



**PROGRAM AND PLANNING COMMITTEE**

**Meeting Minutes**

**Monday, May 12<sup>th</sup>, 2025**

**5:30 p.m.**

**812 E. Jolly Rd, G11-C**

**Lansing, MI 48910**

**Join Zoom Meeting**

<https://zoom.us/j/94026869514>

**Meeting ID: 940 2686 9514**

**Committee Members Present:**

**Al Platt**

**Raul Gonzales**

**Jeanne Pearl-Wright**

**Jason White**

**Committee Members Excused:**

**Tim Hanna**

**Dianne Holman**

**Staff Present**

**Darby Vermeulen, Sara Lurie, Drew Kersjes, Shana Badgley, Dr. Jennifer Stanley**

**Other Board Members Present:**

**Paul Palmer, via Zoom**

---

Program and Planning Committee Meeting  
May 12<sup>th</sup>, 2025

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

**Public Present:**

None

**Others Present**

None

**Call to Order:**

The meeting was called to order by Chairperson Raul Gonzales at 5:30 p.m.

**Previous Meeting Minutes:**

MOVED by Paul Palmer and SUPPORTED by Al Platt to approve the Program and Planning Committee meeting minutes of April 14<sup>th</sup>, 2025.

MOTION CARRIED unanimously.

**Adoption of Agenda:**

MOVED by Paul Palmer and SUPPORTED by Jeanne Pearl-Wright to adopt the agenda of May 12<sup>th</sup>, 2025.

MOTION CARRIED unanimously.

**Public Comment on Agenda Items:**

None

**BUSINESS ITEMS:**

**New Expense Contract: Divine Home Care and Staffing**

Drew Kersjes presented this contract with a new CLS provider. They are a larger provider in CEI's area and has worked with the Tri-County Office on Aging for the last few years.

**ACTION:**

MOVED by Paul Palmer and SUPPORTED by Al Platt that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a

**new contract with the Arc of Mid-Michigan to purchase services indicated at the rates below for the period of June 1, 2025 through September 30, 2025.**

<b>Agency Name</b>	<b>Address</b>	<b>Service</b>
Divine Home Care and Staffing	865 South Cedar Street Suite 100 Mason, MI 48854	Children's Waiver / SED Waiver/ Hab. Waiver / B3 (CLS*/Respite/OHSS†)

<b>Service Description</b>	<b>Code</b>	<b>Modifier</b>	<b>Modifier</b>	<b>Modifier</b>	<b>Unit</b>	<b>Rate</b>
CLS - Level 1	H2015				15 Minute	\$5.87
CLS - Level 1, 2 Consumers Served	H2015	UN			15 Minute	\$3.56
CLS - Level 1, 3 Consumers Served	H2015	UP			15 Minute	\$2.81
CLS - Level 1, 4 Consumers Served	H2015	UQ			15 Minute	\$2.46
CLS - Level 1, 5 Consumers Served	H2015	UR			15 Minute	*\$2.46 x 4/5
CLS - Level 1, 6+ Consumers Served	H2015	US			15 Minute	*\$2.46 x 4/Number of Consumers Served
CLS - Level 2 Specialized	H2015				15 Minute	\$6.48
CLS - Level 2 Specialized, 2 Consumers Served	H2015	UN			15 Minute	\$3.87
CLS - Level 2 Specialized, 3 Consumers Served	H2015	UP			15 Minute	\$3.03
CLS - Level 2 Specialized, 4 Consumers Served	H2015	UQ			15 Minute	\$2.62
CLS - Level 2 Specialized, 5 Consumers Served	H2015	UR			15 Minute	*\$2.62 x 4/5
CLS - Level 2 Specialized, 6+ Consumers Served	H2015	US			15 Minute	*\$2.62 x 4/Number of Consumers Served

