



PROGRAM AND PLANNING and FINANCE COMMITTEE

Meeting Minutes

Monday, December 9th, 2024

5:30 p.m.

812 E. Jolly Rd, Atrium

Lansing, MI 48910

Join Zoom Meeting

<https://zoom.us/j/94026869514>

Meeting ID: 940 2686 9514

Committee Members Present:

Raul Gonzales

Al Platt

Joe Brehler

Tim Hanna

Dianne Holman

Jason White

Dwight Washington

Paula Yensen

Committee Members Excused:

Paul Palmer

Ryan Sebolt

Staff Present

Program and Planning and Finance Committee Meeting
December 9th, 2024

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

Darby Vermeulen, Drew Kersjes, Sara Lurie, Sue Panetta, John Peiffer, Amy Rottman, Shana Badgley, Joanne Holland, Elise Magen, Gwenda Summers, Dr. Jennifer Stanley, Jana Baylis

Other Board Members Present:

Dale Copedge

Public Present:

None

Others Present

None

Call to Order:

The meeting was called to order by Chairperson Raul Gonzales at 5:30 p.m.

Previous Meeting Minutes:

MOVED by Dianne Holman and SUPPORTED by Jason White to approve the Program and Planning Committee meeting minutes of November 18th, 2024, and the Finance Committee meeting minutes of November 13th, 2024.

MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Tim Hanna and SUPPORTED by Dianne Holman to adopt the agenda of December 9th, 2024.

Dwight Washington entered the meeting at 5:31 pm.

MOTION CARRIED unanimously.

Public Comment on Agenda Items:

None.

PROGRAM & PLANNING BUSINESS ITEMS:

New Expense Contract: Community Living Supports, Respite, and Clinical Services – KCS Angels

Drew Kersjes presented this item for an additional CLS provider. He noted we are in desperate need of CLS providers.

ACTION:

MOVED by Tim Hanna and SUPPORTED by Al Platt that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a new contract with KCS Angels to purchase services indicated at the rates below for the period of January 1, 2025 through September 30, 2025.

Agency Name	Address	Service
KCS Angels	2400 Hall Street Lansing, MI 48906	Children's Waiver / SED Waiver/ Hab. Waiver / B3 (CLS*/Respite/OHSS†)

Service Description	Code	Modifier	Modifier	Modifier	Unit	Rate
CLS - Level 1	H2015				15 Minute	\$5.83
CLS - Level 1, 2 Consumers Served	H2015	UN			15 Minute	\$3.48
CLS - Level 1, 3 Consumers Served	H2015	UP			15 Minute	\$2.72
CLS - Level 1, 4 Consumers Served	H2015	UQ			15 Minute	\$2.37
CLS - Level 1, 5 Consumers Served	H2015	UR			15 Minute	*=\$2.37 x 4 / 5
CLS - Level 1, 6+ Consumers Served	H2015	US			15 Minute	*=\$2.37 x 4 / Number of Consumers Served
CLS - Level 2 Specialized	H2015				15 Minute	\$6.45
CLS - Level 2 Specialized, 2 Consumers Served	H2015	UN			15 Minute	\$3.80
CLS - Level 2 Specialized, 3 Consumers Served	H2015	UP			15 Minute	\$2.95
CLS - Level 2 Specialized, 4 Consumers Served	H2015	UQ			15 Minute	\$2.53
CLS - Level 2 Specialized, 5 Consumers Served	H2015	UR			15 Minute	*=\$2.53 x 4 / 5

CLS - Level 2 Specialized, 6+ Consumers Served	H2015	US			15 Minute	*=\$2.53 x 4 / Number of Consumers Served
CLS - Level 1 – Holiday**	H2015	TV			15 Minute	\$8.01
CLS - Level 1, 2 Consumers Served – Holiday **	H2015	TV	UN		15 Minute	\$4.76

CLS - Level 1, 3 Consumers Served - Holiday **	H2015	TV	UP		15 Minute	\$3.62
CLS - Level 1, 4 Consumers Served - Holiday **	H2015	TV	UQ		15 Minute	\$3.07
CLS - Level 1, 5 Consumers Served - Holiday **	H2015	TV	UR		15 Minute	*=\$3.07 x 4 / 5
CLS - Level 1, 6+ Consumers Served - Holiday **	H2015	TV	US		15 Minute	*=\$3.07 x 4 / Number of Consumers Served
CLS - Level 2 Specialized - Holiday **	H2015	TV			15 Minute	\$8.98
CLS - Level 2 Specialized, 2 Consumers Served - Holiday **	H2015	TV	UN		15 Minute	\$5.23
CLS - Level 2 Specialized, 3 Consumers Served - Holiday **	H2015	TV	UP		15 Minute	\$3.93
CLS - Level 2 Specialized, 4 Consumers Served - Holiday **	H2015	TV	UQ		15 Minute	\$3.34
CLS - Level 2 Specialized, 5 Consumers Served - Holiday **	H2015	TV	UR		15 Minute	*=\$3.34 x 4 x 5
CLS - Level 2 Specialized, 6+ Consumers Served - Holiday **	H2015	TV	US		15 Minute	*=\$3.34 x 4 / Number of Consumers Served
CLS - Level 1, Night	H2015	UJ			15 Minute	\$5.83
CLS - Level 1, 2 Consumers Served, Night	H2015	UN	UJ		15 Minute	\$3.48
CLS - Level 1, 3 Consumers Served, Night	H2015	UP	UJ		15 Minute	\$2.72
CLS - Level 1, 4 Consumers Served, Night	H2015	UQ	UJ		15 Minute	\$2.37
CLS - Level 1, 5 Consumers Served, Night	H2015	UR	UJ		15 Minute	*=\$2.37 x 4 / 5
CLS - Level 1, 6+ Consumers Served, Night	H2015	US	UJ		15 Minute	*=\$2.37 x 4 / Number of Consumers Served
CLS - Level 2 Specialized, Night	H2015	UJ			15 Minute	\$6.45

