Community
MENTAL HEALTH
CLINTON • EATON • INGHAM

PROGRAM AND PLANNING and FINANCE COMMITTEE
Meeting Minutes
Wednesday, June 10th, 2026
5:30 p.m.
812 E. Jolly Rd, G11-C
Lansing, MI 48910

Join Zoom Meeting
https://zoom.us/j/94026869514
Meeting ID: 940 2686 9514

Committee Members Present:
Lisa Alicea
Al Way
Tim Hanna
Paula Yensen
Jason White
Daniel Arnold
Dwight Washington
Jeanne Pearl-Wright

Committee Members Excused:
Ryan Sebolt

Staff Present
Darby Vermeulen, Gwenda Summers, Sue Panetta, Shana Badgley, Drew Kersjes, John Peiffer, Elise Magen, Jordan Dotson, Jana Baylis, KC Brown

Other Board Members Present:
Dale Copedge

Public Present:
Michele Lalone

Call to Order:
The meeting was called to order by Chairperson Tim Hanna at 5:30 p.m.

Previous Meeting Minutes:
MOVED by Lisa Alicea and SUPPORTED by Al Way to approve the Program and Planning Committee meeting minutes of April 13th, 2026, and the Finance Committee meeting minutes of May 11th, 2026.

MOTION CARRIED unanimously.

Adoption of Agenda:
MOVED by Paula Yensen and SUPPORTED by Lisa Alicea to adopt the agenda of June 10th, 2026.

MOTION CARRIED unanimously.

Public Comment on Agenda Items:
None

PROGRAM & PLANNING BUSINESS ITEMS:
New Expense Contract: Trillium Behavioral Pathways
Shana Badgley presented this new hospitalization contract. Trillium is in Warren, MI.

ACTION:
MOVED by Al Way and SUPPORTED by Lisa Alicea that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a

contract with Trillium Behavioral Pathways to purchase inpatient hospital services at the rates indicated below for the period of June 1, 2026, through September 30, 2026.

Service	Code	Unit	Rate
Inpatient Behavioral Health Services	0100	Per Diem	$1,300

MOTION CARRIED unanimously.

Unfinished Business

a. Crisis Care Center Update

John Peiffer said that on June 4th the City of Lansing inspectors were in the building. They ran out of time, so they will be returning tomorrow morning at 8am to complete the inspection. Assuming things go well, adult crisis services will be moving in the week of 6/22. There is a meeting coming up with MDHHS to discuss the certification process. Bridges would then move in mid-July.

Dwight Washington entered the meeting at 5:33 pm.

Jeanne Pearl-Wright entered the meeting at 5:35 pm.

Tim asked about the status of staffing the CSU. We have a coordinator of adult mental health services, Trsyr Friar, and Nursing Supervisor Molly Simon. Dr. Stanley will be acting as associate medical director for the CSU while we continue to search for someone to fill this position. Shana said we have also hired two therapists and two nurses.

New Business

***a. Selection of P&P Committee Meeting Date and Time**

ACTION:

MOVED by Lisa Alicea and SUPPORTED by Jason White to keep the current date and time of the Program and Planning Committee meetings for the next year (second Monday of each month at 5:30 p.m.).

MOTION CARRIED unanimously

***b. Selection of P&P Committee Vice Chair**

ACTION:
MOVED by Jeanne Pearl-Wright and SUPPORTED by Al Way that Daniel Arnold become Vice Chair for the Program and Planning Committee.

MOTION CARRIED unanimously.

FINANCE BUSINESS ITEMS:
New Expense Contract: Sohn Linen Service, Inc.
Sue Panetta said there were two separate vendors between the programs that were moving into the CSU. We wanted to consolidate this to only utilize one vendor and hold one contract. This is the service that Bridges has been using.

ACTION:
MOVED by Paula Yensen and SUPPORTED by Lisa Alicea that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to to enter into a new contract with Sohn Linen Service, Inc. to purchase laundry and linen services for the period of June 15th, 2026, to June 14th, 2029, at the rates below. After the first year of the agreement, Sohn Linen Service, Inc. reserves the option to adjust all rental prices, not to exceed the increase in the Consumer Price Index for the previous twelve-month period or 5% of total invoice, whichever is greater.

Product Description	Price
Bar Towel, Sm	$0.19
Washcloth	$0.14
Bath Towel VIP, 24x48	$0.40
Pillow Slip	$0.21
Small Sheet, 66x115	$0.80
Fitted Sheet, 36x75	$0.85

Bath Blanket Two Pound	$1.00
Thermo Blanket	$1.45
Biohazard Bag / Handling	$3.00
Adult Scrubs Set (Shirt & Pants) - Size Small	$1.55
Adult Scrubs Set (Shirt & Pants) - Size Medium	$1.55
Adult Scrubs Set (Shirt & Pants) - Size Large	$1.55
Adult Scrubs Set (Shirt & Pants) - Size X-Large	$1.55

MOTION CARRIED unanimously.

Expense Contract Renewal: Vertiv

John Peiffer presented this renewal. This service will help with maintenance on the large battery packs that provide backup power on the generator in the server room at Jolly Rd.

ACTION:

MOVED by Paula Yensen and SUPPORTED by Lisa Alicea that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to renew the maintenance service agreement with Vertiv whose address is 2306 Oak Industrial Drive N.E. Grand Rapids, MI 49505 for the service and maintenance of the Uninterrupted Power Supply units that provide emergency backup power protection to our main agency server room equipment for the period of May 18, 2026 to May 17, 2027 CMHA-CEI will pay $26,469.72 per year.

MOTION CARRIED unanimously.

Revenue Lease Contract Renewal: Affiliated Health Services Inc. DBA Henry Ford Affiliated Health Services Inc.
John Peiffer presented this renewal for the pharmacy contract.

Dale Copedge entered the meeting at 5:44 pm.

ACTION:
MOVED by Paula Yensen and SUPPORTED by Jeanne Pearl-Wright that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to continue to lease the property at 812 E. Jolly Road Suite 208 Lansing, Michigan 48910 to Affiliated Health Services, Inc., DBA Henry Ford Affiliated Health Services Inc. for the period of three years beginning January 1, 2026, and ending September 30, 2029, and where Affiliated Health Services Inc. will pay monthly rent to CMHA-CEI. Total annual rent will of $43,135.92 paid in consecutive monthly installments of $3,594.66.

MOTION CARRIED unanimously.

Acceptance of Budget Principles and Budget Development Calendar for Fiscal Year 2026/2027
Sue Panetta said the only update to the principles is the new clinical philosophy that was added to the end. Drew Kersjes, CSDD Director, has previously presented this to the Board.

ACTION:
MOVED by Dwight Washington and SUPPORTED by Jeanne Pearl-Wright that the Finance Committee of the CMHA-CEI Board of Directors accept the budget principles and budget development calendar for fiscal year 2026/2027.

MOTION CARRIED unanimously.

Unfinished Business
None

New Business
None

Public Comment:
Daniel Arnold stated that a few folks just came back from the CMHA conference in Traverse City. He wanted to thank the participants who attended the conference and thanked Sara for the dinner! Paula said she appreciated the history of the authority that was presented. Al Way agreed. Paula went on to say the two lobbyists that spoke were spectacular. She said we are going to have some legislative challenges once the session begins and we move towards midterms. Lisa said it would be nice to have some bullet points for speaking with legislators, for Board members and for our Consumer Advisory Council members.

Jeanne said our elected officials don't have much of an understanding of the types of services CEI offers. Discussion ensued about this topic and other notable items from the conference.

The meeting was adjourned at 5:56 p.m. The next regularly scheduled Program and Planning Committee meeting is Monday, July 13th, 2026, 5:30pm, 812 E. Jolly Rd, G11-C and the next regularly scheduled Finance Committee meeting is Wednesday, July 8th, 2026, 5:30pm, 812 E. Jolly Rd, G11-C.

Minutes Submitted by:

Darby Vermeulen
Finance Administrative Assistant