---

Program and Planning Committee Meeting  
May 12<sup>th</sup>, 2025

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

CLS - Level 1 - Holiday**	H2015	TV			15 Minute	\$8.02
CLS - Level 1, 2 Consumers Served - Holiday**	H2015	TV	UN		15 Minute	\$4.82
CLS - Level 1, 3 Consumers Served - Holiday**	H2015	TV	UP		15 Minute	\$3.69
CLS - Level 1, 4 Consumers Served - Holiday**	H2015	TV	UQ		15 Minute	\$3.15
CLS - Level 1, 5 Consumers Served - Holiday**	H2015	TV	UR		15 Minute	*\$3.15 x 4/5
CLS - Level 1, 6+ Consumers Served - Holiday**	H2015	TV	US		15 Minute	*\$3.15 x 4/Number of Consumers Served
CLS - Level 2 Specialized - Holiday**	H2015	TV			15 Minute	\$8.98
CLS - Level 2 Specialized, 2 Consumers Served - Holiday**	H2015	TV	UN		15 Minute	\$5.28
CLS - Level 2 Specialized, 3 Consumers Served - Holiday**	H2015	TV	UP		15 Minute	\$4.01
CLS - Level 2 Specialized, 4 Consumers Served - Holiday**	H2015	TV	UQ		15 Minute	\$3.42
CLS - Level 2 Specialized, 5 Consumers Served - Holiday**	H2015	TV	UR		15 Minute	\$3.42 x 4/5
CLS - Level 2 Specialized, 6+ Consumers Served - Holiday**	H2015	TV	US		15 Minute	*\$3.42 x 4/Number of Consumers Served
CLS - Level 1, Night	H2015	UJ			15 Minute	\$5.87
CLS - Level 1, 2 Consumers Served, Night	H2015	UN	UJ		15 Minute	\$3.56
CLS - Level 1, 3 Consumers Served, Night	H2015	UP	UJ		15 Minute	\$2.81

Program and Planning Committee Meeting  
May 12<sup>th</sup>, 2025

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

CLS - Level 1, 4 Consumers Served, Night	H2015	UQ	UJ		15 Minute	\$2.46
CLS - Level 1, 5 Consumers Served, Night	H2015	UR	UJ		15 Minute	*\$2.46 x 4/5
CLS - Level 1, 6+ Consumers Served, Night	H2015	US	UJ		15 Minute	*\$2.46 x 4/Number of Consumers Served
CLS - Level 2 Specialized, Night	H2015	UJ			15 Minute	\$6.48
CLS - Level 2 Specialized, 2 Consumers Served, Night	H2015	UN	UJ		15 Minute	\$3.87
CLS - Level 2 Specialized, 3 Consumers Served, Night	H2015	UP	UJ		15 Minute	\$3.03
CLS - Level 2 Specialized, 4 Consumers Served, Night	H2015	UQ	UJ		15 Minute	\$2.62
CLS - Level 2 Specialized, 5 Consumers Served, Night	H2015	UR	UJ		15 Minute	*\$2.62 x 4/5
CLS - Level 2 Specialized, 6+ Consumers Served, Night	H2015	US	UJ		15 Minute	*\$2.62 x 4/Number of Consumers Served
CLS - Level 1 - Holiday**, Night	H2015	TV	UJ		15 Minute	\$8.02
CLS - Level 1, 2 Consumers Served - Holiday**, Night	H2015	TV	UN	UJ	15 Minute	\$4.82
CLS - Level 1, 3 Consumers Served - Holiday**, Night	H2015	TV	UP	UJ	15 Minute	\$3.69
CLS - Level 1, 4 Consumers Served - Holiday**, Night	H2015	TV	UQ	UJ	15 Minute	\$3.15
CLS - Level 1, 5 Consumers Served - Holiday**, Night	H2015	TV	UR	UJ	15 Minute	*3.15 x 4/5
CLS - Level 1, 6+ Consumers Served - Holiday**, Night	H2015	TV	US	UJ	15 Minute	*3.15 x 4/Number of