Program and Planning and Finance Committee Meeting
December 9th, 2024

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CLS - Level 2 Specialized, 2 Consumers Served, Night	H2015	UN	UJ		15 Minute	\$3.80
CLS - Level 2 Specialized, 3 Consumers Served, Night	H2015	UP	UJ		15 Minute	\$2.95
CLS - Level 2 Specialized, 4 Consumers Served, Night	H2015	UQ	UJ		15 Minute	\$2.53
CLS - Level 2 Specialized, 5 Consumers Served, Night	H2015	UR	UJ		15 Minute	*=\$2.53 x 4 / 5
CLS - Level 2 Specialized, 6+ Consumers Served, Night	H2015	US	UJ		15 Minute	*=\$2.53 x 4 / Number of Consumers Served
CLS - Level 2 Specialized, 5 Consumers Served, Night	H2015	UR	UJ		15 Minute	*=\$2.53 x 4 / 5

CLS - Level 2 Specialized, 6+ Consumers Served, Night	H2015	US	UJ		15 Minute	*=\$2.53 x 4 / Number of Consumers Served
CLS - Level 1 - Holiday, Night **	H2015	TV	UJ		15 Minute	\$8.01
CLS - Level 1, 2 Consumers Served - Holiday, Night **	H2015	TV	UN	UJ	15 Minute	\$4.76
CLS - Level 1, 3 Consumers Served - Holiday, Night **	H2015	TV	UP	UJ	15 Minute	\$3.62
CLS - Level 1, 4 Consumers Served - Holiday, Night **	H2015	TV	UQ	UJ	15 Minute	\$3.07
CLS - Level 1, 5 Consumers Served - Holiday, Night **	H2015	TV	UR	UJ	15 Minute	*=\$3.07 x 4 / 5
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CLS - Level 2 Specialized, 2 Consumers Served - Holiday, Night **	H2015	TV	UN	UJ	15 Minute	\$5.23
CLS - Level 2 Specialized, 3 Consumers Served - Holiday, Night **	H2015	TV	UP	UJ	15 Minute	\$3.93
CLS - Level 2 Specialized, 4 Consumers Served - Holiday, Night **	H2015	TV	UQ	UJ	15 Minute	\$3.34
CLS - Level 2 Specialized, 5 Consumers Served - Holiday, Night **	H2015	TV	UR	UJ	15 Minute	*=\$3.34 x 4 / 5

Program and Planning and Finance Committee Meeting
December 9th, 2024

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

CLS - Level 2 Specialized, 6+ Consumers Served - Holiday, Night **	H2015	TV	US	UJ	15 Minute	*=\$3.34 x 4 / Number of Consumers Served
Overnight Health and Safety - Level 1	T2027				15 Minute	\$5.83
Overnight Health and Safety - Level 1, 2 Consumers Served	T2027	UN			15 Minute	\$3.48
Overnight Health and Safety - Level 1, 3 Consumers Served	T2027	UP			15 Minute	\$2.72
Overnight Health and Safety - Level 1, 4 Consumers Served	T2027	UQ			15 Minute	\$2.37
Overnight Health and Safety - Level 1, 5 Consumers Served	T2027	UR			15 Minute	*=\$2.37 x 4 / 5
Overnight Health and Safety - Level 1, 6+ Consumers Served	T2027	US			15 Minute	*=\$2.37 x 4 / Number of Consumers Served
Overnight Health and Safety - Level 2	T2027				15 Minute	\$6.45
Overnight Health and Safety - Level 2, 2 Consumers Served	T2027	UN			15 Minute	\$3.80
Overnight Health and Safety - Level 2, 3 Consumers Served	T2027	UP			15 Minute	\$2.95
Overnight Health and Safety - Level 2, 4 Consumers Served	T2027	UQ			15 Minute	\$2.53
Overnight Health and Safety - Level 2, 5 Consumers Served	T2027	UR			15 Minute	*=\$2.53 x 4 / 5
Overnight Health and Safety - Level 2, 6+ Consumers Served	T2027	US			15 Minute	*=\$2.53 x 4 / Number of Consumers Served
Overnight Health and Safety - Level 1 – Holiday **	T2027	TV			15 Minute	\$8.01
Overnight Health and Safety - Level 1, 2 Consumers Served - Holiday **	T2027	UN	TV		15 Minute	\$4.76
Overnight Health and Safety - Level 1, 3 Consumers Served - Holiday **	T2027	UP	TV		15 Minute	\$3.62
Overnight Health and Safety - Level 1, 4 Consumers Served - Holiday **	T2027	UQ	TV		15 Minute	\$3.07

