



Finance Committee Members:
Tim Hanna, Chairperson
Paula Yensen, Vice Chairperson
Jeanne Pearl-Wright
Raul Gonzales
Dwight Washington
Ryan Sebolt

FINANCE COMMITTEE AGENDA

Wednesday, September 10th, 2025

5:30 p.m.

812 E. Jolly Rd, G11-C

Lansing, MI 48910

Join Zoom Meeting

<https://zoom.us/j/98547470124>

Meeting ID: 985 4747 0124

***Action Items**

- 1. Call to Order**
- 2. Previous Meeting Minutes – August 13th, 2025**
- 3. Adoption of Agenda**
- 4. Public Comment on Agenda Items**

BUSINESS ITEMS:

- *5. Expense Contract Renewal: Streamline Healthcare Solutions, LLC
– Joanne Holland**
- *6. Revenue Contract Renewal: Mid-State Health Network – Joanne Holland**
- *7. Fiscal Year 2026 Contract Renewals for Clinical Services – Sue Panetta**
- *8. Fiscal Year 2026 Contract Renewals for Non-Clinical Services – Sue Panetta**
- *9. Fiscal Year 2026 Contract Renewals for Community-Based Services
– Sue Panetta**
- *10. Fiscal Year 2026 Contract Renewals for Facility Respite Services – Sue Panetta**

If you need accommodations in order to fully participate in this meeting, please call 517-346-8238. If, however, you are deaf/hard of hearing or deaf/blind, please call Michigan Relay Center, TTY/Voice by dialing 711 or 844-578-6563 and ask them to forward your message to the above number. Requests must be made no later than 48 hours prior to the meeting. This meeting is open to all members of the public under Michigan's Open Meetings Act.

- *11. Fiscal Year 2026 Contract Renewals for Psychiatric Inpatient, Partial Hospitalization, and Crisis Residential Services – Sue Panetta**
- *12. Fiscal Year 2026 Contract Renewals for Specialized Residential Services – Sue Panetta**
- *13. Combined Revenue Contract Renewals FY 26 – Sue Panetta**
- 14. Unfinished Business**
- 15. New Business**
 - a. 2025 Chief Executive Officer Performance Evaluation – Jana Baylis**
- 16. Public Comment**
- 17. Adjournment**



Community

MENTAL HEALTH

CLINTON • EATON • INGHAM

FINANCE COMMITTEE

Meeting Minutes

Wednesday, August 13th, 2025

5:30 p.m.

812 E. Jolly Rd, G11-C

Lansing, MI 48910

Join Zoom Meeting

<https://zoom.us/j/98547470124>

Meeting ID: 985 4747 0124

Committee Members Present:

Tim Hanna

Jeanne Pearl-Wright

Paula Yensen

Raul Gonzales

Dwight Washington

Committee Members Excused:

Ryan Sebolt

Staff Present

Darby Vermeulen, Sara Lurie, Sue Panetta, Shana Badgley, Joanne Holland, Jana Baylis, Amy Rottman, Gwenda Summers

Other Board Members Present:

None

Public Present:

None

Others Present

None

Call to Order:

The meeting was called to order by Chairperson Tim Hanna at 5:30 p.m.

Previous Meeting Minutes:

MOVED by Paula Yensen and SUPPORTED by Raul Gonzales to approve the Finance Committee meeting minutes of July 9th, 2025.

MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Raul Gonzales and SUPPORTED by Dwight Washington to adopt the agenda of August 13th, 2025.

MOTION CARRIED unanimously.

Public Comment on Agenda Items:

None

BUSINESS ITEMS:

Expense Contract: Dell Computer

Raul wondered how we arrived at 125 laptops. Joanne said this is part of the normal refresh cycle.

ACTION:

MOVED by Paula Yensen and SUPPORTED by Raul Gonzales that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to purchase laptop computers from Dell Computer and pay \$175,000.00.

MOTION CARRIED unanimously.

Expense Contract Amendment: Pine Rest Christian Mental Health Services

Shana Badgley presented this amendment to add ECT services to the contract.

ACTION:

MOVED by Paula Yensen and SUPPORTED by Raul Gonzales that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to approve the amendment to purchase outpatient ECT services to add to the existing hospital services contract with Pine Rest Christian Mental Health Services in accordance with the rate schedule shown below for the period of June 1, 2025 through September 30, 2025.

Hospital
Pine Rest Christian Mental Health Services 301 68th St. SE, Grand Rapids, MI, 49548

Services	Billing Code	Unit	Rate
Electroconvulsive Therapy (ECT) Inpatient (all inclusive) Paid in addition to Inpatient per diem.	0901	Encounter	\$879.00
Electroconvulsive Therapy (ECT) Outpatient (all inclusive)	0901	Encounter	\$1,136.00

MOTION CARRIED unanimously.

Revenue Contracts

MOVED by Paula Yensen and SUPPORTED by Jeanne Pearl-Wright that the Finance Committee recommends that the Board of Directors of Community

Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following revenue contracts based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

Revenue Contract Renewal: Ingham County - Health Services Millage

With this contract renewal, CMHA-CEI will provide, for Ingham County, a range of behavioral health and developmental disability services and receive up to \$1,633,372.00 for the retroactive period of October 1, 2024 through September 30, 2025.

Revenue Contract Amendment: Ingham County - Health Services Millage

With this contract amendment, CMHA-CEI will receive an additional \$1,633,372.00 for the retroactive period of October 1, 2024 through September 30, 2025.

MOTION CARRIED unanimously.