Program and Planning Committee Meeting  
May 12<sup>th</sup>, 2025

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

						Consumers Served
CLS - Level 2 Specialized - Holiday**, Night	H2015	TV	UJ		15 Minute	\$8.98
CLS - Level 2 Specialized, 2 Consumers Served - Holiday**, Night	H2015	TV	UN	UJ	15 Minute	\$5.28
CLS - Level 2 Specialized, 3 Consumers Served - Holiday**, Night	H2015	TV	UP	UJ	15 Minute	\$4.01
CLS - Level 2 Specialized, 4 Consumers Served - Holiday**, Night	H2015	TV	UQ	UJ	15 Minute	\$3.42
CLS - Level 2 Specialized, 5 Consumers Served - Holiday**, Night	H2015	TV	UR	UJ	15 Minute	*\$3.42 x 4/5
CLS - Level 2 Specialized, 6+ Consumers Served - Holiday**, Night	H2015	TV	US	UJ	15 Minute	*\$3.42 x 4/Number of Consumers Served
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1	T2027				15 Minute	\$5.87
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 2 Consumers Served	T2027	UN			15 Minute	\$3.56
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 3 Consumers Served	T2027	UP			15 Minute	\$2.81
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 4 Consumers Served	T2027	UQ			15 Minute	\$2.46

---

Program and Planning Committee Meeting  
May 12<sup>th</sup>, 2025

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 5 Consumers Served	T2027	UR			15 Minute	*\$2.46 x 4/5
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 6+ Consumers Served	T2027	US			15 Minute	*\$2.46 x 4/Number of Consumers Served

OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2	T2027				15 Minute	\$6.48
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 2 Consumers Served	T2027	UN			15 Minute	\$3.87
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 3 Consumers Served	T2027	UP			15 Minute	\$3.03
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 4 Consumers Served	T2027	UQ			15 Minute	\$2.62
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 5 Consumers Served	T2027	UR			15 Minute	*\$2.62 x 4/5
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 6+ Consumers Served	T2027	US			15 Minute	*\$2.62 x 4/Number of Consumers Served

---

Program and Planning Committee Meeting  
May 12<sup>th</sup>, 2025

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1 - Holiday**	T2027	TV			15 Minute	\$8.02
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 2 Consumers Served - Holiday**	T2027	UN	TV		15 Minute	\$4.82
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 3 Consumers Served - Holiday**	T2027	UP	TV		15 Minute	\$3.69
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 4 Consumers Served - Holiday**	T2027	UQ	TV		15 Minute	\$3.15
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 5 Consumers Served - Holiday**	T2027	UR	TV		15 Minute	*\$3.15 4x5
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 1, 6+ Consumers Served - Holiday**	T2027	US	TV		15 Minute	*\$3.15 4/Number of Consumers Served
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2 - Holiday**	T2027	TV			15 Minute	\$8.98
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 2 Consumers Served - Holiday**	T2027	UN	TV		15 Minute	\$5.28
OVERNIGHT HEALTH AND SAFETY	T2027	UP	TV		15 Minute	\$4.01

---

Program and Planning Committee Meeting  
May 12<sup>th</sup>, 2025

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL



SUPPORTS - Level 2, 3 Consumers Served - Holiday**						
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 4 Consumers Served - Holiday**	T2027	UQ	TV		15 Minute	\$3.42
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 5 Consumers Served - Holiday**	T2027	UR	TV		15 Minute	*\$3.42 x 4/5
OVERNIGHT HEALTH AND SAFETY SUPPORTS - Level 2, 6+ Consumers Served - Holiday**	T2027	US	TV		15 Minute	*\$3.42 x 4/Number of Consumers Served
RESPIRE - Level 1	T1005	HM			15 Minute	\$5.87
RESPIRE - Level 1, 2 Consumers Served	T1005	HM	UN		15 Minute	\$3.56
RESPIRE - Level 1, 3 Consumers Served	T1005	HM	UP		15 Minute	\$2.81
RESPIRE - Level 1, 4 Consumers Served	T1005	HM	UQ		15 Minute	\$2.46
RESPIRE - Level 1, 5 Consumers Served	T1005	HM	UR		15 Minute	*\$2.46 x 4/5
RESPIRE - Level 1, 6+ Consumers Served	T1005	HM	US		15 Minute	*\$2.46 x 4/Number of Consumers Served
RESPIRE - Level 2 Specialized	T1005	HM			15 Minute	\$6.48
RESPIRE - Level 2 Specialized, 2 Consumers Served	T1005	HM	UN		15 Minute	\$3.87
RESPIRE - Level 2 Specialized, 3 Consumers Served	T1005	HM	UP		15 Minute	\$3.03
RESPIRE - Level 2 Specialized, 4 Consumers Served	T1005	HM	UQ		15 Minute	\$2.62
RESPIRE - Level 2 Specialized, 5 Consumers Served	T1005	HM	UR		15 Minute	*\$2.62 x 4/5