Program and Planning and Finance Committee Meeting
December 9th, 2024

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

Overnight Health and Safety - Level 1, 5 Consumers Served - Holiday **	T2027	UR	TV		15 Minute	*=\$3.07 x 4 / 5
Overnight Health and Safety - Level 1, 6+ Consumers Served - Holiday **	T2027	US	TV		15 Minute	*=\$3.07 x 4 / Number of Consumers Served
Overnight Health and Safety - Level 2 - Holiday **	T2027	TV			15 Minute	\$8.98
Overnight Health and Safety - Level 2, 2 Consumers Served - Holiday **	T2027	UN	TV		15 Minute	\$5.23
Overnight Health and Safety - Level 2, 3 Consumers Served - Holiday **	T2027	UP	TV		15 Minute	\$3.93
Overnight Health and Safety - Level 2, 4 Consumers Served - Holiday **	T2027	UQ	TV		15 Minute	\$3.34
Overnight Health and Safety - Level 2, 5 Consumers Served - Holiday **	T2027	UR	TV		15 Minute	*=\$3.34 x 4 / 5
Overnight Health and Safety - Level 2, 6+ Consumers Served - Holiday **	T2027	US	TV		15 Minute	*=\$3.34 x 4 / Number of Consumers Served
RESPITE - Level 1	T1005	HM			15 Minute	\$5.83
RESPITE - Level 1, 2 Consumers Served	T1005	UN	HM		15 Minute	\$3.48
RESPITE - Level 1, 3 Consumers Served	T1005	UP	HM		15 Minute	\$2.72
RESPITE - Level 1, 4 Consumers Served	T1005	UQ	HM		15 Minute	\$2.37
RESPITE - Level 1, 5 Consumers Served	T1005	UR	HM		15 Minute	*= \$2.37 x 4 / 5
RESPITE - Level 1, 6+ Consumers Served	T1005	US	HM		15 Minute	*=\$2.37 x 4 / Number of Consumers Served
RESPITE - Level 2 Specialized	T1005	HM			15 Minute	\$6.45
RESPITE - Level 2 Specialized, 2 Consumers Served	T1005	UN	HM		15 Minute	\$3.80
RESPITE - Level 2 Specialized, 3 Consumers Served	T1005	UP	HM		15 Minute	\$2.95
RESPITE - Level 2 Specialized, 4 Consumers Served	T1005	UQ	HM		15 Minute	\$2.53

Program and Planning and Finance Committee Meeting
December 9th, 2024

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

RESPITE - Level 2 Specialized, 5 Consumers Served	T1005	UR	HM		15 Minute	*=\$2.53 x 4 / 5
RESPITE - Level 2 Specialized, 6+ Consumers Served	T1005	US	HM		15 Minute	*=\$2.53 x 4 / Number of Consumers Served
RESPITE - Level 1 – Holiday **	T1005	TV	HM		15 Minute	\$8.01
RESPITE - Level 1, 2 Consumers Served - Holiday **	T1005	TV	UN	HM	15 Minute	\$4.76
RESPITE - Level 1, 3 Consumers Served – Holiday **	T1005	TV	UP	HM	15 Minute	\$3.62
RESPITE - Level 1, 4 Consumers Served - Holiday **	T1005	TV	UQ	HM	15 Minute	\$3.07
RESPITE - Level 1, 5 Consumers Served - Holiday **	T1005	TV	UR	HM	15 Minute	*=\$3.07 x 4 / 5
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RESPITE - Level 2 Specialized - Holiday **	T1005	TV	HM		15 Minute	\$8.98
RESPITE - Level 2 Specialized, 2 Consumers Served - Holiday **	T1005	TV	UN	HM	15 Minute	\$5.23
RESPITE - Level 2 Specialized, 3 Consumers Served - Holiday **	T1005	TV	UP	HM	15 Minute	\$3.93
RESPITE - Level 2 Specialized, 4 Consumers Served – Holiday **	T1005	TV	UQ	HM	15 Minute	\$3.34
RESPITE - Level 2 Specialized, 5 Consumers Served - Holiday **	T1005	TV	UR	HM	15 Minute	*=\$3.34 x 4 / 5
RESPITE - Level 2 Specialized, 6+ Consumers Served - Holiday **	T1005	TV	US	HM	15 Minute	*=\$3.34 x 4 / Number of Consumers Served

Rates include transportation cost associated with transporting consumer to/from appointments, outings, etc.

Program and Planning and Finance Committee Meeting
December 9th, 2024

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* Community Living Support (CLS) Care

† Overnight Health and Safety Supports (OHSS).

* Rate varies depending on the number of Consumers served.

** Recognized Holidays: New Year's Day, Easter, Memorial Day, July 4, Labor Day, Thanksgiving, Christmas Day.

‡ Specialty services and therapies authorized on a case by case basis

MOTION CARRIED unanimously.

New Expense Contract Correction: Umbrellex Behavioral Health Services, LLC

Drew said he presented this contract last month but this home has not been able to get licensed since. We anticipate licensure soon.

ACTION:

MOVED by Tim Hanna and SUPPORTED by Dianne Holman that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a new contract with Umbrellex Behavioral Health Services, LLC to purchase Community Living Supports at the rates below for the period of November 1, 2024 through September 30, 2025.

Fee Schedule				
Service Description	Billing Code	Modifiers	Unit	Rate
Community Living Supports	H2015	UN/UP/UQ/ UR/US	15 Minute	\$9.53
Overnight Health and Safety	T2027	UN/UP/UQ/ UR/US	15 Minutes	\$9.53

MOTION CARRIED unanimously.

New Expense Contract: Community Living Supports, Respite, and Clinical Services – Lone Tiger Care, LLC

This is an additional new CLS provider.

ACTION:

MOVED by Tim Hanna and SUPPORTED by Al Platt that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a new contract with Lone Tiger Care, LLC to purchase services indicated at the rates below for the period of January 1, 2025 through September 30, 2025.