Non-Rep Wage Increase

Jana Baylis presented this proposal for the non-represented group. The non-rep group includes HR, some of Finance, QCSRR, IS, and the Directors. Jeanne wondered what the percentage of non-union to Union at CEI? Jana estimated approximately 100 non-rep employees, excluding relief, out of 1,100 employees at CEI.

ACTION:

MOVED by Jeanne Pearl-Wright and **SUPPORTED** by Paula Yensen that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to approve the wage increase, one-time payment and additional vacation purchase for the Non-Represented employees as presented by staff at the August Finance Committee meeting.

Jana said the agreements presented tonight have all been ratified by the Unions. The four agreements have the same wage increase, one-time payment, and vacation/PTO purchase.

MOTION CARRIED unanimously.

Tentative Agreements

MOVED by Raul Gonzales and SUPPORTED by Paula Yensen that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following tentative agreements based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

Tentative Agreement: OPEIU Local 512 – Supervisors Unit

The Collective Bargaining Agreements expire September 30, 2026.

Tentative Agreement: OPEIU Local 512 – Physicians Unit

The physicians have their own bargaining unit.

Tentative Agreement: OPEIU Local 459 – Large, RN & Residential Units

Jana said 459 has paid PTO bank as opposed to a paid vacation bank.

MOTION CARRIED unanimously.

Preliminary Steady State Budget Projections for Fiscal Year 2025/2026

Amy Rottman presented the preliminary budget. This budget narrative includes some of the high level assumptions management has had to make for the year. Starting with Medicaid and HealthyMI revenue – we are looking to lapse about \$28M in the settlement process. Looking to 2026, we are looking to lapse about \$19M. This means we will recognize more revenue in 2026 because of increased expenses.

In looking at the CCBHC earned revenue, Amy reminded the group of the daily or PPS-1 rate for services. We are projecting a small increase in CCBHC revenue next year. This is primarily due to an increase in daily visits. Amy noted we are expecting the PPS-1 rate will be decreasing to better match cost.

Moving to the expense side, we are budgeting more for salaries and wages. The 3% wage increase has been included. We have maintained a vacancy assumption of 10%.

In fringe benefits and FICA, when salaries and wages are increased, the fringes follow. Lastly, one of the main reasons our capitation revenue is expected to increase is because of an anticipated increase in contracted services. A 3% increase to providers has been built into the budget.

Amy noted this year we are anticipating opening the CSU, and we are expecting to utilize grant dollars for this purpose, so this is an increase of \$5M from this year. Jeanne asked about employee healthcare increases. Sue said we don't have official numbers back, but we are looking at an increase. For right now, Sue built in a 10% increase to the budget.

Overall, Amy highlighted the difference in total revenue and total expense due to CCBHC activity. This represents a loss to the org, because many folks are falling into CCBHC criteria, but don't fall into Medicaid or HealthyMI. Because of this, fund sources have been broken out into a bucket report. Amy said with folks losing eligibility, the number of those who cannot pay are growing. With the breakdown, this leaves us with an unfunded amount of \$10.7M. The rebasing process intends to bring the PPS-1 rate in-line with cost, as Amy mentioned prior. We are currently losing \$60/day in revenue. We are expecting by the end of 2025, we will have about \$16.7M in CCBHC reserves. This will help cover the losses in 2026.

Amy said general fund is still going to be about \$6.7M in expense. After this is covered, we are expecting a \$2.4M surplus in GF that can be applied to non-Medicaid CCBHC. Tim wondered when we would know the new PPS-1 rate. Amy said this is developed based on retrospective reporting. We likely won't have this number until at least halfway through 2026.

Discussion ensued about potential revenues for the CSU.

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Jeanne Pearl-Wright that the Finance Committee of the CMHA-CEI Board of Directors approves the preliminary steady state budget projections for fiscal year 2025/2026.

FY2025 Q3 Financial Update

Sue noted the Bucket Report reviewed by Amy summarizes what is in the Q3 update.

Unfinished Business

None

New Business

New Fact Sheet Process

Sue reminded the committee that every summer, all of the renewal contracts come to the Board. She said a lot of CMHs take like-contracts and prepare a list for those types of contracts. This will be our process moving forward. This year, we will have six service lines and the appropriate providers on each list. The dollar amount provided will be the total dollar amount spent from each contract in FY2025. Sue said new contracts will continue to be presented at Program and Planning Committee.

Public Comment:

None

The meeting was adjourned at 6:33 pm. The next regularly scheduled Finance Committee meeting is Wednesday, September 10th, 2025 at 5:30pm, 812 E. Jolly Rd, conference room G11-C.

Minutes Submitted by:

Darby Vermeulen

Finance Administrative Assistant



Agenda Item: Finance Committee
Agenda Item #F-5

Month, Year: September 2025

Major Program: Information Services

Component Program: All

Agenda Item Title: Expense Contract Renewal: Streamline Healthcare Solutions, LLC

SUMMARY OF CONTRACT/PROPOSAL:

Under this proposal, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will renew its current Electronic Health Record (EHR) software maintenance contract from Streamline Healthcare Solutions LLC (Streamline) and pay \$229,445.80 for the period of October 1, 2025 through September 30, 2026.

The expenses of this contract are reflected in CMHA-CEI's FY 2026 Budget. Because this is an indirect expense, all revenue sources support this contract. The expenses of this contract are reflected in the Contract Maintenance line item of the Information Services budget. This contract will not affect CMHA-CEI's fund balance.

