



**Community**  
MENTAL HEALTH  
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**FINANCE COMMITTEE**

**Meeting Minutes**

**Wednesday, January 14<sup>th</sup>, 2026**

**5:30 p.m.**

**812 E. Jolly Rd, G11-C**

**Lansing, MI 48910**

**Join Zoom Meeting**

**<https://zoom.us/j/91348964528>**

**Meeting ID: 913 4896 4528**

**Committee Members Present:**

**Jeanne Pearl-Wright**

**Tim Hanna**

**Dwight Washington**

**Paula Yensen**

**Committee Members Excused:**

**Ryan Sebolt**

**Staff Present**

**Darby Vermeulen, Sara Lurie, Sue Panetta, John Peiffer, Jana Baylis, Brandon Dotson, Drew Kersjes, Amy Rottman, KC Brown, Gwenda Summers**

**Other Board Members Present:**

**None**

**Public Present:**

None

Others Present:

None

Call to Order:

The meeting was called to order by Chairperson Tim Hanna at 5:31 p.m.

Previous Meeting Minutes:

MOVED by Paula Yensen and SUPPORTED by Dwight Washington to approve the Finance Committee meeting minutes of November 12<sup>th</sup>, 2025.

MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Paula Yensen and SUPPORTED by Jeanne Pearl-Wright to adopt the agenda of January 13<sup>th</sup>, 2026.

MOTION CARRIED unanimously.

Public Comment on Agenda Items:

None

BUSINESS ITEMS:

Revenue Lease Renewal Contract: Affiliated Health Services Inc. Pharmacy  
John Peiffer stated we are renewing the lease with the current pharmacy. We have been with this company for a number of years.

ACTION:

MOVED by Paula Yensen and SUPPORTED by Jeanne Pearl-Wright that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to continue to lease the property at 812 E. Jolly Road Suite 208, Lansing, Michigan 48910 to Affiliated Health Services Inc. DBA Henry Ford Affiliated Health Services Inc. Pharmacy, for the period of three years beginning October 1, 2025 and ending September 30, 2028, in which they will pay as follows to CMHA-CEI:

Total annual rent of \$43,135.95 paid in consecutive monthly installments of \$3,594.66.

## Unfinished Business

None

## New Business

### a. FY2025 Year-End Financial Review

Amy Rottman reviewed the financial statements from year-ending September 30, 2025. She noted these statements are preliminary. The audit begins very soon. There are a few changes still coming the year-end statements.

Amy reviewed the balance sheet through 9/30/25. A few things to note: the first is that we have amounts due from MSHN, primarily for CCBHC. There is a \$15M receivable at year-end. In the liability section, the amount payable to MSHN is approximately \$21M. Our capital assets have expanded this year due to several projects, most notably the CSU. We are working with Ingham County to confirm how we will finalize the transaction of the building. The leased portions of the building are not included in this document. One exciting note is that our total net position has improved over the last year. As a reminder, most of the negative, unrestricted number is because of our pension plan.

Amy then reviewed the changes in net position. Overall, we are very close to budget on the revenue side. The same is true for the CCBHC demo and revenue lines. Federal grant revenue is lower than anticipated, due to the CSU operational reality that it is not yet open. Other items of note are the charges for services when someone doesn't have Medicaid has increased. Also, investment income is significantly higher due to moving investments into a higher yield account.

In total, we are under budget in revenue by about \$1.8M. We had fewer expenses in personnel but higher expenses in contracted care. The difference between expenses and revenues is about \$8.8M.

The group then reviewed operating expenses by functional area. This follows the trend discussed above. Looking at the provider network review, CEI is approximately 8% over budget in this category.

Amy discussed the Bucket Report, which aligns the expenses just reviewed with funding source. In total, our capitation came to almost \$135M. Comparing this to the total available revenue of \$157M, this is how we calculate what is lapsed back to MSHN. Amy noted that General Fund broke even, which is ideal. She said we have some savings activity primarily from CCBHC. In 2026, we anticipate a loss for CCBHC, so knowing we currently have a healthy balance to begin is a good thing.

Tim said it seems like this group always discusses decreasing the MSHN lapse, but this year it seems especially large. Amy said this is partially due to CEI's services being CCBHC now, so we have removed some of the expenses from the capitation. The other factor is that the State did five amendments for 2025, and with each amendment they increased the amount of available revenue for capitation that flowed through MSHN. They increased due to the minimum wage increase and the change in Medicaid enrollment, for example. Amendment five bumped us up from \$19M to \$22M. Sara also noted that when MSHN was formed, part of the agreement was that each county would get their PEPM, or an amount based on enrollees. We must be responsible with how we spend this money because there are several other CMHs who have much less. As it looks right now, the CCBHCs have surplus funds and others don't.

Tim then asked if we always budget as if every position is filled or going to be filled. Sue said no, there is always a cushion that is pulled out. We currently have 60+ open positions.

**Public Comment:**

None

The meeting was adjourned at 5:59 pm. The next regularly scheduled Finance Committee meeting is Wednesday, February 11<sup>th</sup>, 2026, at 5:30pm, 812 E. Jolly Rd, conference room G11-C.

Minutes Submitted by:

Darby Vermeulen

Finance Administrative Assistant