Agency Name	Address	Service
Lone Tiger Care, LLC	1721 Doc Strong's Road Lansing, MI 48911	Children's Waiver / SED Waiver/ Hab. Waiver / B3 (CLS*/Respite/OHSS†)

Service Description	Code	Modifier	Modifier	Modifier	Unit	Rate
CLS - Level 1	H2015				15 Minute	\$5.83
CLS - Level 1, 2 Consumers Served	H2015	UN			15 Minute	\$3.48
CLS - Level 1, 3 Consumers Served	H2015	UP			15 Minute	\$2.72
CLS - Level 1, 4 Consumers Served	H2015	UQ			15 Minute	\$2.37
CLS - Level 1, 5 Consumers Served	H2015	UR			15 Minute	*=\$2.37 x 4 / 5
CLS - Level 1, 6+ Consumers Served	H2015	US			15 Minute	*=\$2.37 x 4 / Number of Consumers Served
CLS - Level 2 Specialized	H2015				15 Minute	\$6.45
CLS - Level 2 Specialized, 2 Consumers Served	H2015	UN			15 Minute	\$3.80
CLS - Level 2 Specialized, 3 Consumers Served	H2015	UP			15 Minute	\$2.95
CLS - Level 2 Specialized, 4 Consumers Served	H2015	UQ			15 Minute	\$2.53
CLS - Level 2 Specialized, 5 Consumers Served	H2015	UR			15 Minute	*=\$2.53 x 4 / 5
CLS - Level 2 Specialized, 6+ Consumers Served	H2015	US			15 Minute	*=\$2.53 x 4 / Number of Consumers Served
CLS - Level 1 – Holiday**	H2015	TV			15 Minute	\$8.01
CLS - Level 1, 2 Consumers Served – Holiday **	H2015	TV	UN		15 Minute	\$4.76

CLS - Level 1, 3 Consumers Served - Holiday **	H2015	TV	UP		15 Minute	\$3.62
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Program and Planning and Finance Committee Meeting
December 9th, 2024

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CLS - Level 1, 4 Consumers Served - Holiday **	H2015	TV	UQ		15 Minute	\$3.07
CLS - Level 1, 5 Consumers Served - Holiday **	H2015	TV	UR		15 Minute	*=\$3.07 x 4 / 5
CLS - Level 1, 6+ Consumers Served - Holiday **	H2015	TV	US		15 Minute	*=\$3.07 x 4 / Number of Consumers Served
CLS - Level 2 Specialized - Holiday **	H2015	TV			15 Minute	\$8.98
CLS - Level 2 Specialized, 2 Consumers Served - Holiday **	H2015	TV	UN		15 Minute	\$5.23
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CLS - Level 1, 2 Consumers Served, Night	H2015	UN	UJ		15 Minute	\$3.48
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Program and Planning and Finance Committee Meeting
December 9th, 2024

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December 9th, 2024

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Overnight Health and Safety - Level 1, 6+ Consumers Served - Holiday **	T2027	US	TV		15 Minute	*=\$3.07 x 4 / Number of Consumers Served
Overnight Health and Safety - Level 2 - Holiday **	T2027	TV			15 Minute	\$8.98

Program and Planning and Finance Committee Meeting
December 9th, 2024

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RESPITE - Level 2 Specialized	T1005	HM			15 Minute	\$6.45
RESPITE - Level 2 Specialized, 2 Consumers Served	T1005	UN	HM		15 Minute	\$3.80
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RESPITE - Level 2 Specialized, 6+ Consumers Served	T1005	US	HM		15 Minute	*=\$2.53 x 4 / Number of Consumers Served

Program and Planning and Finance Committee Meeting
December 9th, 2024

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

RESPIRE - Level 1 – Holiday **	T1005	TV	HM		15 Minute	\$8.01
RESPIRE - Level 1, 2 Consumers Served - Holiday **	T1005	TV	UN	HM	15 Minute	\$4.76
RESPIRE - Level 1, 3 Consumers Served – Holiday **	T1005	TV	UP	HM	15 Minute	\$3.62
RESPIRE - Level 1, 4 Consumers Served - Holiday **	T1005	TV	UQ	HM	15 Minute	\$3.07
RESPIRE - Level 1, 5 Consumers Served - Holiday **	T1005	TV	UR	HM	15 Minute	*=\$3.07 x 4 / 5
RESPIRE - Level 1, 6+ Consumers Served - Holiday **	T1005	TV	US	HM	15 Minute	*=\$3.07 x 4 / Number of Consumers Served
RESPIRE - Level 2 Specialized - Holiday **	T1005	TV	HM		15 Minute	\$8.98
RESPIRE - Level 2 Specialized, 2 Consumers Served - Holiday **	T1005	TV	UN	HM	15 Minute	\$5.23
RESPIRE - Level 2 Specialized, 3 Consumers Served - Holiday **	T1005	TV	UP	HM	15 Minute	\$3.93
RESPIRE - Level 2 Specialized, 4 Consumers Served – Holiday **	T1005	TV	UQ	HM	15 Minute	\$3.34
RESPIRE - Level 2 Specialized, 5 Consumers Served - Holiday **	T1005	TV	UR	HM	15 Minute	*=\$3.34 x 4 / 5
RESPIRE - Level 2 Specialized, 6+ Consumers Served - Holiday **	T1005	TV	US	HM	15 Minute	*=\$3.34 x 4 / Number of Consumers Served

Rates include transportation cost associated with transporting consumer to/from appointments, outings, etc.