DESCRIPTION OF GOODS OR SERVICES REFERENCED IN CONTRACT/PROPOSAL:

The Streamline EHR is comprised of three integrated functions: A clinical electronic health record (EHR) and billing system called *Smartcare*, a claims and provider system referred to as the MCO side, and an electronic prescription and medication tracking system called *Smartcare Rx*.

To help keep the systems operational, CMHA-CEI maintains an annual maintenance agreement with Streamline. This agreement entitles CMHA-CEI to a variety of support services, including ongoing technical support, repair of bugs, and other services such as updates to state encounter submissions on an as-needed basis. In addition, the maintenance agreement entitles CMHA-CEI to receive all updated and enhanced versions of *Smartcare*, MCO, and *Smartcare Rx*, which are released monthly. There is also a "hot fix" process where Streamline makes urgent fixes or selected customizations on an as-needed basis.

STAFF RECOMMENDATION:

Staff recommends that the Finance Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to purchase maintenance from Streamline Healthcare Solutions LLC for the period of October 1, 2025 through September 30, 2026 and pay \$229,445.80 for that maintenance.



Agenda Item: Finance Committee
Agenda Item #F-6

Month, Year: September 2025

Major Program: Information Services

Component Program: N/A

Agenda Item Title: Revenue Contract Renewal: Mid-State Health Network

SUMMARY OF CONTRACT/PROPOSAL:

Under this contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will maintain a data warehouse for Mid-State Health Network (MSHN) regional files and MDHHS files for the purposes of data analysis, reporting, and quality review and receive \$10,416.67 per month and a total amount of \$125,000 for the period of October 1, 2025 through September 30, 2026, pending MSHN Board approval.

The revenue and expense of this contract are reflected in CMHA-CEI's Fiscal Year 2026 budget. The revenue source that supports this contract is Medicaid. The expenses of this contract are reflected in the salary, fringe, equipment, supplies, training and other line items of the Information Services (IS) budget. This contract covers the administrative costs incurred with the operation of this program. This contract will not affect CMHA-CEI's fund balance

DESCRIPTION OF GOODS OR SERVICES REFERENCED IN CONTRACT/PROPOSAL:

CMHA-CEI will maintain a data warehouse on the behalf of MSHN for MDHHS demographic and encounter data received from all 12 MSHN Community Mental Health Services Programs (CMHSPs) and the MSHN Coordinating Agency (CA), for retrieving/storing Medicaid eligibility information, and providing data reporting and analytical services. This system will store encounter, demographic and related data according to the MDHHS Reporting Contract requirements and serve the function of collection, reporting, and reconciliation.

CMHA-CEI will provide the following additional services while operating the submission system:

- Participate in annual Federal Audit review
- Participate in State led workgroups and initiatives with and on behalf of MSHN.
- Reconciliation processes for encounters and BH TEDS
- Work with MSHN contracted Analytics vendors to obtain and interpret MSHN warehouse data
- Participate in MDHHS projects with MiHIN on MSHN's behalf. Including any additional projects that MiHIN makes available.

In exchange for the services described above, CMHA-CEI will bill MSHN for incurred hardware and software costs, staffing (Including software developers, system engineers, plus manager time) and administrative overhead on a monthly basis.

This contract is valuable to CMHA-CEI because it helps maintain organizational technical expertise in PIHP and MDHHS information requirements. Four benefits that can be noted are:

- Allows CMHA-CEI to maintain a visible presence with technical and data staff of MDHHS and other state organizations. This presence has been effectively used to learn earlier about state changes and advocate for better solutions.
- Maintains expertise and ownership of technology that CMHA-CEI can put into immediate use if CMHA-CEI ever regains a PIHP or similar role.
- Allows CMHA-CEI to utilize data in the MSHN warehouse. Although each CMHSP has this right, as a practical matter CMHA-CEI's familiarity has led to much greater use of warehouse data in internal processes than is made by any other MSHN CMHSP.
- Lowers the cost of CMHSP knowledge acquisition, since CMHA-CEI staff are often already exposed to information via their vendor role and allows for a back-up for PIHP functions.

STAFF RECOMMENDATION:

Staff recommend that the Finance Committee of Community Mental Health Authority of Clinton, Eaton, Ingham Counties approve the following resolution:

The Finance Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a contract renewal with Midstate Health Network to provide data warehouse, data analysis, and reporting services for the period of October 1, 2025 through September 30, 2026 and receive \$125,000 for those services. Contract is pending MSHN Board approval.



Agenda Item: Finance Committee
Agenda Item #F-7

Month, Year: September, 2025

Major Program: Adult Mental Health Services (AMHS), Community Services for Developmentally Disabled (CSDD), Families Forward (FF), Quality, Customer Service, Recipient Rights (QCSRR)

Component Program: Various

Agenda Item Title: Fiscal Year 2026 Contract Renewals for Clinical Services

SUMMARY OF CONTRACT/PROPOSAL:

Under these expense contract renewals, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase Clinical Services from the providers/vendors listed in the chart below at the combined total estimated budget of **\$2,290,724.26** for the period of October 1, 2025 through September 30, 2026.

The expense of these contracts are reflected in CMHA-CEI's FY 2026 budget. The revenue sources that support these contracts are Medicaid Plans, State General Funds, federal or state contracts, or local funding sources. The expenses of these contracts are reflected in the various contract line items of the AMHS, CSDD, FF and QCSRR budgets. These contracts will not affect CMHA-CEI's fund balance.

