's Home Society and The Indian Trails Camp, Inc. to purchase therapeutic overnight camp services, from camps currently contracted with CMHA-CEI for respite camp, indicated at the rates below for the period of March 1, 2025 through September 30, 2025.

Methodist Children's Home Society (The Fowler Center for Outdoor Learning) 26645 W. Six Mile Rd., Redford, MI 48240		
Service Description	Unit	Rate
T2036 Respite Care Camp Overnight Waiver Youth Respite (2 Nights/3 Days, ages 6-17)	Per Session	\$495.00 Per Session
T2036 Respite Care Camp Overnight Waiver Horseback Riding Camp (5 Nights/6 Days ages 18+)	Per Session	\$1,180.00 Per Session
T2036 Respite Care Camp Overnight Waiver Camp Barefoot (5 Nights/6 Days ages 18+)	Per Session	\$1,120.00 Per Session
T2036 Respite Care Camp Overnight Waiver Sessions 1, 2, 3, 4, 5, 7,8 & 9 (5 Nights/6 Days 18+)	Per Session	\$1,120.00 Per Session
T2036 Respite Care Camp Overnight Waiver Session 6 (5 Nights/6 Days ages 6-17)	Per Session	\$1,120.00 Per Session
T2036 Respite Care Camp Overnight Waiver Outpost A (5 Nights/6 Days ages 18+)	Per Session	\$1,120.00 Per Session
T2036 Respite Care Camp Overnight Waiver Outpost C (5 Nights/6 Days ages 13-17)	Per Session	\$1,120.00 Per Session
T2036 Respite Care Camp Overnight Waiver Outpost D (5 Nights/6 Days ages 18+)	Per Session	Up to \$1,400.00 Per Session Per Session
The Indian Trails Camp, Inc. DBA IKUS Life Enrichment Services 0-1859 Lake Michigan Dr. NW, Grand Rapids, MI 49534		
Service Description	Unit	Rate
T2036 Respite Care Camp Overnight Waiver/Session L1 Weekend Respite (2 Nights/3 Days)	Per Session	\$380.00 Per Session

T2036 Respite Care Camp Overnight Waiver/Session L2 Weekend Respite (2 Nights/3 Days)	Per Session	\$540.00 Per Session
T2036 Respite Care Camp Overnight Waiver/Session L3 Weekend Respite (2 Nights/3 Days)	Per Session	\$740.00 Per Session
T2036 Respite Care Camp Overnight Waiver/Session L1 Summer Camp (5 Nights/6 Days)	Per Session	\$950.00 Per Session
T2036 Respite Care Camp Overnight Waiver/Session L2 Summer Camp (5 Nights/6 Days)	Per Session	\$1,350.00 Per Session
T2036 Respite Care Camp Overnight Waiver/Session L3 Summer Camp (5 Nights/6 Days)	Per Session	\$1,400.00 Per Session

*Max of 3 sessions per year, up to \$1,400 per session.

MOTION CARRIED unanimously.

Walk-In

New Expense Contract Renewal: Trebon IT & Cybersecurity

ACTION:

MOVED by Tim Hanna and **SUPPORTED** by Jeannie Pearl-Wright that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to authorize CMHA-CEI to enter into a contract with Trebon for \$69,538.15 over three years, at \$23,179.38 a year and cover us from April 1st, 2025 through September 27, 2028.

MOTION CARRIED unanimously.

Human Resources

First Quarter EEO Report

ACTION:

MOVED by Maxine Thome and SUPPORTED by Tim Hanna that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to accept the First Quarter EEO Report from October 1, 2024 through December 31, 2024.

MOTION CARRIED unanimously.

First Quarter Labor Relations Grievance Report

ACTION:

MOVED by Maxine Thome and SUPPORTED by Tim Hanna that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to accept the First Quarter Grievance Report from October 1, 2024 through December 31, 2024.

MOTION CARRIED unanimously.

OPEIU Local 459 Large Unit Step 4 Grievance – Discipline & Discharge upheld Management’s decision to terminate employment for most recent Step 4 grievance which took place on March 5, 2025. No motion required.

Recipient Rights Committee

Recipient Rights Quarterly Report: October 1, 2024 – December 31, 2024

ACTION:

MOVED by Paul Palmer and SUPPORTED by Tim Hanna that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to accept the Quarterly Report for the period of October 1, 2024 – December 31, 2024.

MOTION CARRIED unanimously.

Executive Committee

Slate of Officers effective April 1, 2025 – March 31, 2026

ACTION:

MOVED by Jeanne Pearl-Wright and **SUPPORTED** by Tim Hanna that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to accept the Slate of Officer Appointments as follows: Jeanne Pearl-Wright, Board Chair; Dale Copedge, Board Vice Chair; Dwight Washington, Secretary for the period of April 1, 2025 through March 31, 2026.

MOTION CARRIED unanimously.

Community Access Committee

Dianne Holman reported that the next meeting is scheduled for Monday, March 24, 2025.

Unfinished Business

None.

Public Comment

None.

Announcement

Aleshia Echols, Executive Administrative Assistant announced that CMHA-CEI Board of Directors received communication regarding an upcoming NAMI Michigan black-tie gala to recognize people and organizations doing great work in mental health across a wide variety of areas. In preparation for the upcoming gala, nominations were solicited from across the state for honorees in various categories and shared that our very own, CEO, Sara Lurie has been nominated in the category of Administrator. Please help me congratulate and appreciate Sara for all of her hard work and dedication to the mental health of the people of Michigan.

All Honorees in each category will be revealed at Honor 2025. You are not required to be present at the event to be selected as the Honoree in your category.

NAMI Michigan Honors 2025 will be held on Saturday, April 12, at the Henry Hotel in Dearborn, Michigan and will begin at 6:30 pm. For tickets, please contact Aleshia Echols.

Adjournment

The meeting adjourned at 7:28 p.m. The next regular meeting is scheduled for Thursday, April 17, 2025 at 6:00 p.m., and will take place at CMHA-CEI, 812 E. Jolly Road, G11-C.

Minutes Submitted by:

Aleshia Echols, Executive Administrative Assistant