* Community Living Support (CLS) Care

† Overnight Health and Safety Supports (OHSS).

* Rate varies depending on the number of Consumers served.

** Recognized Holidays: New Year's Day, Easter, Memorial Day, July 4, Labor Day, Thanksgiving, Christmas Day.

‡ Specialty services and therapies authorized on a case by case basis

Program and Planning and Finance Committee Meeting
December 9th, 2024

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

MOTION CARRIED unanimously.

Authorization to Sign Documents Related to Purchase of and Renovations to the Women's Health Center Building for the New Crisis Stabilization Unit

Sara Lurie sent a series of emails to the Board this week regarding the new CSU. She said the Board previously gave her permission to complete documents related to the project, but she also felt it was important that the Board sees the documents. In addition, she believes she will have all real estate documents signed by the time she leaves for vacation but would like approval from the Board for alternate signers just in case.

At the last P&P, Sara noted the two issues with the CSU at that point in November. One was the ground environmental survey; this has been completed. John noted there were a couple of underground storage tanks found at the beginning of the survey, which led to a second phase of testing. Phase two of the survey came back with no concerns.

The second issue was that we had learned there was only one mechanical company that had bid for the job, John E. Green – normally, we require multiple bids for this size of project. Sue Panetta requested that a second bid be solicited. Of the four companies solicited, all four declined to bid for various reasons. John said it was then decided to assess the risk of taking a pause to bid the project out, but this could lead to losing Granger on the job or risk delaying the project by many months. Al said it seems like we have covered our bases in case we are audited for not receiving more than one bid. Sue's concern is that the costs of the contract have increased by \$3.1M on this particular part of the project. Sara said this hasn't changed the project budget total amount. John went on to say John E. Green was the low bid in 2017 on the new construction for the Jolly Rd expansion, our ICC project, and the recent House of Commons project.

Paula Yensen entered the meeting at 5:54 pm.

Joe agreed that waiting and rebidding is a risk. He wondered if there is any indication that the increase doesn't make sense or doesn't seem realistic? John didn't believe so based on past experience. Dale Copedge asked if there was a change in scope of project to increase the cost so much? John said there were changes to floor

plans which lead to additional demolition, which lead to additional mechanical work. Joe said nothing that John has said causes him to believe that we could get a lower bid. He believes it is best to move the project along. Tim wanted to make it clear that the committee is in agreement with moving forward with the process without receiving additional bids. Joe said he is pleased that Sue raised the concerns in the first place and that John pursued the issue. It makes him confident in the future of financial decisions for CEI.

ACTION:

MOVED by Tim Hanna and **SUPPORTED** by Joe Brehler that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize Sara Lurie, CEO, Suzanne Panetta, CFO, or Designees acting in their absence, to sign all legal documents that require a CMHA-CEI signer to complete all closing transactions for the project.

Resolution Approving CSU Sub Lease with Ingham County Building Authority
Sara presented this resolution.

ACTION:

MOVED by Tim Hanna and **SUPPORTED** by Joe Brehler that the Program and Planning Committee of the CMHA-CEI Board of Directors approve the Crisis Stabilization Unit sublease with the Ingham County Building Authority.

MOTION CARRIED unanimously.

Unfinished Business

None

New Business

Raul wanted to note that this is Joe's last P&P meeting. He wanted to thank him for all of his work with the community and his due diligence as a Board member. Raul

went on to say that he can't imagine being prouder of a county commissioner. He said that Joe is a champion for the community. Joe thanked Raul for the kind words.

FINANCE BUSINESS ITEMS:

Expense Leases

MOVED by Joe Brehler and SUPPORTED by Tim Hanna that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following expense lease contracts based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

Expense Lease Contract Renewal: 566 N. Cedar Street, Mason

CMHA-CEI will renew the lease of property at 566 N. Cedar Street, Mason, Michigan from Storage Rental of America for the period of January 15, 2025 to January 14, 2028 and pay \$6500.35 per month or \$78,004.20 per year.

Expense Lease Contract Renewal: 2678 Waverly Road

CMHA-CEI will renew this expense lease contract for the property at 2678 Waverly Road Delhi Township, Lansing, Michigan 48911 as owned by Ahmed Properties Inc. for the period of December 1, 2024 through November 30, 2027 and pay \$1,907.31 per month or \$22,887.74 per year.

Expense Lease Contract Renewal: 5913 Executive Drive

With this renewal, CMHA-CEI will lease the property at 5913 Executive Drive, Suite 200 Corporate Centre, Lansing, Michigan 48911 from LAG Executive Dr., LLC c/o Colliers West Michigan, LLC PO Box 25218 Tampa, FL 33622 for the period of Eighteen (18) Months at the following rate: February 1, 2025 through September 30, 2026 and pay \$\$25,000 per month or \$300,000 annually.

MOTION CARRIED unanimously.

Tranter Facility Project: Furniture, Electrical and Data Changes

John Peiffer presented this project to the Finance Committee

ACTION:

MOVED by Joe Brehler and SUPPORTED by Tim Hanna that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to complete furniture, electrical and data changes at 1305 Jolly Road (Tranter Facility) for the Families Forward Respite program at a cost not to exceed \$32,901.20

MOTION CARRIED unanimously.

Expense Contract Renewal: Camp Respite Services

Drew Kersjes presented this contract for two camp renewals.