SUMMARY OF GOODS OR SERVICES REFERENCED IN THE CONTRACT/PROPOSAL:

Activity Therapy: A therapeutic activity is an alternative service that can be used in lieu of, or in combination with, traditional professional services. The focus of therapeutic activities is to interact with the child to accomplish the goals identified in the IPOS. Therapeutic activities may include the following: child and family training, coaching and supervision, monitoring of progress related to goals and objectives, and recommending changes to the IPOS. Services provided under Therapeutic Activities include music therapy, recreation therapy, and art therapy.

Behavior Management Services: A behavior treatment plan (BTP), where needed, is developed through the person centered planning process that involves the beneficiary. To determine the need for a BTP, a comprehensive assessment must be completed in order to rule out any physical or environmental cause for the behavior.

Independent Facilitator: Independent Facilitation is a service available to individuals to assist them in the Person Centered Planning (PCP) process, and it is a Medicaid requirement that it must be offered. The Independent Facilitator must not have any other role within the PIHP/CMHSP and has the following distinct roles:

- To get to know the person
- Help the individual with all pre-planning activities
- Help identify planning tools to use in their PCP process
- Facilitate the PCP meeting or help the person facilitate their own meeting
- Provide any necessary information or support to ensure the person directs the process
- Make sure the person is heard and understood
- Keep the focus on the person
- Keep all planning and participants on track
- Develop a person-centered plan in partnership with the person that expresses the person's goals, written in plain language understandable by the person, and provides for services and supports to help the person achieve their goals.

Nursing: Specialized Nursing services is covered for individuals under the age of 21 that meet medical criteria, on a case by case basis for individuals with specialized needs, for those receiving services through Children's Waiver, and through the Habilitation Supports Waiver provided to adults 21 years and older, and to meet health needs that are directly related to a person's developmental disability. PDN includes the provision of nursing assessment, treatment and observation provided by licensed nurses consistent with physician's orders and in accordance with the IPOS.

OBRA Services: OBRA services may include neuropsychological evaluations/assessments, psychological evaluation, sample battery, psychological consultations, and/or occupational therapy assessment.

Professional Services:

- **Case Management Services**
Ensures that all aspects of a consumer's basic needs are met, including medical and mental health benefits. Crisis intervention is included. Provides clinical intervention (individual psychoeducation and counseling, and crisis intervention) for consumers. Coordinates services being provided to consumers. Consults, cooperates advocates, and collaborates with Community Mental Health Authority and other community resources linking and mediating for consumer's benefits.
- **Medication Review**

Evaluating and monitoring medications, their effects and their need for continuing or changing their medication regime. Medication review includes the administration of screening tools for the changes in mental and other untoward effects of psychotropic medications.

- **Psychotherapy**

Psychotherapy is the treatment of a mental disorder or behavioral disturbance for which the clinician provides services through definitive therapeutic communication, attempts to alleviate the emotional disturbances, reverses or changes maladaptive patterns of behavior, and encourages personality growth and development.

Psychiatry: Psychological services may include psychiatric assessment/evaluation, medication reviews, other psychiatric treatment, staff consultation, participation in multi-disciplinary team meetings, other functions mutually agreed to by provider and CMHA-CEI's Medical Director.

STAFF RECOMMENDATION:

Staff recommends that the Finance Committee of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into contract renewals with the providers listed in the chart below to purchase Clinical Services for the period of October 1, 2025 through September 30, 2026 at the combined total estimated budget of **\$2,290,724.26**.

Provider	Contract Type	Estimated Budget*
Advanced Therapeutic Solutions LLC	Activity Therapy-Recreation	\$97.22
Grounded Therapy Network LLC	Activity Therapy-Recreation	\$25,750.00
Michigan State University - Community Music School	Activity Therapy-Music	\$32,844.72
Gage Consulting for Challenging Behavior LLC	Behavior Treatment	\$50,812.99
A+ OT, PT, SLP Services LLC	Clinical Services-OBRA Assessment	\$16,830.20
Jacque D. Moss, Ph.D.	Clinical Services-OBRA Assessment	\$5,407.50
Jessica Wilcoxon	Independent Facilitator	\$154.50
The Arc of Bay County	Independent Facilitator	\$154.50
Case Management of Michigan, Inc. DBA Case Management of Michigan	Professional Services	\$14,986.50
Community Living Services, Inc.	Case Management Services ONLY	\$51,500.00

AM Health Processing PLLC	Psychiatry	\$100,978.80
Iris Telehealth Medical Group, PA	Psychiatry	\$1,136,085.88
Joel Sanchez, M.D.	Psychiatry	\$89,898.40
Midwest Psychiatry Group PLLC	Psychiatry	\$180,194.04
MOOD Mental Health, PLC	Psychiatry	\$250,949.20
MSU Health Care, Inc.	Psychiatry	\$70,864.00
Rita Aouad MD PLC	Psychiatry	\$47,298.97
Sound of Mind PLLC	Psychiatry	\$204,945.28
Lynn Roper, L.L.P., M.S.	Psychological Testing	\$10,971.56

**Budget estimate is based on prior FY utilization and accounting for a 3% increase in rates.*



Agenda Item: Finance Committee
Agenda Item #F-8

Month, Year: September, 2025

Major Program: Adult Mental Health Services (AMHS), Community Services for Developmentally Disabled (CSDD), Families Forward (FF), Quality, Customer Service, Recipient Rights (QCSRR)

Component Program: Various

Agenda Item Title: Fiscal Year 2026 Contract Renewals for Non-Clinical Services

SUMMARY OF CONTRACT/PROPOSAL:

Under these expense contract renewals, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase Non-clinical Services from the providers/vendors listed in the chart below at the combined total estimated budget of **\$466,902.68** for the period of October 1, 2025 through September 30, 2026.