Program and Planning Committee Meeting  
May 12<sup>th</sup>, 2025

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

RESPIRE - Level 2 Specialized, 6+ Consumers Served	T1005	HM	US		15 Minute	*\$2.62 x 4/Number of Consumers Served
RESPIRE - Level 1 - Holiday**	T1005	HM	TV		15 Minute	\$8.02
RESPIRE - Level 1, 2 Consumers Served - Holiday**	T1005	HM	UN	TV	15 Minute	\$4.82
RESPIRE - Level 1, 3 Consumers Served - Holiday**	T1005	HM	UP	TV	15 Minute	\$3.69
RESPIRE - Level 1, 4 Consumers Served - Holiday**	T1005	HM	UQ	TV	15 Minute	\$3.15
RESPIRE - Level 1, 5 Consumers Served - Holiday**	T1005	HM	UR	TV	15 Minute	*\$3.15 x 4/5
RESPIRE - Level 1, 6+ Consumers Served - Holiday**	T1005	HM	US	TV	15 Minute	*\$3.15 4/Number of Consumers Served
RESPIRE - Level 2 Specialized - Holiday**	T1005	HM	TV		15 Minute	\$8.98
RESPIRE - Level 2 Specialized, 2 Consumers Served - Holiday**	T1005	HM	UN	TV	15 Minute	\$5.28
RESPIRE - Level 2 Specialized, 3 Consumers Served - Holiday**	T1005	HM	UP	TV	15 Minute	\$4.01
RESPIRE - Level 2 Specialized, 4 Consumers Served - Holiday**	T1005	HM	UQ	TV	15 Minute	\$3.42
RESPIRE - Level 2 Specialized, 5 Consumers Served - Holiday**	T1005	HM	UR	TV	15 Minute	*\$3.42 x 4/5
RESPIRE - Level 2 Specialized, 6+ Consumers Served - Holiday**	T1005	HM	US	TV	15 Minute	*\$3.42 x 4/Number of Consumers Served

Rates include transportation cost associated with transporting consumer to/from appointments, outings, etc.

\* Community Living Support (CLS) Care

† Overnight Health and Safety Supports (OHSS).

\* Rate varies depending on the number of Consumers served.

---

Program and Planning Committee Meeting  
May 12<sup>th</sup>, 2025

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

\*\* Recognized Holidays: New Year's Day, Easter, Memorial Day, July 4, Labor Day, Thanksgiving, and Christmas Day.

‡ Specialty services and therapies authorized on a case by case basis

**MOTION CARRIED unanimously.**

**New Expense Contract: William Bitz (Massage Therapy)**

Drew Kersjes said we haven't had a contract with a massage therapist since before COVID. This contract was brought to CEI by a consumer we support; this service can be provided in folks' homes, which significantly reduces barriers for clients. Right now there are only about 20 kids on the Children's Waiver.

**ACTION:**

**MOVED** by Al Platt and **SUPPORTED** by Jason White that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a new contract with William Bitz to purchase Massage Therapy services for the period of June 1, 2025 through September 30, 2025 at the rate listed below:

Name of Service	Code	Modifier	Unit	Rate
Massage Therapy	97124	HM	15 Minutes; Limit 4 Sessions per Month	\$21.23

**MOTION CARRIED unanimously.**

**New Expense Contracts**

**MOVED** by Al Platt and **SUPPORTED** by Jason White that the Program and Planning Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following new expense contracts based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

**New Expense Contract: NeuroRestorative**

Jeanne asked why we are contracting with a home near Muskegon. Shana said the client has a sister in the area, so it was a good fit for them. CMHA-CEI will enter into a new contract with NeuroRestorative, including the provider's licensed Adult Foster Care facilities as requested and approved by management to meet consumer need, to purchase residential services at the rates below independent of any amount paid to the home for room and board as calculated in the consumer's ability to pay for the period of May 1, 2025 through September 30, 2025. The effective date of this contract is contingent upon LARA AFC licensure and HCBS approval.