ACTION:

MOVED by Tim Hanna and SUPPORTED by Al Platt that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into contract renewals to purchase respite services from the listed camps for the rates identified below. These contracts are for the retroactive period of October 1, 2024 through September 30, 2025.

Cran-Hill Ranch 14444 17 Mile Rd., Rodney, MI 49342			
Service Description	Modifier	Unit	Rate
H0045 Respite care services in out-of-home setting	UN – 2 consumers served	Per	\$66.67 Per Day
Friendship Camp	UP – 3 consumers served	Diem	\$200.00 Per Session
Retreat	UQ – 4 consumers served		
3 Days 2 Nights	UR – 5 consumers served		
	US – 6+ consumers served		

H0045 Respite care services in out-of-home setting Friendship Camp 5 Days 4 Nights	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$127.00 Per Day \$635.00 Per Session
Camp Fish Tales 2177 E. Erikson Rd., Pinconning, MI 48650			
Service Description	Modifier	Unit	Rate
H0045 Respite care services in out-of-home setting Level 1 Weekend	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$88.33 Per Day \$250.00 Per Session
H0045 Respite care services in out-of-home setting Level 2 Weekend	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$116.67 Per Day \$350.00 Per Session
H0045 Respite care services in out-of-home setting Level 3 Weekend	UN – 2 consumers served UP – 3 consumers served	Per Diem	\$150.00 Per Day \$450.00 Per Session

Program and Planning and Finance Committee Meeting
December 9th, 2024

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

	UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served		
H0045 Respite care services in out-of-home setting Level 1 Weeklong	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$135.33 Per Day \$812.00 Per Session
H0045 Respite care services in out-of-home setting Level 2 Weeklong	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$194.33 Per Day \$1,166.00 Per Session
H0045 Respite care services in out-of-home setting Level 3 Weeklong	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$262.33 Per Day \$1,574.00 Per Session

Program and Planning and Finance Committee Meeting
December 9th, 2024

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

Methodist Children's Home Society (The Fowler Center for Outdoor Learning) 26645 W. Six Mile Rd., Redford, MI 48240			
Service Description	Modifier	Unit	Rate
H0045 Respite care services in out-of-home setting Adult Respite	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$165.00 Per Day \$495.00 Per Session
H0045 Respite care services in out-of-home setting Youth Respite	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$165.00 Per Day \$495.00 Per Session
H0045 Respite care services in out-of-home setting Horseback Riding Camp	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$196.67 Per Day \$1,180.00 Per Session
H0045 Respite care services in out-of-home setting Camp Barefoot	UN – 2 consumers served UP – 3 consumers served	Per Diem	\$186.67 Per Day \$1,120.00 Per Session

Program and Planning and Finance Committee Meeting
December 9th, 2024

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

	UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served		
H0045 Respite care services in out-of-home setting Sessions 1-9	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$186.67 Per Day \$1,120.00 Per Session
H0045 Respite care services in out-of-home setting Outpost A & C	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$186.67 Per Day \$1,120.00 Per Session
H0045 Respite care services in out-of-home setting Outpost B & D	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$209.62 Per Day \$2,725.00 Per Session
The Indian Trails Camp, Inc. 0-1859 Lake Michigan Dr. NW, Grand Rapids, MI 49534			

Program and Planning and Finance Committee Meeting
December 9th, 2024

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

Service Description	Modifier	Unit	Rate
H0045 Respite care services in out-of-home setting L1 Day Respite	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$100.00 Per Session (no overnights)
H0045 Respite care services in out-of-home setting L2 Day Respite	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$120.00 Per Session (no overnights)
H0045 Respite care services in out-of-home setting L3 Day Respite	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$140.00 Per Session (no overnights)
H0045 Respite care services in out-of-home setting L1 Weekend Respite (2 Nights/3 Days)	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served	Per Diem	\$126.67 Per Day \$380.00 Per Session

	UR – 5 consumers served US – 6+ consumers served		
H0045 Respite care services in out-of-home setting L2 Weekend Respite (2 Nights/3 Days)	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$180.00 Per Day \$540.00 Per Session
H0045 Respite care services in out-of-home setting L3 Weekend Respite (2 Nights/3 Days)	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$246.67 Per Day \$740.00 Per Session
H0045 Respite care services in out-of-home setting L1 Summer Camp (5 Nights/6 Days)	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$158.33 Per Day \$950.00 Per Session

H0045 Respite care services in out-of-home setting L2 Summer Camp (5 Nights/6 Days)	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$225.00 Per Day \$1,350.00 Per Session
H0045 Respite care services in out-of-home setting L1 Summer Camp (5 Nights/6 Days)	UN – 2 consumers served UP – 3 consumers served UQ – 4 consumers served UR – 5 consumers served US – 6+ consumers served	Per Diem	\$308.33 Per Day \$1,850.00 Per Session

**Rates are based on the needs of the person, and should be requested and authorized in advance.

** Families may choose to utilize their respite authorization to pay a portion of camp costs. Payment from CMHA-CEI to the camp will be the rate less any amount paid to the camp by the family or scholarship funds.

MOTION CARRIED unanimously.

Revenue Contract Renewal: Ingham County, Office of Community Corrections (OCC)

This is a long-standing renewal contract.

ACTION:

MOVED by Joe Brehler and SUPPORTED by Tim Hanna that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a contract renewal with the Ingham County Office of Community Corrections to provide outpatient treatment in the Relapse Prevention and Recovery Program (RP&R) for

Program and Planning and Finance Committee Meeting
December 9th, 2024

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

men and women who have been court ordered upon completion of residential treatment services for the retroactive period of October 1, 2024 through September 30, 2025 and receive \$71,918 for those services.

