



PROGRAM AND PLANNING COMMITTEE

Meeting Minutes

Monday, January 13th, 2025

5:30 p.m.

812 E. Jolly Rd, Atrium

Lansing, MI 48910

Join Zoom Meeting

<https://zoom.us/j/94026869514>

Meeting ID: 940 2686 9514

Committee Members Present:

Al Platt

Jason White

Tim Hanna

Jeanne Pearl-Wright

Committee Members Excused:

Paul Palmer

Dianne Holman

Raul Gonzales

Staff Present

**Darby Vermeulen, Sara Lurie, Drew Kersjes, Emily Ryan, Elise Magen, Jana Baylis,
Dr. Jennifer Stanley**

Other Board Members Present:

Dwight Washington via Zoom

Program and Planning Committee Meeting
January 13, 2025

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

Public Present:

None

Others Present

None

Call to Order:

The meeting was called to order by Vice Chairperson Al Platt at 5:33 p.m.

Previous Meeting Minutes:

MOVED by Tim Hanna and SUPPORTED by Jason White to approve the Program and Planning Committee meeting minutes of December 9th, 2024.

MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Tim Hanna and SUPPORTED by Jason White to adopt the agenda of January 13, 2025.

MOTION CARRIED unanimously.

Public Comment on Agenda Items:

None

BUSINESS ITEMS:

Compliance Policy 1.1.04 Updates

Emily Ryan, Compliance and Privacy Officer, presented this item. She said one of her first orders of business as a new employee in August 2024 was to update the compliance policy. Emily reviewed the substantial changes made to the policy, including the roles of the CEO, Board of Directors, and the Corporate Compliance Officer in compliance matters.

ACTION:

MOVED by Tim Hanna and **SUPPORTED** by Jason White that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to approve the revised Compliance Policy 1.1.04.

MOTION CARRIED unanimously.

Unfinished Business

a. Crisis Stabilization Unit Update

Sara Lurie said that everything closed as planned on December 30th! Sue attended the closing. This is a huge relief! Sara hasn't met with John since returning from vacation for an update on construction; she will be able to give a more detailed report on this Thursday at the full Board meeting.

Sara said a group of employees went to CSU's in Detroit and Grand Rapids to tour the facilities. She has not yet heard an update from this group. Sara said CEI met with Network 180 and discussed service agreements regarding purchasing lab services, food service, etc. Sara said we could potentially contract with Sparrow or McLaren on these items. She went on to say we will probably use our internal staff for custodial needs.

Al Platt wanted the group to introduce themselves to the new Board member from Eaton County, Jeanne Pearl-Wright.

New Business

Sara wanted to take a moment to share the Winter 2025 issue of Adelante Forward magazine, 'A multicultural magazine dedicated to the health, education, and welfare of Mid-Michigan area residents'. CEI has a relationship with Lansing Latino Health Alliance that has led us to creating a relationship with AF magazine. There will be four articles featuring CEI in the magazine this year. This publication will also be handed out at the MLK luncheon next week. The article was put together by Rachel McCoy, CEI's Outreach and Public Relations Specialist, who worked together with Sandra Ruiz, Luis Rodriguez, and Valerie Tijerina who are providing outpatient and community support services for the Hispanic community.

Public Comment

None

The meeting was adjourned at 5:52 p.m. The next regularly scheduled Program and Planning Committee meeting is Monday, February 10th, 2025 at 5:30pm, 812 E. Jolly Rd, Atrium.

Minutes Submitted by:

Darby Vermeulen

Finance Administrative Assistant