Facility(ies)	
Address	Pending License Number
173 Mt. Garfield Rd Norton Shores, MI 49441	AS610419191

Fee Schedule			
Service Description	Billing Code	Unit	Rate
Community Living Supports and Personal Care in Licensed Specialized Residential Setting	H2016/T1020	Per Diem	\$563.70

**MOTION CARRIED unanimously.**

**New Expense Contract: Hernandez Home, LLC**

Shana presented this as an additional option for specialized residential. This home is located in Bloomington. CMHA-CEI will enter into a new contract with Hernandez Home LLC, including the provider's licensed Adult Foster Care facilities as requested and approved by management to meet consumer need, to purchase residential services at the rates below independent of any amount paid to the home for room and board as calculated in the consumer's ability to pay for the period of May 1, 2025

through September 30, 2025. The effective date of this contract is contingent upon LARA AFC licensure and HCBS approval.

Facility(ies)		
Facility Name	Facility Address	License Number
Hernandez Home	94-45 <sup>th</sup> Street Bloomingtondale, MI 49206	AS030282002

Fee Schedule			
Service Description	Billing Code	Unit	Rate
Community Living Supports and Personal Care in Licensed Specialized Residential Setting	H2016/T1020	Per Diem	\$285.00

**MOTION CARRIED unanimously.**

#### **Unfinished Business**

##### **a. Crisis Stabilization Unit Update**

Sara reminded the group that last month, she was trying to get clarification on whether we would need to make a change on the children's side regarding ligature-free ceilings. CEI received a rough estimate that this would add about \$100k to the project costs – there are seven rooms this would change would need to be made to. Sara is hoping these additional funds can come out of one of the grants.

Sara said the grant from Senator Stabenow's office will expire this year; the grant is very staff-heavy, and it's hard to hire staff when the facility is not up and running. CEI was able to meet with the Senator Peters grant folks last week – we are hoping this one-year grant will also be able to be carried over, but this hasn't been confirmed yet. In addition, Senator Slotkin put out an application for community projects for FY2026. We are likely going to apply to try and replace some of the funds we are losing.

Sara said the HVAC has been installed at the CSU.

### Advocacy Efforts

Sara discussed some of the current advocacy efforts including the Right to Work and citizen verifications for Medicaid. She sent this information out to staff today with a link to the National Council for Mental Well-being site. Sara also shared a Stand Up for Medicaid call to action with info to contact Tom Barrett, Elisa Slotkin, and Gary Peters.

### New Business

**\*a. Select Vice Chair for Program & Planning Committee as of May 1, 2025**

#### ACTION:

Al Platt nominated Jason White to the position of Vice Chair for the P&P Committee.

**MOVED by Al Platt and SUPPORTED by Jeanne Pearl-Wright that Jason White become Vice Chair for the Program and Planning Committee.**

**MOTION CARRIED unanimously**

**\*b. Select Date and Time for Program & Planning Committee as of May 1, 2025**

#### ACTION:

**MOVED by Jeanne Pearl-Wright and SUPPORTED by Paul Palmer to keep the current date and time of the Program and Planning Committee meetings for the next year (second Monday of each month at 5:30 p.m.).**

**MOTION CARRIED unanimously**

### Public Comment

None

The meeting was adjourned at 6:00 p.m. The next regularly scheduled Program and Planning Committee meeting is Monday, June 16<sup>th</sup>, 2025 at 5:30pm, 812 E. Jolly Rd, conference room G11-C.

**Minutes Submitted by:**

---

Program and Planning Committee Meeting  
May 12<sup>th</sup>, 2025

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

**Darby Vermeulen**  
**Finance Administrative Assistant**

---

Program and Planning Committee Meeting  
May 12<sup>th</sup>, 2025

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL