



Finance Committee Members:
Tim Hanna, Chairperson
Paula Yensen, Vice Chairperson
Jeanne Pearl-Wright
Raul Gonzales
Dwight Washington
Ryan Sebolt

FINANCE COMMITTEE AGENDA

Wednesday, October 8th, 2025

5:30 p.m.

812 E. Jolly Rd, G11-C

Lansing, MI 48910

Join Zoom Meeting

<https://zoom.us/j/98547470124>

Meeting ID: 985 4747 0124

*Action Items

1. Call to Order
2. Previous Meeting Minutes – September 10th, 2025
3. Adoption of Agenda
4. Public Comment on Agenda Items

BUSINESS ITEMS:

- *5. Expense Contract Renewal: RLDatx Policystat – Elise Magen
- *6. Expense Contract Renewal: Insight - M365 Licensing – Joanne Holland
- *7. Expense Contract Renewal: Insight, VMWare Reseller – Joanne Holland
- *8. Expense Contract Renewal: Piper & Gold Public Relations, LLC – Sara Lurie
- *9. Expense Contract Renewal: VSP 2026-2027 Plan Years – Sue Panetta
- *10. Expense Contract Renewal: BCBSM Medicare Advantage Plan 2026 Plan Year – Sue Panetta

If you need accommodations in order to fully participate in this meeting, please call 517-346-8238. If, however, you are deaf/hard of hearing or deaf/blind, please call Michigan Relay Center, TTY/Voice by dialing 711 or 844-578-6563 and ask them to forward your message to the above number. Requests must be made no later than 48 hours prior to the meeting. This meeting is open to all members of the public under Michigan's Open Meetings Act.

- *11. Expense Contract Renewal: Kapnick 2026 Plan Year – Sue Panetta**
- *12. Expense Renewal Contract: Gallagher Benefit Services, Inc. – Healthcare and Benefits Consulting Services – Sue Panetta**
- *13. Expense Contract Renewal: New York Life 2024-2027 Plan Year – Sue Panetta**
- 14. Unfinished Business**
- 15. New Business**
 - a. Closed Session – Discussion of 2026 Healthcare Options**
- 16. Public Comment**
- 17. Adjournment**



Community

MENTAL HEALTH
CLINTON • EATON • INGHAM

FINANCE COMMITTEE

Meeting Minutes

Wednesday, September 10th, 2025

5:30 p.m.

812 E. Jolly Rd, G11-C

Lansing, MI 48910

Join Zoom Meeting

<https://zoom.us/j/98547470124>

Meeting ID: 985 4747 0124

Committee Members Present:

Tim Hanna

Jeanne Pearl-Wright

Raul Gonzales

Dwight Washington

Committee Members Excused:

Ryan Sebolt

Paula Yensen

Staff Present

Darby Vermeulen, Sara Lurie, Sue Panetta, Jana Baylis, Josh Siwek, KC Brown,
Gwenda Summers, Shana Badgley

Other Board Members Present:

None

Public Present:

Finance Committee Meeting
September 10th, 2025

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

None

Others Present

None

Call to Order:

The meeting was called to order by Chairperson Tim Hanna at 5:37 p.m. It was noted that there isn't a quorum present at the start of the meeting.

Previous Meeting Minutes:

MOVED by Dwight Washington and SUPPORTED by Raul Gonzales to approve the Finance Committee meeting minutes of September 10th, 2025.

MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Raul Gonzales and SUPPORTED by Dwight Washington to adopt the agenda of September 10th, 2025.

MOTION CARRIED unanimously.

Public Comment on Agenda Items:

None

BUSINESS ITEMS:

Expense Contract Renewal: Streamline Healthcare Solutions, LLC

This is a standard renewal with Streamline.

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Jeanne Pearl-Wright that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to purchase maintenance from Streamline Healthcare Solutions LLC for the period of October 1, 2025 through September 30, 2026 and pay \$229,445.80 for that maintenance.

MOTION CARRIED unanimously.

Revenue Contract Renewal: Mid-State Health Network

Josh Siwek presented this standard renewal with MSHN.

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Dwight Washington that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a contract renewal with Midstate Health Network to provide data warehouse, data analysis, and reporting services for the period of October 1, 2025 through September 30, 2026 and receive \$125,000 for those services. Contract is pending MSHN Board approval.

MOTION CARRIED unanimously.

Expense Contract Renewals

MOVED by Jeanne Pearl-Wright and SUPPORTED by Raul Gonzales that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following expense contract renewals based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

Fiscal Year 2026 Contract Renewals for Clinical Services

Sue Panetta presented this group of renewals and the total estimated budget for these services. Dwight asked what kind of services the MSU Community Music School is providing, and Gwenda Summers described the services Families Forward utilizes. Jeanne Pearl-Wright went on to ask if we contract with another entities for art therapy. Gwenda said we do contract for some art therapy, but most clinicians employed at CEI that serve kids provide art and play therapy. CMHA-CEI will enter into contract renewals with the providers listed in the chart below to purchase Clinical Services for the period of October 1, 2025 through September 30, 2026 at the combined total estimated budget of \$2,290,724.26.

Provider	Contract Type	Estimated Budget*
Advanced Therapeutic Solutions LLC	Activity Therapy-Recreation	\$97.22
Grounded Therapy Network LLC	Activity Therapy-Recreation	\$25,750.00

Michigan State University - Community Music School	Activity Therapy-Music	\$32,844.72
Gage Consulting for Challenging Behavior LLC	Behavior Treatment	\$50,812.99
A+ OT, PT, SLP Services LLC	Clinical Services-OBRA Assessment	\$16,830.20
Jacque D. Moss, Ph.D.	Clinical Services-OBRA Assessment	\$5,407.50
Jessica Wilcoxon	Independent Facilitator	\$154.50
The Arc of Bay County	Independent Facilitator	\$154.50
Case Management of Michigan, Inc. DBA Case Management of Michigan	Professional Services	\$14,986.50
Community Living Services, Inc.	Case Management Services ONLY	\$51,500.00
AM Health Processing PLLC	Psychiatry	\$100,978.80
Iris Telehealth Medical Group, PA	Psychiatry	\$1,136,085.88
Joel Sanchez, M.D.	Psychiatry	\$89,898.40
Midwest Psychiatry Group PLLC	Psychiatry	\$180,194.04
MOOD Mental Health, PLC	Psychiatry	\$250,949.20
MSU Health Care, Inc.	Psychiatry	\$70,864.00
Rita Aouad MD PLC	Psychiatry	\$47,298.97
Sound of Mind PLLC	Psychiatry	\$204,945.28
Lynn Roper, L.L.P., M.S.	Psychological Testing	\$10,971.56

**Budget estimate is based on prior FY utilization and accounting for a 3% increase in rates.*

Fiscal Year 2026 Contract Renewals for Non-Clinical Services

Sue said non-clinical services include ambulances, guardianship services, and translation. CMHA-CEI will enter into contract renewals with the providers/vendors listed in the chart below to purchase non-clinical services for the period of October 1, 2025 through September 30, 2026 at the combined total estimated budget of \$466,902.68.

Provider	Contract Type	Budget Estimate
Bovee Law Office PLLC	Guardianship	\$3,360.00*
Catherine A. Jacobs, PLLC	Guardianship	\$600.00*
Comprehensive Payee Services	Guardianship	\$1,866.67*
Mid-Michigan Guardianship Services, Inc.	Guardianship	\$89,228.40*

Tri-County Guardianship Services, PLC	Guardianship	\$3,592.00*
Cognitive & Behavioral Consultants	Training/Consulting	\$109,400.00†
Jennifer Wilgocki	Training/Consulting	\$39,400.00†
Michael Gomez	Training/Consulting	\$31,700.00†
Wilson Counseling and Consulting LLC	Training/Consulting	\$54,400.00†
7C LINGO, LLC	Translator Interpreter	\$122,754.93*
Transatlantic Translations Company, LLC	Translator Interpreter	New*
Trusted Translations, Inc.	Translator Interpreter	New*
Voices for Health, Inc.	Translator Interpreter	\$3,685.42*
Lansing Mercy Ambulance Service, Inc.	Transportation	\$4,646.11*
Patriot Ambulance Service, Inc.	Transportation	\$2,269.15*

*Budget estimate is based on prior FY utilization

† Actual FY 26 budget, not estimated.

Fiscal Year 2026 Contract Renewals for Community-Based Services

Dwight asked for more information about JIMHO. Sara said JIMHO was the first mental health drop-in in the State. Shana said we have held this contract for many years. JIMHO provides a lot of peer support services, mainly. There are also recovery meetings held at JIMHO.

Jeanne asked for an update on the SIP program housing. Shana said this will be located at Cap City (formerly Lansing Housing Commission), near where the new CSU is located. She said we are retaining all staff and maintaining the same hours. CMHA-CEI will purchase Community-Based Services from the providers listed below for the period of October 1, 2025 through September 30, 2026 at the combined total estimated budget of \$33,030,312.74.

Provider	Contract Type	Estimated Budget*
ABA Insight LLC	Applied Behavioral Analysis	\$1,679,570.59
ABA Pathways, LLC	Applied Behavioral Analysis	\$1,731,667.08
Acorn Health of Michigan, LLC	Applied Behavioral Analysis	\$1,075,036.88
Advance ABA Care, LLC DBA Advance ABA	Applied Behavioral Analysis	\$338,711.76

Care		
Autism Spectrum Therapies, LLC	Applied Behavioral Analysis	\$2,609,673.59
Centria Healthcare LLC	Applied Behavioral Analysis	\$5,331,687.89
Gateway Pediatric Therapy, LLC	Applied Behavioral Analysis	\$969,690.31
Hope Network Behavioral Health Services	Applied Behavioral Analysis	\$98,989.81
Illuminate ABA Services LLC DBA Illuminate ABA Therapy	Applied Behavioral Analysis	\$107,066.00
IVYREHAB Michigan, LLC	Applied Behavioral Analysis	\$550,518.95
Journey Health Technologies U.S. Inc. on behalf of SenseSational Learning Group L.L.C. (Finni Health - non registered DBA)	Applied Behavioral Analysis	\$70,510.50
Mercy Plus Healthcare Services LLC	Applied Behavioral Analysis	\$54,000.00
Michigan State University - Early Learning Institute	Applied Behavioral Analysis	\$902,729.81
Next Gen Therapy, LLC	Applied Behavioral Analysis	\$855,138.01
Positive Behavior Supports Corporation	Applied Behavioral Analysis	\$684,591.96
Professional Rehabilitation Services, Inc. DBA Rebound Home and Community Therapy	Applied Behavioral Analysis	\$862,085.91
Residential Options Inc.	Applied Behavioral Analysis	\$1,268,289.43
Alternative Choices, LLC	CLS/Respite/OHSS	No current referrals†
Anikare Inc	CLS/Respite/OHSS	\$600,748.51
By Dawn's Early Light Home Care Services Inc	CLS/Respite/OHSS	\$467,327.64†
CABB Community Supports LLC DBA CABB Behavioral Health LLC	CLS/Respite/OHSS	\$446,584.32
Centered Care LLC	CLS/Respite/OHSS/Nursing Respite/PDN	\$45,408.87†
Christian Home Services, Inc.	Respite	New†
Community Linx	CLS/Respite/OHSS	\$98,894.26†
Cypress Home Care, Inc.	CLS/Respite/OHSS	\$791,664.77†
Divine Home Care and Staffing Solutions Inc	CLS/Respite/OHSS	New†
Eden Prairie Residential Care Services, LLC	CLS/Respite/OHSS	\$1,165,120.08
Flatrock Manor, Inc.	CLS/Respite/OHSS	\$824,629.54†
Forster Woods Adult Day Services	CLS/Respite/OHSS	\$181,364.02†
Greater Hope Home Healthcare, LLC DBA Greater Hope Home + Care	CLS/Respite/OHSS	New†

Haven Is Your Home Care, LLC.	CLS/Respite/OHSS	\$43,419.54†
Hedberg Homecare Services, Inc. DBA Right at Home - Mid Michigan	CLS/Respite/OHSS	\$43,311.83†
Help at Home of Michigan, LLC	CLS/Respite/OHSS	\$160,217.64†
Institute for Medical and Laboratory Sciences, L.L.C. DBA Home Care Alternatives	CLS/Respite/OHSS	\$231,293.13†
Inviting Grace Home Healthcare Agency LLC	CLS/Respite/OHSS	\$8,966.41†
JWR Enterprises, LLC	CLS/Respite/OHSS	\$75,847.91†
KCS Angels, Inc	CLS/Respite/OHSS	New†
Loving Hands Homecare Agency	CLS/Respite/OHSS	New†
M&Y Care, LLC	CLS/Respite/OHSS	\$12,992.83†
Moore Apartment Nonprofit Housing Corporation DBA Moore Living Connections	CLS/Respite/OHSS	\$77,547.86†
New Wave Home Care LLC	CLS/Respite/OHSS	\$45,185.25†
Residential Options Inc.	CLS/Respite/OHSS	\$4,227,651.60†
Royal Care Link, LLC	CLS/Respite/OHSS	\$1,030,249.81†
Spectrum Community Services	CLS/Respite/OHSS	\$34,972.37
The Arc Shiawassee County, Inc. DBA The Arc of Mid-Michigan	CLS/Respite/OHSS	New†
Justice in Mental Health Organization (JIMHO)	Drop-In	\$277,604.57†
Community Living Network DBA Community Alliance	Fiscal Intermediary	\$2,807,536.55†
Guardiantrac, LLC DBA GT Independence	Fiscal Intermediary	\$118,110.94†
Peckham Vocational Industries, Inc. DBA Peckham, Inc.	Skill Building	\$23,704.01†

*Budget estimate is based on prior FY utilization.

† Provider received a 3% rate increase

Fiscal Year 2026 Contract Renewals for Facility Respite Services

Sue said this list includes camps and overnight respite. CMHA-CEI will enter into contract renewals with the providers listed in the chart below to purchase Facility Respite Services for the period of October 1, 2025 through September 30, 2026 at the combined total estimated budget of \$838,854.53.

Provider	Contract Type	Estimated Budget*
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Alhambra St. Francis Camp on the Lake DBA St. Francis Camp	Respite Camp / Therapeutic Camp	\$4,326.00†
Cran-Hill Ministries DBA Cran-Hill Ranch	Respite Camp	\$274.67†
Eagle Village, Inc.	Respite Camp / Therapeutic Camp	\$1,785.33†
Fish Tales DBA Camp Fish Tales	Respite Camp	\$2,161.63†
Methodist Children's Home Society (The Fowler Center for Outdoor Learning)	Respite Camp / Therapeutic Camp	\$4,257.33†
The Indian Trails Camp, Inc. DBA IKUS Life Enrichment Services	Respite Camp / Therapeutic Camp	\$145.57†
McBride Quality Care Services, Inc.	Youth Overnight Respite Home	\$825,904.00

*Budget estimate is based on prior FY utilization.

† Estimate allots for a 3% increase in rate.

Fiscal Year 2026 Contract Renewals for Psychiatric Inpatient, Partial Hospitalization, and Crisis Residential Services

Sue said we are looking at 3% increases with most hospitals, and 4% for some of those hospitals that we contract with much less. Tim wondered what impact the CSU would have on these contracts. Sara said the goal is for the CSU to divert folks from the hospitals. Gwenda said we are also hoping for decreases in crisis residential contracts for kids. Shana spoke to the amount of folks that we could keep locally once Sparrow’s new psychiatric hospital is up and running downtown.

Raul Gonzales entered the meeting at 6:05 pm.

CMHA-CEI will enter into contract renewals with the providers listed in the chart below to purchase Psychiatric Inpatient, Partial Hospitalization, and Crisis Residential Services for the period of October 1, 2025 through September 30, 2026 at the combined total estimated budget of \$19,447,851.75.

Provider	Contract Type	Estimated Budget*
DBT Institute of MI, PLCC DBA DBT Institute	Crisis Residential	\$281,602.00
Healthy Transitions, LLC	Crisis Residential	No current referrals

Safehaus Inc.	Crisis Residential	\$143,815.47
BCA of Detroit, LLC DBA StoneCrest Center	Psychiatric Inpatient	\$2,183,006.67
Bronson-Acadia Joint Venture, LLC DBA Bronson Behavioral Health Hospital	Psychiatric Inpatient	\$2,250,247.37
Edward W. Sparrow Hospital Association DBA University of Michigan Health-Sparrow Lansing	Psychiatric Inpatient/ Partial Hospitalization	\$4,539,849.81
Ella E.M. Brown Charitable Circle DBA Oaklawn Hospital	Psychiatric Inpatient	\$79,062.26
Forest View Psychiatric Hospital, Inc.	Psychiatric Inpatient/ Partial Hospitalization	\$1,940,712.54
Havenwyck Hospital Inc. DBA Cedar Creek Hospital	Psychiatric Inpatient/ Partial Hospitalization	\$2,902,423.87
Havenwyck Hospital Inc. DBA Havenwyck Hospital	Psychiatric Inpatient	\$1,770,748.73
HealthSource Saginaw, Inc.	Psychiatric Inpatient	\$303,374.90
HFHS - Acadia Joint Venture, LLC DBA Henry Ford Health Behavioral Health Hospital	Psychiatric Inpatient	\$13,783.21
Hillsdale Community Health Center DBA Hillsdale Hospital	Psychiatric Inpatient	\$4,394.67
Lansing Senior Partners, LLC DBA Brightwell Behavioral Health	Psychiatric Inpatient	\$369,152.00
Madison Community Hospital Inc. DBA Samaritan Behavioral Center	Psychiatric Inpatient	\$94,851.23
McLaren Health Care Corporation	Psychiatric Inpatient	\$167,189.23
Michigan BH JV, LLC DBA Metropolitan Behavioral Health	Psychiatric Inpatient	\$77,547.86
Neuropsychiatric Hospitals, LLC	Psychiatric Inpatient	\$50,056.96
PHC of Michigan, LLC DBA Harbor Oaks Hospital	Psychiatric Inpatient	\$889,087.14
Pine Rest Christian Mental Health Services	Psychiatric Inpatient/ Partial Hospitalization	\$974,891.61
T & G Corporation, Inc. DBA Behavioral Center of Michigan (T & G Corporation)	Psychiatric Inpatient	No current referrals
The Memorial Hospital DBA Memorial Healthcare	Psychiatric Inpatient	\$167,053.83
Trinity Health-Michigan DBA Saint Mary's Health Services OR Mercy Health	Psychiatric Inpatient	No current referrals

Saint Mary's		
Ismail B. Sendi, M.D., P.C. DBA New Oakland Family Centers	Partial Hospitalization	\$245,000.40

*Budget estimate is based on prior FY utilization and allots for a 3% increase in rates.

MOTION CARRIED unanimously.

Fiscal Year 2026 Contract Renewals for Specialized Residential Services

CMHA-CEI will enter into contract renewals with the providers listed in the chart below to purchase Specialized Residential Services for the period of October 1, 2025 through September 30, 2026 at the combined total estimated budget of \$38,748,063.50.

Provider*	Contract Type	Estimated Budget†
Alternative Services Inc.	Residential Type A	\$116,445.60
Anikare Inc	Residential Type A	\$287,742.74
Azmed AFC LLC	Residential Type A	\$279,969.71‡
Beacon Specialized Living Services, Inc.	Residential Type A	\$1,566,323.42
Belinda Ide	Residential Type A	\$201,492.20‡
Bettercare AFC Inc.	Residential Type A	\$385,719.95‡
Big Five, LLC	Residential Type A	\$69,792.71‡
Blessed Manor, L.L.C.	Residential Type A	\$449,446.02‡
Cornerstone AFC, LLC	Residential Type A	\$104,602.68 ‡
Country Creek AFC, Inc.	Residential Type A	\$525,773.17‡
Country2Haven AFC L.L.C.	Residential Type A	\$161,482.05‡
David's House Ministries	Residential Type A	\$88,902.20
Divine Rest Haven LLC	Residential Type A	\$123,404.93‡
Elder Ridge Manor II, LLC	Residential Type A	\$103,630.09‡
Elizabeth McCalla	Residential Type A	\$272,253.86‡
Falco Corporation	Residential Type A	\$24,552.67
Flatrock Manor, Inc.	Residential Type A	\$303,702.15‡
Golden Hearts Adult Foster Care	Residential Type A	\$314,463.67‡
Gracious Adult Foster Care Inc.	Residential Type A	\$528,952.78‡
Healing Rivers LLC	Residential Type A	\$154,314.46‡
Homecrest Manor, LLC	Residential Type A	\$1,060,374.04‡
Hope Network Behavioral Health Services	Residential Type A	\$564,562.48‡
K&L Assisted Home Care, LLC	Residential Type A	\$133,271.36‡
Kalkidan AFC Corp.	Residential Type A	\$1,188,469.72‡
Kekeli's AFC Inc.	Residential Type A	\$879,882.28‡

Looking Glass Adult Foster Care, LLC	Residential Type A	\$142,665.09‡
Loving Care & Comfort (MJB) LLC.	Residential Type A	\$232,861.12‡
Loving Care & Comfort (MJB2) LLC	Residential Type A	\$257,229.71‡
Loving Care & Comfort LLC	Residential Type A	\$300,213.57‡
M&T Care AFC LLC	Residential Type A	\$69,035.54‡
Magnify Services Inc.	Residential Type A	\$271,920.00‡
Mekdes Zewde	Residential Type A	\$102,838.74‡
Michelle D. Showalter-Johnson	Residential Type A	\$293,972.27‡
Moore Nonprofit Housing Corporation DBA Moore Living Connections	Residential Type A	\$1,078,856.57‡
Moriah Incorporated DBA Eisenhower Center	Residential Type A	\$292,848.32
Muse Berhe	Residential Type A	\$105,218.83‡
Noah's AFC Home Inc.	Residential Type A	\$267,104.31‡
Open Arms Link	Residential Type A/Residential Type B	\$4,060,552.19‡
Patti L. Holland	Residential Type A	\$1,441,144.61‡
Peckham Vocational Industries, Inc. DBA Peckham, Inc.	Residential Type A	\$314,512.33‡
Purple77, Inc	Residential Type A	\$695,050.18‡
Residential Opportunities, Inc.	Residential Type A	\$1,303,211.63
Shalom Care LLC	Residential Type A	\$337,903.98‡
Shepler's AFC Home, LLC	Residential Type A	\$99,736.00
St. Louis Center for Exceptional Children and Adults	Residential Type A	\$85,926.40
Strode Adult Foster Care Inc.	Residential Type A	\$201,274.10‡
Strudwick & Strode Adult Foster Care Inc.	Residential Type A	\$196,424.50‡
The Chosen Vision	Residential Type A	\$955,893.46‡
Theresa A. Biron	Residential Type A	\$182,594.88‡
Umbrellex Behavioral Health Services, LLC	Residential Type A	\$257,220.12
University Rehabilitation Alliance, Inc. DBA Origami Rehabilitation	Residential Type A	\$393,961.27
Victory Blessed Manor LLC	Residential Type A	\$260,147.54‡
Walnut Ridge Country Estates, LLC	Residential Type A	\$184,579.90‡
Zanzibar Adult Foster Care, LLC	Residential Type A	\$108,224.63‡
Zoe AFC LLC	Residential Type A	\$187,076.39‡
Alternative Community Living, Inc. DBA Hope Network - New Passages	Residential Type B	\$1,745,219.42‡
Alternative Services Inc.	Residential Type B	\$2,499,924.48‡

Bay Human Services, Inc. DBA Bay Human Services	Residential Type B	\$1,113,128.84‡
Central State Community Services, Inc.	Residential Type B	\$2,436,766.75‡
McBride Quality Care Services, Inc.	Residential Type B	\$1,483,954.23‡
Nova Vida Inc.	Residential Type B	\$997,865.58‡
Residential Options Inc.	Residential Type B	\$2,251,014.56‡
Valley Residential Services, Inc.	Residential Type B	\$1,650,494.54‡

*Additional licensed Adult Foster Care facilities owned by residential providers above may be added as requested and approved by management to meet consumer need.

† Budget estimate is based on prior FY utilization.

‡ Provider received a 3% rate increase.

MOTION CARRIED unanimously.

Combined Revenue Contract Renewals FY 26

Sara noted that the Ingham County Health Services Millage has been reduced to \$2.2M, down from \$2.5M noted in the fact sheet.

Tim shared his appreciation of the hard work completed for this new format of fact sheets!

ACTION:

MOVED by Raul Gonzales and **SUPPORTED** by Jeanne Pearl-Wright that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to renew revenue contracts with the community partners listed below to receive funding for various CMHA-CEI programs at the amounts and time periods listed below.

Funder	Description	Program	Estimated FY26 Budget
Barry Eaton District Health Department	Peer Recovery Coach Position Funding	ITRS	\$108,152
City of Lansing through its Human Relations and Community Services Department	Housing & Residential Fund	AMHS	\$40,000

City of Lansing through its Human Relations and Community Services Department	The Recovery Center Program (24 Hr. Detoxification Facility)	ITRS	\$40,000
Clinton County	County Use of Opioid Settlement Funds Agreement	ITRS	\$81,782
Clinton County	Integrative Community Youth Outreach Unit (ICYOU) Program	FF	\$84,894
Clinton County	Jail Diversion, Psychiatric Screenings Contract	ITRS	\$58,054
County of Ingham acting on behalf of the Ingham County 911 Central Dispatch	Full-Time Crisis Call Taker Services Contract	AMHS	\$309,012
County of Ingham acting on behalf of the Ingham County Sheriff's Office	Agreement with CMHA-CEI for Release Coordination Unit Position	ITRS	\$300,000
County of Ingham on behalf of 30th Judicial Circuit Court Juvenile Division	Psychiatric Hospitalization Prescreening Services at Ingham County Youth Center (ICYC) Contract	FF	\$8,258
County of Ingham on behalf of 55th District Court	55th District Court - Mental Health Court Contract	AMHS	\$328,900
County of Ingham on behalf of Ingham County Sheriff's Office	Correctional Assessment and Treatment Services (CATS) Program	ITRS	\$815,130
County of Ingham on behalf of the Ingham County Health Department	Agreement for Opioid Remediation Services (Opioid Crisis Response Grant)	ITRS	\$77,718
Eaton County	Eaton County Jail Contract	ITRS	\$162,975
Eaton County	Youth Facility Contract	FF	\$31,122

Eaton County Board of Commissioners and 56th Circuit Court	Juvenile Treatment and Prevention Service Program - Truancy Intervention Program (TIP)	FF	\$64,555
Gratiot County on behalf of 65-B District Court	65-B District Regional Mental Health Court Contract	AMHS	\$41,558
Ingham County	Behavioral Healthcare Services (Health Services Millage) Funding	CEO	\$2,200,000
Ingham County	Office of Community Corrections (OCC) Relapse Prevention and Recovery Program (RP&R) at House of Commons (HOC)	ITRS	\$71,918
Ingham County acting on behalf of Ingham County Health Department	Collaborative Services and Referral Agreement for Mental Health Therapist Services	ITRS	\$617,324
Ingham County on behalf of 30th Judicial Circuit Court	30th Circuit Court - Mental Health Court Contract	AMHS	\$102,765
Ingham County on behalf of 30th Judicial Circuit Court	Swift & Sure Sanctions Probation Program	ITRS	\$30/per enrollment; not to exceed \$150
Ionia County Community Mental Health (a/k/a The Right Door for Hope, Recovery & Wellness)	Bridges Crisis Unit (BCU) Contract	AMHS	Not to exceed \$20,000
Kent County Community Mental Health Authority DBA Network180	Grant Subaward for NAVIGATE model of care - Evidence-Based Treatments for First Episode Psychosis	AMHS	\$344,327

Kent County Community Mental Health Authority DBA Network180	Agreement for Substance Use Disorder Long Term Residential Treatment at House of Commons (HOC) and The Recovery Center (TRC)	ITRS	\$18,022
Michigan Department of Corrections (MDOC)	Re-entry - Probation Residential Services Contract	ITRS	\$825,000
Michigan Department of Health and Human Services (MDHHS)	CBH-2026 Comprehensive Services for Behavioral Health - CSUE-TC Crisis Stabilization Unit Establishment	CEO	FY26 funding will be carry forward amount remaining from FY25 budget of \$2,922,653 as determined by MDHHS once final Financial Status Report is approved.
Michigan Department of Health and Human Services (MDHHS)	CBH-2026 Comprehensive Services for Behavioral Health - DROPIC-TC JIMHO Drop-In	AMHS	\$7,500
Michigan Department of Health and Human Services (MDHHS)	CBH-2026 Comprehensive Services for Behavioral Health - HBHS-TC Hispanic Behavioral Health Services	AMHS	\$75,000
Michigan Department of Health and Human Services (MDHHS)	CBH-2026 Comprehensive Services for Behavioral Health - MHJJP-TC Mental Health Access and Juvenile Justice Diversion	FF	\$100,000
Michigan Department of Health and Human Services (MDHHS)	CBH-2026 Comprehensive Services for Behavioral Health - OBRA-TC Pre-Admission Screening Annual Resident Reviews	AMHS	\$1,664,840

Michigan Department of Health and Human Services (MDHHS)	CBH-2026 Comprehensive Services for Behavioral Health - RTTSE-TC Infant and Early Childhood Mental Health Consultation in Child Care	FF	\$199,305
Michigan Department of Health and Human Services (MDHHS)	CBH-2026 Comprehensive Services for Behavioral Health - TFCCT-TC Trauma Focused CBT Coordination & Training (Children's Trauma Initiative)	FF	\$1,077,920
Michigan Department of Health and Human Services (MDHHS)	CBH-2026 Comprehensive Services for Behavioral Health - VETS-TC Veterans System of Care	AMHS	\$302,000
Michigan Department of Health and Human Services (MDHHS)	CMHSP-2026 Community Mental Health Services Programs	CEO	\$6,559,230
Mid-State Health Network (MSHN)	CCBHC & Medicaid Subcontracting Agreement	CEO	\$185,240,111
Mid-State Health Network (MSHN)	File Management, Historical Data Repository & Data Exchange Processing Contract	IS	\$125,000
Mid-State Health Network (MSHN)	MOU Clubhouse Spenddown Contract	Finance	\$48,805
Mid-State Health Network (MSHN)	SUD Treatment Contractual Agreement - State Opioid Response (SOR) Mental Health Therapist	ITRS	\$145,798

Mid-State Health Network (MSHN)	SUD Treatment Contractual Agreement - The Recovery Center	ITRS	\$650,000
Peckham Vocational Industries, Inc. DBA Peckham, Inc.	Michigan Rehabilitation Services (MRS) Cash Match - Community Work Experience Program (CWEP)	AMHS	\$63,655
Peckham Vocational Industries, Inc. DBA Peckham, Inc.	Michigan Rehabilitation Services (MRS) Cash Match - Supported Employment Program (SEP)	CSDD	\$38,000
Regents of the University of Michigan (U of M, pass-through entity with MDHHS)	Grant Subaward for Enhancing and Sustaining the Michigan Child Collaborative Care Model - Behavioral Health Consultant (Administrative)	FF	\$29,830
Regents of the University of Michigan (U of M, pass-through entity with MDHHS)	Grant Subaward for Enhancing and Sustaining the Michigan Child Collaborative Care Model (Clinical)	FF	\$119,316
Substance Abuse and Mental Health Services Administration (SAMHSA)	Congressionally Directed Spending (CDS) Grant – Senator Peters Grant for Crisis Stabilization Unit (CSU) Funding	CEO	\$1,972,000
The Right Door for Hope, Recovery & Wellness (formerly Ionia County CMHA)	IT Support Services Contract	IS	\$7,910.40

MOTION CARRIED unanimously.

Unfinished Business

None

New Business

***a. 2025 Chief Executive Officer Performance Evaluation – Jana Baylis**

Jana brought this to Finance Committee after it was missed at the September HR Committee. The fact sheet is for approving the formal process of the yearly CEO evaluation. Jana reviewed the process with the committee. She noted the form is included in the packet for committee members to review, but no changes have been made since 2022.

ACTION:

MOVED by Jeanne Pearl-Wright and SUPPORTED by Raul Gonzales that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI recommend the Board of Directors use the reviewed process to complete the 2025 performance evaluation of the Chief Executive Officer.

MOTION CARRIED unanimously.

Public Comment:

None

The meeting was adjourned at 6:25 pm. The next regularly scheduled Finance Committee meeting is Wednesday, October 8th, 2025 at 5:30pm, 812 E. Jolly Rd, conference room G11-C.

Minutes Submitted by:

**Darby Vermeulen
Finance Administrative Assistant**



Community
MENTAL HEALTH
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Agenda Item: Finance Committee
Agenda Item#F-5

Month, Year: October 2025

Major Program: Quality, Customer Services, Recipient Rights

Component Program: Quality Improvement

Agenda Item Title: Renewal Expense Contract: RLDatx Policystat

SUMMARY OF CONTRACT/PROPOSAL:

Under this proposal, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will renew its current agreement with RLDatx Policystat for a period of 3 years and pay a total of \$68,338.88 over the three years, for the period of October 1, 2025 through September 30, 2028. Fiscal year 2026 cost would be \$21,677.68. Each subsequent year would have a 5% increase, FY27 cost would be \$22,761.56 and FY28 cost would be \$23,899.64.

The revenue and expense of this contract are reflected in CMHA-CEI’s FY 2026 budget. Because this is an indirect expense, all revenue sources support this contract. The expenses of this contract are reflected in the contract maintenance line item of the Quality, Customer Service, Recipient Rights budget. This contract will not affect CMHA-CEI’s fund balance.

DESCRIPTION OF GOODS OR SERVICES REFERENCED IN CONTRACT/ PROPOSAL:

- The PolicyStat document management system has significantly improved the processes and saved time and energy for QI and reviewers. The key elements of a Policy Management System that are imperative are:
- A. Version Control – PolicyStat hosts and track all versions of procedures in a static and unchanged environment. It has eliminated confusion and the use of multiple versions of documents being in stored in different locations.
 - B. Automation –The system has automated the tracking/reminding/and renewing of documents, eliminating hours of manual data entry QI conducts per week

- C. Workflow – All documents in PolicyStat are accessible by QI staff and reviewers with a clear process and system for users to see a document through the review process and full life cycle. Workflows are very easily edited and updated as needed.
- D. Accessibility – The implementation of PolicyStat has given all CMHA-CEI staff, and some contract providers, access to necessary policies, procedures, guidelines, and forms in a simple and user-friendly environment. PolicyStat also serves as a searchable database for reviewers and all staff to be able to quickly find applicable documents pertaining to specific issues.

STAFF RECOMMENDATION:

Staff recommend that the Finance Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to continue a contract with the RLDatx Polycystat for the period of October 1, 2025 through September 30, 2028 for a total of \$68,338.88.



Agenda Item: Finance Committee
Agenda Item #F-6

Month, Year: October 2025

Major Program: Information Services

Component Program: All

Agenda Item Title: Expense Contract Renewal: Insight - M365 Licensing

SUMMARY OF CONTRACT/PROPOSAL:

Under this contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will renew Microsoft 365 E3 licenses for 1100 users, and commit to a 3-year term, which secures a 10% discount. This will cover FY2026, FY2027, & FY2028 and will cost \$379,061.10 each year. The licensing effective date begins October 28th and ends October 27th of each year.

The revenue and expense of this contract are reflected in CMHA-CEI's FY 2026 Budget and will be included in the fiscal years specified above. Because this is an indirect expense, all revenue sources support this contract. The expenses of this contract are reflected in the Maintenance line items of the Information Services (IS) budget. This contract will not affect CMHA-CEI's fund balance.

DESCRIPTION OF GOODS OR SERVICES REFERENCED IN CONTRACT/ PROPOSAL:

Currently, CMHA-CEI is one of the last remaining CMH's in the state not utilizing M365 services and tools for collaboration and productivity. Over the course of the last year, the IS department has been setting up our M365 tenant and migrating all services.

Our current Microsoft Office and Email installations, Office 2016 and Exchange 2016, will be reaching end of life status in October 2025. This means that our office programs (Word, Excel, PowerPoint, OneNote, Outlook) and Email servers will cease to receive security updates from Microsoft.

To mitigate this cessation of security updates, renewing these licenses will allow the IS department to continue to operate M365 versions of the office suite and all email

services with M365 Online. These applications will continue to receive security updates for the foreseeable future, and will also provide access to collaborative tools that can be used with other agencies using M365 services.

STAFF RECOMMENDATION:

Staff recommends that the Finance Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to purchase M365 licenses through our licensing partner Insight. This will cover FY2026, FY2027, & FY2028 for the cost of \$379,061.10 each year.



Agenda Item: Finance Committee
Agenda Item #F-7

Month, Year: October 2025

Major Program: Information Services

Component Program: All

Agenda Item Title: Expense Contract Renewal: Insight, VMWare Reseller

SUMMARY OF CONTRACT/PROPOSAL:

Under this contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will renew its VMWare maintenance contracts with Dell Computers and pay \$183,849.60 for the period of September 27, 2025 – through September 26, 2026.

The revenue and expense of this contract are reflected in a portion of CMHA-CEI’s 2026 budget. Because this is an indirect expense, all revenue sources support this contract. The expenses of this contract are reflected in the Contract Maintenance line items of the Information Services (IS) budget. This contract will not affect CMHA-CEI’s fund balance.

DESCRIPTION OF GOODS OR SERVICES REFERENCED IN CONTRACT/PROPOSAL:

CMHA-CEI maintains several large servers, each of which can host 15-20 virtual servers. This technology working in concert with the SAN has allowed CMHA-CEI to operate the approximately 450 virtual servers that are required to run CMHA-CEI systems, and provide substantial redundancy to continue operations when various individual components fail. Using this technology, anchored by the SAN system, when one server fails operations will automatically transfer to other servers.

These contracts maintain rights to the licenses used to operate the system, and provide software maintenance and upgrades over time.

STAFF RECOMMENDATION:

Staff recommend that the Finance Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into contract renewal with Insight for VMware license subscription beginning September 27th, 2025 through September 26th, 2026 and pay \$183,849.60 for that subscription.



Agenda Item: Finance Committee
Agenda item #F-8

Month, Year: October, 2025

Major Program: All Programs

Component Program: Crisis Stabilization Center

Agenda Item Title: Expense Contract Renewal: Piper & Gold Public Relations, LLC

SUMMARY OF CONTRACT/PROPOSAL:

Under this contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase services from Piper & Gold Public Relations, LLC to provide public relations, branding services, and support for the Grand Opening related to the new Crisis Stabilization Center (CSC) from October 1, 2025 through September 30, 2026 in the amount of \$80,000.

The revenue and expense of this contract are reflected in CMHA-CEI’s FY 2026 budget through the Substance Abuse and Mental Health Services Administration (SAMHSA) - Congressionally Directed Spending (CDS) Grant – Senator Peters. This contract will not adversely affect the CMHA-CEI fund balance.

DESCRIPTION OF GOODS OR SERVICES REFERENCED IN CONTRACT/PROPOSAL:

The work outlined below encompasses branding and community engagement services Piper & Gold will provide based on discovery conversations surrounding the original branding and public relations services proposal for the new Crisis Stabilization Center (CSC). Budget has been allocated according to the recommended deliverables and actions that Piper & Gold believes will best serve CMHA-CEI and its community efforts. They use a combination of value-based pricing and hourly estimates based on a billable rate of \$150/hour.

STRATEGY AND CLIENT RELATIONS

- Monthly Peer Advisory Committee meetings and check-in meetings with various groups.
- Project management and ongoing relationship support

BRANDING

- As more information becomes available, continue enhancing and building off the initial web strategy to deliver updated recommendations and content for the CMHA-CEI website.
 - Develop a Frequently Asked Questions (FAQ) area with foundational information known about the CSC primarily taken from the Community Perception Analysis and the Community Outreach Presentations.
 - Tailor the FAQ in consideration of diverse audiences (consumers and their families, law and first responders, or educators and counselors, for example).
- Develop promotional and informational materials, considering what Consultant heard in the Community Needs and Perceptions Analysis and related experience. Implementation to be planned using a list of materials prioritized based on budget and timelines.
 - From the analysis, use preferred formats and deliverables that make it helpful and accessible for sharing (one-pager, cards or quarter-sized flyers that are easy to pass out, referral forms, Chatbox/FAQ sheet to learn common information quickly, and QR codes to include on flyers and other places for referrals and signups)

THOUGHT LEADERSHIP/OPENING MEDIA

- Draft and pitch press releases and media updates on a quarterly basis for FY 26 Q1, Q2 and Q3.
 - Q1: Updated press release following similar format to FY25 quarterly strategy.
 - Q2-Q3: Balance quarterly update press releases with thought leadership and grand opening media communication.
- Q1: Conduct media training and prep for key CMHA-CEI thought leaders.
- Q2-Q3: Focus media strategy around thought leadership and positioning media for opening, which may include:
 - Leverage current media relationships for story opportunities, utilizing CMHA leadership and key staff who are on the ground and can be positive advocates for the CSC.
 - Draft op-eds and contributed content for trade publications. (Lansing State Journal, Bridge, Detroit News, etc.)

- Secure interviews with key Greater Lansing media to discuss the future of the CSC.
- Coordinate local media interview/show opportunities (Discover Lansing, Studio 10, 6 in the City, Morning Blend, Michigan Business Network, etc.).
- Pitch and draft content for locally owned media channels (City of Lansing, Lansing Chamber, LEAP, McLaren, 517 Living, etc.).
- Consider quick turnaround videos and other communication methods to share across communication channels.

COMMUNITY ENGAGEMENT

- Engage in Community Outreach to support information sharing and question answering. Identify an outreach plan. Provide support for internal staff organic amplification.
- Update presentation materials and support staff as needed to prepare them to train referral partners.
- Host 1-2 public meetings to connect with identified key stakeholders and hold center tours and community Q&A sessions.
- Support for Ribbon Cutting Event. Management of event logistics and preparation, including, but not limited to: tent, seating, heaters, staging, podium, walkways, sound system/AV needs, community engagement, and parking and signage.
- Supporting the event with media and speaker coordination, including, but not limited to:
 - Develop an invite list for media and key stakeholders of the CSU.
 - Support with speaker coordination and prep, run of show, talking points and other needed materials.
 - Develop and distribute media materials.
 - Provide day-of and on-site support.
 - Post Ribbon Cutting Event media wrap up, such as media monitoring, tracking, collecting all media coverage and compiling a recap report, sending a post-release recap with key messages and quotes from stakeholders, and distribution of any photos from the event to the media and offer additional quotes from stakeholders in attendance day-of.
- Deliverables include a press release, distribution, follow up pitching, and coverage book and results

STAFF RECOMMENDATION:

Staff recommend that the Finance Committee of Community Mental Health Authority of Clinton, Eaton, Ingham Counties approve the following resolution:

The Finance Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to renew our contract with Piper & Gold Public Relations, LLC to provide public relations, branding services, and support for the Grand Opening related to the new Crisis Stabilization Center from October 1, 2025 through September 30, 2026 in the amount of \$80,000.



Agenda Item: Finance Committee
Agenda item #F-9

Month, Year: October, 2025

Major Program: Administration

Component Program: Finance

Agenda Item Title: Expense Contract Renewal: VSP 2026-2027 Plan Years

SUMMARY OF CONTRACT/PROPOSAL:

Under this contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase employee vision insurance benefits from VSP 3333 Quality Drive Rancho Cordova, California 95670 and agrees to pay renewal fees per the rate schedule below, for the plan years January 1, 2026 to December 31, 2027.

The revenue and expense of this contract are reflected in CMHA-CEI's FY 2025 budget. The revenue sources that support this contract are state general fund, Medicaid, federal or state contract, commercial payers, and local funding sources. The expenses of this contract are reflected in the Vision line item of the various budgets throughout the agency that include staffing. This contract will not affect CMHA-CEI's fund balance.

DESCRIPTION OF GOODS OR SERVICES REFERENCED IN CONTRACT/PROPOSAL:

Vision benefits will be purchased for all eligible regular full time, regular part time, and employees who are eligible to purchase vision insurance who elect VSP insurance during the benefit enrollment process, per the various collective bargaining agreements.

The rates below represent an enhanced benefit to employees with no increase in administrative service fees and a cost decrease in per subscriber per month fees.

STAFF RECOMMENDATION:

Staff recommend that the Finance Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into contract renewal with VSP to purchase employee vision benefits from VSP for the period of January 1, 2025 to December 31, 2027 and pay fees per the rate schedule below.

VISION	VSP
SINGLE	4.73 /MO
DOUBLE (2 Persons)	9.45 /MO
FAMILY (More than 2 persons)	15.10 /MO



Agenda Item: Finance Committee
Agenda item #F-10

Month, Year: October, 2025

Major Program: Administration

Component Program: Finance

Agenda Item Title: Expense Contract Renewal: BCBSM Medicare Advantage Plan
2026 Plan Year

SUMMARY OF CONTRACT/PROPOSAL:

Under this contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase eligible retiree Medicare Supplemental Insurance per the various collective bargaining agreements from Blue Cross Blue Shield of Michigan and agrees to pay fees per the rate schedule below for the plan year January 1, 2026 to December 31, 2026.

The revenue and expense portion of this contract are reflected in CMHA-CEI's FY 2026 budget. The revenue sources that support this contract are state general fund, Medicaid, federal or state contract, commercial payers, and local funding sources. The expense of this contract are reflected in the Healthcare line item of the Human Resources budget. This contract will not affect CMHA-CEI's fund balance.

**DESCRIPTION OF GOODS OR SERVICES REFERENCED IN CONTRACT/
PROPOSAL:**

Retiree healthcare benefits will be purchased for all eligible retirees who elect Blue Cross Blue Shield of Michigan insurance during the benefit enrollment process, per the various collective bargaining agreements.

The rates below represent a reduction in per month subscriber fees with minimal change in coverage limits. Subscriber per month fees are paid in full by retirees electing coverage. However, eligible Local 459 Retirees may receive a monthly discount, which is currently \$75 for single coverage or \$150 for double or family coverage. The discount is paid by

CMHA-CEI per the Local 459 collective bargaining agreement. CMHA-CEI's annual funding of this discount is a set amount of \$30,038.68.

STAFF RECOMMENDATION:

Staff recommend that the Finance Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into contract renewal with Blue Cross Blue Shield of Michigan to purchase retiree health benefits from Blue Cross Blue Shield of Michigan for the period of January 1, 2026 to December 31, 2026 and pay the flat fee listed below.

\$406.35 Per Member, Per Month

Medicare PLUS BlueSM PPO		
 <p>Blue Cross Blue Shield of Michigan</p> <p>Blue Cross Blue Shield of Michigan is a nonprofit corporation and independent licensee of the Blue Cross and Blue Shield Association.</p>		
Community Mental Health Authority of Clinton, Eaton, Ingham Counties		
	2026 MAPD PPO	
Quote Date	9/9/2025	
Coverage Effective Date	1/1/2026	
Coverage End Date	12/31/2026	
Coverage Length (Months)	12	
Plan Type	MAPD	
Estimated Membership	43	
Option Number	0	
Option Description	Alternate 1	
NASCO Group Number	[REDACTED]	
NASCO Division	[REDACTED]	
Group Number(s)	[REDACTED]	
Group Suffix(es)	[REDACTED]	
MEDICARE ADVANTAGE GROUP RATES		
	2026 Medical (MA) Rate PMPM	\$81.25
	2026 Pharmacy (PD) Rate PMPM	\$325.10
	2026 Total MAPD Rate PMPM	\$406.35
Notes and Conditions		



Agenda Item: Finance Committee
Agenda item #F-11

Month, Year: October, 2025

Major Program: Administration

Component Program: Finance

Agenda Item Title: Expense Contract Renewal: Kapnick 2026 Plan Year

SUMMARY OF CONTRACT/PROPOSAL:

Under this contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase employee Flexible Spending Account (FSA), Dependent Care, and Limited Purpose FSA (LPFSA) benefits and administration from Kapnick Insurance Drive, 333 Industrial Drive, Adrian, MI 49221 and agree to pay renewal fees per the rate schedule below, for the plan year January 1, 2026 to December 31, 2026.

The revenue and expense of this contract are reflected in CMHA-CEI's FY 2026 budget. The revenue sources that support this contract are state general fund, Medicaid, federal or state contract, commercial payers, and local funding sources. The expenses of this contract are reflected in the Contract Other of the Finance Department budget. This contract will not affect CMHA-CEI's fund balance.

DESCRIPTION OF GOODS OR SERVICES REFERENCED IN CONTRACT/PROPOSAL:

FSA, LPFSA, and Dependent Care benefits and administration will be purchased for all eligible regular full time, regular part time, and employees who are eligible to purchase dental insurance who elect FSA, LPFSA, and Dependent Care as outlined in the CMHA-CEI Section 125 Plan.

The rates below represent no change in administrative service fees and no change in per subscriber per month fees.

STAFF RECOMMENDATION:

Staff recommend that the Finance Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into contract renewal with Kapnick to purchase FSA, LPFSA, and Dependent Care benefits and administration from Kapnick for the period of January 1, 2026 to December 31, 2026 and pay fees per the rate schedule below.

SCHEDULE A

ADMINISTRATIVE SERVICE CHARGES

- a) Initial Set-Up Fee: \$300.00
- b) Administrative Fee: \$5.00 per participant (based upon the number of employees participating in the plan as of the start of the plan year).
- c) Annual Re-Enrollment Fee: \$250
- d) The amount of any taxes, or other charges or fees connected therewith, assessed against Kapnick with respect to any benefit payments made by Kapnick under the Plan, the Agreement, and this Schedule will be billed to the Employer.
- e) Special fees charged at the time of a Plan change for the revision and updating of the Plan document and the revision and reprinting of the employee brochure. Such fees will be based on the actual time spent and expense incurred in processing the change at the consulting rate of \$150.00 per hour.
- f) Fees for special reports or documentation requested by the Employer over and above the standard reports provided by this Schedule and listed in Section 6 at the normal consulting rate of \$150.00 per hour.