MOTION CARRIED unanimously.

Expense Contract Renewals

MOVED by Tim Hanna and SUPPORTED by Joe Brehler that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following expense contract renewals based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

Expense Contract Renewal: Eagle Village, Inc. - Therapeutic Respite Camp

CMHA-CEI will enter into a contract renewal with Eagle Village Inc. to purchase Therapeutic Overnight Camp at the rates below for the retroactive period of October 1, 2024 through September 30, 2025.

Service Description	Code	Unit	Rate
Youth Challenge Weekend (September-April, 2 Day 1 Night) 9-17 year old	T2036	Per session	\$165.00 Per Session \$82.50 Per day
Youth Challenge Weekend (September-April, 2 Day 1 Night) 9-17-year-old Partial 1:1 Staffing, additional \$65	T2036	Per session	\$230.00 Per Session \$115.00 Per day
Youth Challenge Weekend (September-April, 2 Day 1 Night) 9-17-year-old Full 1:1 Staffing, additional \$95	T2036	Per session	\$260.00 Per Session \$130.00 Per day

Summer camp: Base Camp (5-day) – 9-11 year old	T2036	Per session	\$800.00 Per Session \$160.00 Per day
Summer camp: Base Camp (5-day) – 9-11 year old Partial 1:1 Staffing, additional \$300	T2036	Per session	\$1,100.00 Per Session \$220.00 Per day
Summer camp: Base Camp (5-day) – 9-11-year-old Full 1:1 Staffing, additional \$500	T2036	Per session	\$1,300.00 Per Session \$260.00 Per day
Summer camp: Frontier Camp (5-day) – 11-14 year old	T2036	Per session	\$800.00 Per Session \$160.00 Per day
Summer camp: Frontier Camp (5-day) – 11-14 year old Partial 1:1 Staffing, additional \$300	T2036	Per session	\$1,100.00 Per Session \$220.00 Per day
Summer camp: Frontier Camp (5-day) – 11-14 year old Full 1:1 Staffing, additional \$500	T2036	Per session	\$1,300.00 Per Session \$260.00 Per day
Summer camp: Project Survive (9-day): 14-17 year old	T2036	Per session	Up to \$1,400.00 Per Session Up to \$155.56 Per day
Summer camp: Project Survive (9-day): 14-17-year-old Partial 1:1 Staffing, additional \$600	T2036	Per session	Up to \$1,400.00 Per Session Up to \$155.56 Per day
Summer camp: Project Survive (9-day): 14-17-year-old	T2036	Per session	Up to \$1,400.00 Per Session Up to \$155.56 Per day

Full 1:1 Staffing, additional \$1000			
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*Max of 3 sessions per year up to \$1,400 per session.

Expense Contract Renewal – Rate Increase: Cognitive & Behavioral Consultants

With this renewal, CMHA-CEI will enter into a renewal contract with Cognitive & Behavioral Consultants to provide DBT for Adolescents expert training and consultation to CMHSP's and pay no more than \$153,100 for those services for the retroactive period October 1, 2024 through September 30, 2025.

Expense Contract Renewal – Rate Increase: Michael Gomez, PhD

Under this contract renewal, CMHA-CEI will continue working with Michael Gomez to provide training and coaching in Trauma-Focused Cognitive Behavioral Therapy and Components for Enhancing Career Experience and Reducing Trauma and pay \$35,600 for those services for the retroactive period of October 1, 2024 through September 30, 2025.

MOTION CARRIED unanimously.

Expense Contract Renewal (Rate Change): Neuropsychiatric Hospitals, LLC

Shana Badgley presented this contract rate change.

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Tim Hanna that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to renew the contract with Neuropsychiatric Hospitals, LLC to purchase inpatient hospital services at the rates indicated below for the retroactive period of October 1, 2024 through September 30, 2025.

Hospital	Code	Service	Unit	Rate
Neuropsychiatric Hospitals, LLC- NeuroBehavioral Hospital, LLC	0124	Inpatient Care: Adult	Per Diem	\$1,370.00

Program and Planning and Finance Committee Meeting
December 9th, 2024

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

Neuropsychiatric Hospitals, LLC- NeuroBehavioral Hospital, LLC	0124	1:1 Enhanced*	Per Diem	\$1,500.00
Neuropsychiatric Hospitals, LLC- NeuroBehavioral Hospital, LLC	0114	Inpatient Care: Adult Private Room	Per Diem	\$1,370.00
Neuropsychiatric Hospitals, LLC- NeuroBehavioral Hospital, LLC	0124	Administrative Inpatient Care: Adult**	Per Diem	\$450.00
Neuropsychiatric Hospitals, LLC- Doctors Behavioral Hospital, LLC DBA Doctors Neuropsychiatric Hospital	0124	Inpatient Care: Adult	Per Diem	\$1,370.00
Neuropsychiatric Hospitals, LLC- Doctors Behavioral Hospital, LLC DBA Doctors Neuropsychiatric Hospital	0124	1:1 Enhanced*	Per Diem	\$1,500.00
Neuropsychiatric Hospitals, LLC- Doctors Behavioral Hospital, LLC DBA Doctors Neuropsychiatric Hospital	0114	Inpatient Care: Adult Private Room	Per Diem	\$1,370.00
Neuropsychiatric Hospitals, LLC- Doctors Behavioral Hospital, LLC DBA Doctors Neuropsychiatric Hospital	0124	Administrative Inpatient Care: Adult**	Per Diem	\$450.00
Neuropsychiatric Hospitals, LLC- Rivercrest Specialty Hospital, LLC DBA Medical Behavioral Hospital - Mishawaka	0124	Inpatient Care: Adult	Per Diem	\$1,370.00
Neuropsychiatric Hospitals, LLC- Rivercrest Specialty Hospital, LLC DBA Medical Behavioral Hospital - Mishawaka	0124	1:1 Enhanced*	Per Diem	\$1,500.00

Program and Planning and Finance Committee Meeting
December 9th, 2024

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

Neuropsychiatric Hospitals, LLC- Rivercrest Specialty Hospital, LLC DBA Medical Behavioral Hospital - Mishawaka	0114	Inpatient Care: Adult Private Room	Per Diem	\$1,370.00
Neuropsychiatric Hospitals, LLC- Rivercrest Specialty Hospital, LLC DBA Medical Behavioral Hospital - Mishawaka	0124	Administrative Inpatient Care: Adult**	Per Diem	\$450.00

*On rare occasions, consumers may be admitted to the hospital who require substantially higher amounts of one to one staffing than is typical, due to highly aggressive or self-injurious behavior. Payor shall prior authorize up to two days Enhanced Staffing Inpatient Psychiatric Services for Consumers in this situation on a case by case basis. Criteria for Enhanced Staff Inpatient Psychiatric Services are as follows:

1. The Consumer must meet all of the Inpatient Admission Certification Criteria listed above (Diagnosis, Severity of Illness, and Intensity of Service).
2. The Consumer is failing at least restrictive placement despite active treatment, with no expectation of improvement in a timely manner, combined with risk factors to Customers or Hospital such as: Swallowing behavior on unit, aggression towards others, and/or extreme property destruction at such a level that Consumer requires constant attention from staff in order to prevent self-harm, harm others, or extreme property destruction.

**The Administrative Day Rate is to be used when a consumer no longer meets medical necessity for acute hospital care but circumstance make discharge to sub-acute or a post-acute setting problematic. The respective Neuropsychiatric Hospitals, LLC hospital facility will work the responsible CMHC on discharge planning to ensure a safe and timely discharge of the patient.

MOTION CARRIED unanimously.

Expense Contract Amendment: Havenwyck Hospital Inc. DBA Cedar Creek Hospital
Shana Badgley presented this contract amendment.

ACTION:

MOVED by Joe Brehler and SUPPORTED by Tim Hanna that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to amend the contract with Cedar Creek Hospital to purchase Partial Hospitalization services at the new location and rate indicated below for the term of December 1, 2024 through September 30, 2025.

	Havenwyck Hospital Inc. DBA Cedar Creek Hospital		
Location	CPT Code	Service	Rate
Lansing PHP: 3645 E. Jolly Rd, Ste. A. Lansing, MI 48910	0912 & 0913	Partial Hospitalization –Adults	\$494.34

MOTION CARRIED unanimously.

Revenue Contract Renewal: Network180 – NAVIGATE

Shana Badgley presented this contract renewal.

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Tim Hanna that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a contract renewal with Kent County CMHA dba Network180 to receive Mental Health Block Grant 10% Set Aside-First Episode Psychosis grant funds in the amount of \$610,108 to provide services to individuals enrolled in the NAVIGATE Program for the retroactive period of October 1, 2024 to September 30, 2025.

MOTION CARRIED unanimously.

Amended Budget for Fiscal Year 2024/2025

Sue reminded the group that we had to pass the budget without Union negotiations, potential contract increases, and the final rates from the State.

Amy Rottman presented the amended budget to the committees. She said revenue increased by about \$5.2M between Medicaid and HealthyMI. Additionally, there were changes to CCBHC earned revenue. Amy went on to note that CCBHC daily visits increased, which will increase the projected revenue over the course of FY25.

Amy said we have changes to the expense side as well – expenses are increasing by \$6.4M. This includes the 3% wage increase to staff, associated fringe benefits, and additional budgeted staff for a new clinic.

Amy went on to say we are seeing additional utilization in the first quarter of FY25, so the budget was increased to reflect this. Most provider rates were increased by 1.5%, however inpatient providers and specialized residential homes were increased based on individual provider negotiations.

Amy then reviewed the Bucket Report, which shows impacts to each of CEI's funding streams. She said with additional expenses, primarily in CCBHC, our revenue is not enough to cover. This brings us to a \$2.5M loss. This means we would use our net position to cover the loss. Although this isn't sustainable, it can be utilized this year. The MSHN lapse calculation is \$19.3M. This has been fairly consistent over the last several years, but it's also important to know that there are CMH's within MSHN that need money. Joe noted his continued frustration over the amount of dollars we lapse each year.

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Al Platt that the Finance Committee of the CMHA-CEI Board of Directors approve the amended budget for FY24/25.

MOTION CARRIED unanimously.

Unfinished Business

None

New Business

None

Public Comment:

None

The meeting was adjourned at 6:42 p.m. The next regularly scheduled Program and Planning Committee meeting is Monday, January 13th, 2025 5:30pm, 812 E. Jolly Rd, Atrium and the next regularly scheduled Finance Committee meeting is Wednesday, January 8th, 2025 5:30pm, 812 E. Jolly Rd, Atrium.

Minutes Submitted by:

Darby Vermeulen

Finance Administrative Assistant

Program and Planning and Finance Committee Meeting
December 9th, 2024

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL