



Community
MENTAL HEALTH
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FINANCE COMMITTEE

Meeting Minutes

Wednesday, April 8th, 2026

5:30 p.m.

812 E. Jolly Rd, G11-C

Lansing, MI 48910

Join Zoom Meeting

<https://zoom.us/j/91348964528>

Meeting ID: 913 4896 4528

Committee Members Present:

Jeanne Pearl-Wright

Tim Hanna

Dwight Washington

Paula Yensen

Lisa Alicea

Committee Members Excused:

Ryan Sebolt

Staff Present

Darby Vermeulen, Sue Panetta, Drew Kersjes, Sara Lurie, Shana Badgley, Gwenda Summers, KC Brown, Jana Baylis

Other Board Members Present:

Dale Copedge

Public Present:

Bill Tucker – Maner Costerisan

Others Present:

None

Call to Order:

The meeting was called to order by Chairperson Tim Hanna at 5:31 p.m.

Previous Meeting Minutes:

MOVED by Lisa Alicea and SUPPORTED by Jeanne Pearl-Wright to approve the Finance Committee meeting minutes of March 11th, 2026.

MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Lisa Alicea and SUPPORTED by Jeanne Pearl-Wright to adopt the amended agenda of April 8th, 2026, to include the walk-in item 'New Expense Contract – Collier's Architects and Engineers', presented by Sue Panetta in John Peiffer's absence, as well a closed session regarding OPEIU Local 459 and Local 512 Negotiations added under New Business.

MOTION CARRIED unanimously.

Public Comment on Agenda Items:

None

BUSINESS ITEMS:

Expense Renewal Contract: Service Express

This is a standard renewal for hardware warranty services on the computer equipment housed in the datacenter of 812 E. Jolly Rd. CMHA-CEI, as well as all offsite datacenters.

ACTION:

MOVED by Paula Yensen and SUPPORTED by Lisa Alicea that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a

contract with Service Express for \$47,227.32 covering the period from July 1, 2026, through June 30, 2027.

MOTION CARRIED unanimously.

One-Time Furniture Purchase for Cedar Roots Recovery

KC Brown noted the current lockers are probably 20+ years old and they would like to update these to better match the new renovations of the building.

ACTION:

MOVED by Lisa Alicea and SUPPORTED by Jeanne Pearl-Wright that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to purchase (40) units of Brooklyn Metal Single Wardrobe from Furniture Concepts in the amount of \$25,565.60 to support Cedar Roots Recovery program operations and consumer storage needs.

MOTION CARRIED unanimously.

New Expense Contract: Collier's Architects and Engineers

Sue Panetta presented a proposal for Collier's to begin conceptual design planning and space analysis for the future development of vacant spaces and CEI's larger facilities. CEI will

ACTION:

MOVED by Jeanne Pearl-Wright and SUPPORTED by Lisa Alicea that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a new expense contract with Colliers Architects and Engineers to complete conceptual design planning and space analysis for the price of \$45,000.00 as part of CMHA-CEI Master Planning initiative.

MOTION CARRIED unanimously.

Unfinished Business

None

New Business

a. FY25 Audit Presentation – Bill Tucker, Maner Costerisan

Bill Tucker is present to review the FY25 audit findings and financial statements. Bill began with the audit outline which included the audit objective. He then moved on to the statement of net position. Our total assets as of 9/30/2025 were \$61.4M, and total liabilities were \$45M. Net pension liability was \$76.4M. Our total plan fiduciary net position was 74.69%. This is right on the average across Michigan (75%) for pension plans. This is just a bit higher than last year's figure of 72.68%. Discussion ensued.

Total operating revenues for FY25 were \$232.9M. This is an increase of 8.4% compared to the previous year. This is because of the CCBHC demo revenues and contracts and grants, both up about \$10M from the previous year, respectively.

Total operating expenses were \$230M. This is an increase of \$23M from the previous year. These totals increased the net position by \$3.4M

As CEI expended more than \$1M in federal awards, a single audit took place. There was no material weaknesses found in either the financial statements or federal awards.

ACTION:

MOVED by Paula Yensen and SUPPORTED by Jeanne Pearl-Wright that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to accept the FY25 Ended September 30, 2025, Financial Statements.

MOTION CARRIED unanimously.

*b. OPEIU Local 459 and Local 512 Negotiations (Closed Session)

Moved by Paula Yensen and supported by Dwight Washington to move into closed session to OPEIU Local 459 and Local 512 Negotiations.

A roll call vote was taken to move into closed session.

MOVED by Jeanne Pearl-Wright and SUPPORTED by Lisa Alicea to return to open session at 6:50 pm.

MOTION PASSED with 5 votes in favor.

Members Present:

Tim Hanna, Dwight Washington, Jeanne Pearl-Wright, Paula Yensen, Lisa Alicea

Public Comment:

None

The meeting was adjourned at 6:50 pm. The next regularly scheduled Finance Committee meeting is Wednesday, May 13th, 2026, at 5:30pm, 812 E. Jolly Rd, conference room G11-C.

Minutes Submitted by:

Darby Vermeulen

Finance Administrative Assistant