Agenda Item: Finance Committee
Agenda Item #F-12

Month, Year: October, 2025

Major Program: General Administration

Component Program: Finance

Agenda Item Title: Expense Renewal Contract: Gallagher Benefit Services, Inc. –
Healthcare and Benefits Consulting Services

SUMMARY OF CONTRACT/PROPOSAL:

Under this contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase healthcare and benefits consulting services from Gallagher Benefit Services, Inc., East Lansing, Ingham County and pay up to \$109,000 per year for the period of January 1, 2026 – December 31, 2026.

The original contract with Gallagher Benefit Services was finalized on June 23, 2020 and includes an automatic renewal annually unless cancelled.

The revenue and expense of this contract are reflected in CMHA-CEI’s FY 2026 budget. The revenue sources that support this contract are Medicaid, Healthy Michigan Plan (HMP), Habilitation Supports Waiver (HSW), Serious Emotional Disturbances Waiver (SEDW), Children’s Waiver Program (CWP), Autism, Medicaid Spend-down/Deductible, State General fund dollars, Commercial Insurance, other Community Mental Health Services Programs (CMHSP) through County of Financial Responsibility (COFR) agreements, Grants/Contracts and Local Funding. The expenses of this contract are reflected in the Contract-Benefit Administration and Contract -Consultation line items of the Finance Department budget. This contract will not affect CMHA-CEI’s fund balance.

SUMMARY OF GOODS OR SERVICES REFERENCED IN THE CONTRACT/PROPOSAL:

On May 11, 2020, the selection committee recommended that this contract be awarded to Gallagher Benefit Services, Inc. based on their pricing competitiveness, local relationships with other Community Mental Health organizations, government and municipal agencies, among other factors.

The fee indicated below includes all consulting and compliance services for all benefits contracted (medical, HRA, and vision).

STAFF RECOMMENDATION:

Staff recommend that the Finance Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties approve the following resolution:

The Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to continue the existing contract with Gallagher Benefit Services, Inc., to purchase healthcare and benefits consulting services and pay up to \$109,000 per year for the period of January 1, 2026 – December 31, 2026.



Agenda Item: Finance Committee
Agenda item #F-13

Month, Year: October, 2025

Major Program: Administration

Component Program: Finance

Agenda Item Title: Expense Contract Renewal: New York Life 2024-2027 Plan Year

SUMMARY OF CONTRACT/PROPOSAL:

Under this contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase employee Life, Short Term Disability (STD), Long Term Disability (LTD), Voluntary Life and Voluntary AD&D insurance coverage from New York Life and agrees to pay renewal fees per the rate schedule below, for the plan year January 1, 2026 to December 31, 2026.

The revenue and expense of this contract are reflected in CMHA-CEI's FY 2026 budget. The revenue sources that support this contract are state general fund, Medicaid, federal or state contract, commercial payers, and local funding sources. The expenses of this contract are reflected in the Life Insurance and Disability line items of the various budgets throughout the agency that include staffing. This contract will not affect CMHA-CEI's fund balance.

**DESCRIPTION OF GOODS OR SERVICES REFERENCED IN CONTRACT/
PROPOSAL:**

Life, AD&D, STD, LTD, Voluntary Life and Voluntary AD&D insurance coverage will be purchased for all eligible regular full time, regular part time, and employees who are eligible to purchase those insurances who elect New York Life insurance during the benefit enrollment process, per the various collective bargaining agreements.

The rates below represent no change in administrative service fees and no change in per subscriber per month fees. During 2026 Benefit Year Open Enrollment, voluntary life insurance coverage may be purchased up to the guaranteed issue amount without a medical certification for the 2026 Benefit Year Open Enrollment only.

STAFF RECOMMENDATION:

Staff recommend that the Finance Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into contract renewal with CIGNA (Life Insurance Company of North America) to purchase employee Life, Short Term Disability (STD), Long Term Disability (LTD), Voluntary Life and Voluntary AD&D insurance coverage from CIGNA (Life Insurance Company of North America) for the period of January 1, 2026 to December 31, 2026 and pay fees per the rate schedule below.

Renewal Rate  Summary

Product, Policy Number	Inforce Rate	Renewal Rate	Coverage Basis	Monthly Volume	Inforce Annual Premium	Renewal Premium	Annual Premium Change	% Change	Rate Guarantee
Basic EE AD&D OK967724	\$0.015	\$0.015	Per \$1,000 Face	\$30,070,806	\$5,413	\$5,413	\$0	0%	36 Months
Basic Life FLX966179	\$0.139	\$0.139	Per \$1,000 Face	\$30,070,796	\$50,158	\$50,158	\$0	0%	36 Months
Voluntary Life FLX966179	Age Banded - See Exhibit I	Age Banded - See Exhibit I	Per \$1,000 Face	\$27,220,000	\$116,730	\$116,730	\$0	0%	36 Months
Short Term Disability LK751631	C1: \$0.29 C2: \$0.46	C1: \$0.29 C2: \$0.46	Per \$10 of weekly benefit	\$435,264	\$161,184	\$161,184	\$0	0%	36 Months
Long Term Disability LK964237	\$0.35	\$0.35	Per \$100 Monthly Covered Payroll	\$4,412,867	\$185,340	\$185,340	\$0	0%	36 Months

**New York Life reserves the right to change premium rates if any of the following occurs:

- The policy terms change
- A division, subsidiary, eligible company, or class is added/deleted
- There is a change of more than 10% in the number of insured employees since the date of the last census provided as pricing is based on the most recent census file.
- If all products do not renew with NYL GBS; rates were developed on a packaged basis.



Appendix I – Class Level Rates

Basic Life Rate Summary

Coverage	Estimated Volume	Rate	Estimated Monthly Cost
Basic Employee Life			
Classes 2 - 5	\$30,070,796	\$0.139 per \$1,000	\$4,179

Voluntary Life Rate Summary

Coverage	Premium Rate
Voluntary Life	
<i>Employee</i>	See Step Rates Table below
Voluntary Dependent Life	
<i>Spouse</i>	See Step Rates Table below
<i>Child</i>	\$0.200 per \$1,000

Age	Employee Rate per \$1,000	Spouse Rate per \$1,000
<20-24	\$0.115	\$0.154
25-29	\$0.100	\$0.129
30-34	\$0.115	\$0.134
35-39	\$0.164	\$0.175
40-44	\$0.238	\$0.245
45-49	\$0.380	\$0.386
50-54	\$0.596	\$0.609
55-59	\$0.904	\$0.936
60-64	\$1.286	\$1.649
65-69	\$2.186	\$2.875
70-74	\$3.893	\$5.133
75-99	\$7.849	\$9.997

Short Term Disability Rate Summary

Coverage	Weekly Gross Benefit	Monthly Rate per \$10 of Weekly Gross Benefit	Monthly Premium
Class 1:	\$387,637	\$0.29	\$11,241
Class 2:	\$47,627	\$0.46	\$2,191

Long Term Disability Rate Summary

Coverage	Monthly Covered Payroll	Monthly Rate per \$100 of Monthly Covered Payroll	Monthly Premium
LTD	4,412,867	\$0.35	\$15,445