The expense of these contracts are reflected in CMHA-CEI's FY 2026 budget. The revenue sources that support these contracts are Medicaid Plans, State General Funds, federal or state contracts, or local funding sources. The expenses of these contracts are reflected in the various contract line items of the AMHS, CSDD, FF, and QCSRR budgets. These contracts will not affect CMHA-CEI's fund balance.

SUMMARY OF GOODS OR SERVICES REFERENCED IN THE CONTRACT/PROPOSAL:

Ambulance: Transportation services are provided for all CMHA-CEI consumers. Transports may originate at 812 E. Jolly Road, Lansing, Michigan or any other CMHA-CEI service location as requested by the Crisis Services Department.

Guardianship: The county probate court appoints public guardians when petitioned to do so. Staff attempt to locate family members, friends, or other natural consumer supports to serve as guardian prior to petitioning the court for a public guardian. Program staff review and approve all payments on a monthly basis.

Translator/Interpreter: Services include sign language interpreter services, or interpreter/translation services, on a scheduled basis to assist CMHA-CEI employees for communicating clearly with consumers and families for whom sign language or interpretation/translation is a necessary means of communication.

Training/Consulting: Tasks vary per contract and may include training clinicians, presentations at conferences, support with CMHA-CEI initiatives, etc.

STAFF RECOMMENDATION:

Staff recommends that the Finance Committee of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into contract renewals with the providers/vendors listed in the chart below to purchase Non-clinical Services for the period of October 1, 2025 through September 30, 2026 at the combined total estimated budget of **\$466,902.68**.

Provider	Contract Type	Budget Estimate
Bovee Law Office PLLC	Guardianship	\$3,360.00*
Catherine A. Jacobs, PLLC	Guardianship	\$600.00*
Comprehensive Payee Services	Guardianship	\$1,866.67*
Mid-Michigan Guardianship Services, Inc.	Guardianship	\$89,228.40*
Tri-County Guardianship Services, PLC	Guardianship	\$3,592.00*
Cognitive & Behavioral Consultants	Training/Consulting	\$109,400.00†
Jennifer Wilgocki	Training/Consulting	\$39,400.00†
Michael Gomez	Training/Consulting	\$31,700.00†
Wilson Counseling and Consulting LLC	Training/Consulting	\$54,400.00†
7C LINGO, LLC	Translator Interpreter	\$122,754.93*
Transatlantic Translations Company, LLC	Translator Interpreter	New*
Trusted Translations, Inc.	Translator Interpreter	New*
Voices for Health, Inc.	Translator Interpreter	\$3,685.42*
Lansing Mercy Ambulance Service, Inc.	Transportation	\$4,646.11*
Patriot Ambulance Service, Inc.	Transportation	\$2,269.15*

*Budget estimate is based on prior FY utilization

† Actual FY 26 budget, not estimated.



Agenda Item: Finance Committee
Agenda Item #F-9

Month, Year: September, 2025

Major Program: Adult Mental Health Services (AMHS), Community Services for Developmentally Disabled (CSDD), Families Forward (FF)

Component Program: Various

Agenda Item Title: Fiscal Year 2026 Contract Renewals for Community-Based Services

SUMMARY OF CONTRACT/PROPOSAL:

Under these expense contract renewals, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase Community-Based Services from the providers listed in the chart below at the combined total estimated budget of **\$33,030,312.74** for the period of October 1, 2025 through September 30, 2026.

The expense of these contracts are reflected in CMHA-CEI's FY 2026 budget. The revenue sources that support these contracts are Medicaid Plans, State General Funds, federal or state contracts, or local funding sources. The expenses of these contracts are reflected in the various contract line items of the AMHS, CSDD, and FF budgets. These contracts will not affect CMHA-CEI's fund balance.

SUMMARY OF GOODS OR SERVICES REFERENCED IN THE CONTRACT/PROPOSAL:

Applied Behavior Analysis: ABA is an intensive face to face therapy designed to assist the child to develop age appropriate skills and to address the key symptoms of Autism Spectrum Disorder (ASD). ABA is typically provided several hours a week in a clinical setting, community, and/or in the child's home.

Community Living Supports (CLS): Community Living Supports are provided by aides in the home or community to increase or maintain personal self-sufficiency, increase skills, build social skills and relationships as well as participate in the community.

Drop-In: A drop-in center program provides a critical social support function for people at high-risk for mental health related issues with organized and informal recreational and social activities. Individuals and center staff will assist each other in solving daily living problems (community living, social, recreational, housing, transportation, vocational, etc.).

Fiscal Intermediary: Fiscal Intermediary services are offered to consumers opting for a Self Determination model of funding for their services. Fiscal Intermediary services include: completing background checks on employees and forwarding the results to the consumer/family; managing and maintaining accounts for consumers; disbursing funds to providers; acting as the employer agent and insuring all payroll taxes and insurances are paid; maintaining personnel files for each consumer's employee(s); maintain general files on each consumer which contain all documents necessary to be the employer of record; pay invoices and/or process time sheets for payroll; maintain copies of bank statements and reconciliations, payroll tax returns filed and correspondence with taxing authorities, insurance files, payroll reports, check registers, and financial reports prepared. Individual reports are prepared monthly for each consumer and sent to CMHA-CEI and the consumer.

Overnight Health and Safety Support: Overnight Health and Safety Support (OHSS) is provided to consumers on a waiver to enhance individual safety and independence with an awake provider supervising the health and welfare of a beneficiary overnight.

Overnight Respite: This program provides a structured, staffed, well-supervised, therapeutic environment for children and/or adolescents, serving both males and females. The facility is available for brief respite and urgent placements. The length of stay varies depending upon the individualized needs of the children and their families. A typical length of stay is 1-3 days. Children utilizing this respite option also continue to attend their regular school. The cost of school transportation is incorporated into the per diem rate.

Respite: Respite services help the consumer's primary caregivers by providing them with short-term, intermittent support and relief to assist in maintaining the goal for the individual to live in their family home. Respite care through these contracts can be provided in the consumer's home, the home of a friend or relative, or in the community.

Skill Building: Skill building is a Medicaid funded service that includes activities detailed in the Person Centered Plan (PCP) and created to help a person increase economic self-sufficiency, and/or engage in meaningful activities such as work, and/or volunteering. Coverage for skill building includes adaptive training for community based skill retention. Supports for this can include staff assistance with mobility, transferring, and personal hygiene where supports are provided. Skill building provides learning and work experiences to develop non-job-task-specific strengths that contribute to employability in an integrated, community setting.

STAFF RECOMMENDATION:

Staff recommends that the Finance Committee of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into contract renewals with the providers listed in the chart below to purchase Community-Based Services for the period of October 1, 2025 through September 30, 2026 at the combined total estimated budget of **\$33,030,312.74**.

Provider	Contract Type	Estimated Budget*
ABA Insight LLC	Applied Behavioral Analysis	\$1,679,570.59
ABA Pathways, LLC	Applied Behavioral Analysis	\$1,731,667.08
Acorn Health of Michigan, LLC	Applied Behavioral Analysis	\$1,075,036.88
Advance ABA Care, LLC DBA Advance ABA Care	Applied Behavioral Analysis	\$338,711.76
Autism Spectrum Therapies, LLC	Applied Behavioral Analysis	\$2,609,673.59
Centria Healthcare LLC	Applied Behavioral Analysis	\$5,331,687.89
Gateway Pediatric Therapy, LLC	Applied Behavioral Analysis	\$969,690.31
Hope Network Behavioral Health Services	Applied Behavioral Analysis	\$98,989.81
Illuminate ABA Services LLC DBA Illuminate ABA Therapy	Applied Behavioral Analysis	\$107,066.00
IVYREHAB Michigan, LLC	Applied Behavioral Analysis	\$550,518.95
Journey Health Technologies U.S. Inc. on behalf of SenseSational Learning Group L.L.C. (Finni Health - non registered DBA)	Applied Behavioral Analysis	\$70,510.50
Mercy Plus Healthcare Services LLC	Applied Behavioral Analysis	\$54,000.00
Michigan State University - Early Learning Institute	Applied Behavioral Analysis	\$902,729.81
Next Gen Therapy, LLC	Applied Behavioral Analysis	\$855,138.01
Positive Behavior Supports Corporation	Applied Behavioral Analysis	\$684,591.96
Professional Rehabilitation Services, Inc. DBA Rebound Home and Community Therapy	Applied Behavioral Analysis	\$862,085.91
Residential Options Inc.	Applied Behavioral Analysis	\$1,268,289.43
Alternative Choices, LLC	CLS/Respite/OHSS	No current referrals†
Anikare Inc	CLS/Respite/OHSS	\$600,748.51
By Dawn's Early Light Home Care Services Inc	CLS/Respite/OHSS	\$467,327.64†
CABB Community Supports LLC DBA CABB Behavioral Health LLC	CLS/Respite/OHSS	\$446,584.32
Centered Care LLC	CLS/Respite/OHSS/Nursing Respite/PDN	\$45,408.87†
Christian Home Services, Inc.	Respite	New†
Community Linx	CLS/Respite/OHSS	\$98,894.26†

Cypress Home Care, Inc.	CLS/Respite/OHSS	\$791,664.77†
Divine Home Care and Staffing Solutions Inc	CLS/Respite/OHSS	New†
Eden Prairie Residential Care Services, LLC	CLS/Respite/OHSS	\$1,165,120.08
Flatrock Manor, Inc.	CLS/Respite/OHSS	\$824,629.54†
Forster Woods Adult Day Services	CLS/Respite/OHSS	\$181,364.02†
Greater Hope Home Healthcare, LLC DBA Greater Hope Home + Care	CLS/Respite/OHSS	New†
Haven Is Your Home Care, LLC.	CLS/Respite/OHSS	\$43,419.54†
Hedberg Homecare Services, Inc. DBA Right at Home - Mid Michigan	CLS/Respite/OHSS	\$43,311.83†
Help at Home of Michigan, LLC	CLS/Respite/OHSS	\$160,217.64†
Institute for Medical and Laboratory Sciences, L.L.C. DBA Home Care Alternatives	CLS/Respite/OHSS	\$231,293.13†
Inviting Grace Home Healthcare Agency LLC	CLS/Respite/OHSS	\$8,966.41†
JWR Enterprises, LLC	CLS/Respite/OHSS	\$75,847.91†
KCS Angels, Inc	CLS/Respite/OHSS	New†
Loving Hands Homecare Agency	CLS/Respite/OHSS	New†
M&Y Care, LLC	CLS/Respite/OHSS	\$12,992.83†
Moore Apartment Nonprofit Housing Corporation DBA Moore Living Connections	CLS/Respite/OHSS	\$77,547.86†
New Wave Home Care LLC	CLS/Respite/OHSS	\$45,185.25†
Residential Options Inc.	CLS/Respite/OHSS	\$4,227,651.60†
Royal Care Link, LLC	CLS/Respite/OHSS	\$1,030,249.81†
Spectrum Community Services	CLS/Respite/OHSS	\$34,972.37
The Arc Shiawassee County, Inc. DBA The Arc of Mid-Michigan	CLS/Respite/OHSS	New†
Justice in Mental Health Organization (JIMHO)	Drop-In	\$277,604.57†
Community Living Network DBA Community Alliance	Fiscal Intermediary	\$2,807,536.55†
Guardiantrac, LLC DBA GT Independence	Fiscal Intermediary	\$118,110.94†
Peckham Vocational Industries, Inc. DBA Peckham, Inc.	Skill Building	\$23,704.01†

*Budget estimate is based on prior FY utilization.

† Provider received a 3% rate increase.



Agenda Item: Finance Committee
Agenda Item #F-10

Month, Year: September, 2025

Major Program: Adult Mental Health Services (AMHS), Community Services for Developmentally Disabled (CSDD), Families Forward (FF)

Component Program: Various

Agenda Item Title: Fiscal Year 2026 Contract Renewals for Facility Respite Services

SUMMARY OF CONTRACT/PROPOSAL:

Under these expense contract renewals, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase Facility Respite Services from the providers/vendors listed in the chart below at the combined total estimated budget of \$838,854.53 for the period of October 1, 2025 through September 30, 2026.

The expense of these contracts are reflected in CMHA-CEI's FY 2026 budget. The revenue sources that support these contracts are Medicaid Plans, State General Funds, federal or state contracts, or local funding sources. The expenses of these contracts are reflected in the various contract line items of the AMHS, CSDD, and FF budgets. These contracts will not affect CMHA-CEI's fund balance.

SUMMARY OF GOODS OR SERVICES REFERENCED IN THE CONTRACT/PROPOSAL:

Respite Camp: Respite services provide relief to the non-paid caregivers. Respite Care may occur within a camp setting. Families and consumers may choose their provider from those agencies meeting the qualifications of CMHA-CEI's provider panel, and fees are deducted from their annual respite authorization. Final contract(s) are dependent upon verification of licensure in contract credentialing process. Respite services are to provide short-term, intermittent support and relief to the primary caregiver to assist in maintaining the goal for the individual to live in their family home.

Therapeutic Camp: Children enrolled in SEDW are able to access three sessions of camp to promote pro-social skills, enjoy a peer-centered experience and provide caregivers

respite. Programs focus on helping campers develop the skills that are necessary for them to have great success in life and help children gain confidence.

Youth Overnight Respite Home: This program provides a structured, staffed, well-supervised, therapeutic environment for children and/or adolescents, serving both males and females. The facility is available for brief respite and urgent placements. The length of stay varies depending upon the individualized needs of the children and their families. A typical length of stay is 1-3 days. Children utilizing this respite option also continue to attend their regular school. The cost of school transportation is incorporated into the per diem rate.

STAFF RECOMMENDATION:

Staff recommends that the Finance Committee of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into contract renewals with the providers listed in the chart below to purchase Facility Respite Services for the period of October 1, 2025 through September 30, 2026 at the combined total estimated budget of **\$838,854.53**.

Provider	Contract Type	Estimated Budget*
Alhambra St. Francis Camp on the Lake DBA St. Francis Camp	Respite Camp / Therapeutic Camp	\$4,326.00†
Cran-Hill Ministries DBA Cran-Hill Ranch	Respite Camp	\$274.67†
Eagle Village, Inc.	Respite Camp / Therapeutic Camp	\$1,785.33†
Fish Tales DBA Camp Fish Tales	Respite Camp	\$2,161.63†
Methodist Children's Home Society (The Fowler Center for Outdoor Learning)	Respite Camp / Therapeutic Camp	\$4,257.33†
The Indian Trails Camp, Inc. DBA IKUS Life Enrichment Services	Respite Camp / Therapeutic Camp	\$145.57†
McBride Quality Care Services, Inc.	Youth Overnight Respite Home	\$825,904.00

**Budget estimate is based on prior FY utilization.*

† Estimate allots for a 3% increase in rates.



Agenda Item: Finance Committee
Agenda Item #F-11

Month, Year: September, 2025

Major Program: Adult Mental Health Services (AMHS), Community Services for Developmentally Disabled (CSDD), Families Forward (FF)

Component Program: Various

Agenda Item Title: Fiscal Year 2026 Contract Renewals for Psychiatric Inpatient, Partial Hospitalization, and Crisis Residential Services

SUMMARY OF CONTRACT/PROPOSAL:

Under these expense contract renewals, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase Psychiatric Inpatient, Partial Hospitalization, and Crisis Residential Services from the providers/vendors listed in the chart below at the combined total estimated budget of **\$19,447,851.75** for the period of October 1, 2025 through September 30, 2026.

The expense of these contracts are reflected in CMHA-CEI's FY 2026 budget. The revenue sources that support these contracts are Medicaid Plans, State General Funds, federal or state contracts, or local funding sources. The expenses of these contracts are reflected in the various contract line items of the AMHS, CSDD, and FF budgets. These contracts will not affect CMHA-CEI's fund balance.

SUMMARY OF GOODS OR SERVICES REFERENCED IN THE CONTRACT/PROPOSAL:

Crisis Residential: Crisis Residential services include; psychiatric supervision, therapeutic support services, medication management/stabilization and education, behavioral services, milieu therapy and nursing services. Youth must also have the opportunity to learn more about crises, substance use, identity, values, choices and choice making, recovery and recovery planning. This service may only be used to avert an inpatient psychiatric admission or to shorten the length on an inpatient stay, for youth who can be appropriately served in settings less intensive than a hospital.

Psychiatric Inpatient: Inpatient services include hospitalization; professional fees; comprehensive psychiatric assessment and diagnosis; neurological and/or psychological testing; individual, group and family psychotherapy; specialized education; activity therapy; dietary and specialized nutritional services; medications; speech and hearing evaluation and treatment; laboratory services; discharge planning; and coordination of care with CMHA-CEI.

Partial Hospitalization Program: Partial Hospitalization services include hospitalization; professional fees; comprehensive psychiatric assessment and diagnosis; neurological and/or psychological testing; individual, group and family psychotherapy; specialized education; activity therapy; dietary and specialized nutritional services; medications; speech and hearing evaluation and treatment; laboratory services; discharge planning; and coordination of care with CMHA-CEI.

STAFF RECOMMENDATION:

Staff recommends that the Finance Committee of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into contract renewals with the providers listed in the chart below to purchase Psychiatric Inpatient, Partial Hospitalization, and Crisis Residential Services for the period of October 1, 2025 through September 30, 2026 at the combined total estimated budget of \$19,447,851.75.

Provider	Contract Type	Estimated Budget*
DBT Institute of MI, PLCC DBA DBT Institute	Crisis Residential	\$281,602.00
Healthy Transitions, LLC	Crisis Residential	No current referrals
Safehaus Inc.	Crisis Residential	\$143,815.47
BCA of Detroit, LLC DBA StoneCrest Center	Psychiatric Inpatient	\$2,183,006.67
Bronson-Acadia Joint Venture, LLC DBA Bronson Behavioral Health Hospital	Psychiatric Inpatient	\$2,250,247.37
Edward W. Sparrow Hospital Association DBA University of Michigan Health-Sparrow Lansing	Psychiatric Inpatient/ Partial Hospitalization	\$4,539,849.81
Ella E.M. Brown Charitable Circle DBA Oaklawn Hospital	Psychiatric Inpatient	\$79,062.26
Forest View Psychiatric Hospital, Inc.	Psychiatric Inpatient/ Partial Hospitalization	\$1,940,712.54

Havenwyck Hospital Inc. DBA Cedar Creek Hospital	Psychiatric Inpatient/ Partial Hospitalization	\$2,902,423.87
Havenwyck Hospital Inc. DBA Havenwyck Hospital	Psychiatric Inpatient	\$1,770,748.73
HealthSource Saginaw, Inc.	Psychiatric Inpatient	\$303,374.90
HFHS - Acadia Joint Venture, LLC DBA Henry Ford Health Behavioral Health Hospital	Psychiatric Inpatient	\$13,783.21
Hillsdale Community Health Center DBA Hillsdale Hospital	Psychiatric Inpatient	\$4,394.67
Lansing Senior Partners, LLC DBA Brightwell Behavioral Health	Psychiatric Inpatient	\$369,152.00
Madison Community Hospital Inc. DBA Samaritan Behavioral Center	Psychiatric Inpatient	\$94,851.23
McLaren Health Care Corporation	Psychiatric Inpatient	\$167,189.23
Michigan BH JV, LLC DBA Metropolitan Behavioral Health	Psychiatric Inpatient	\$77,547.86
Neuropsychiatric Hospitals, LLC	Psychiatric Inpatient	\$50,056.96
PHC of Michigan, LLC DBA Harbor Oaks Hospital	Psychiatric Inpatient	\$889,087.14
Pine Rest Christian Mental Health Services	Psychiatric Inpatient/ Partial Hospitalization	\$974,891.61
T & G Corporation, Inc. DBA Behavioral Center of Michigan (T & G Corporation)	Psychiatric Inpatient	No current referrals
The Memorial Hospital DBA Memorial Healthcare	Psychiatric Inpatient	\$167,053.83
Trinity Health-Michigan DBA Saint Mary's Health Services OR Mercy Health Saint Mary's	Psychiatric Inpatient	No current referrals
Ismail B. Sendi, M.D., P.C. DBA New Oakland Family Centers	Partial Hospitalization	\$245,000.40

**Budget estimate is based on prior FY utilization and allots for a 3% increase in rates.*



Agenda Item: Finance Committee
Agenda Item #F-12

Month, Year: September, 2025

Major Program: Adult Mental Health Services (AMHS), Community Services for Developmentally Disabled (CSDD)

Component Program: Various

Agenda Item Title: Fiscal Year 2026 Contract Renewals for Specialized Residential Services

SUMMARY OF CONTRACT/PROPOSAL:

Under these expense contract renewals, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase Specialized Residential Services from the providers/vendors listed in the chart below at the combined total estimated budget of **\$38,748,063.50** for the period of October 1, 2025 through September 30, 2026.

The expense of these contracts are reflected in CMHA-CEI's FY 2026 budget. The revenue sources that support these contracts are Medicaid Plans, State General Funds, federal or state contracts, or local funding sources. The expenses of these contracts are reflected in the various contract line items of the AMHS and CSDD budgets. These contracts will not affect CMHA-CEI's fund balance.

SUMMARY OF GOODS OR SERVICES REFERENCED IN THE CONTRACT/PROPOSAL:

Specialized Residential Type A: Services provided under this contract include a range of residential care to MI and DD adults defined by one of three levels of service intensity. Occasionally, rates are supplemented to reflect additional costs such as day treatment transportation or an exceptional level of care based on consumer needs. All homes listed are appropriately licensed and fully qualified under Michigan Department of Health and Human Services and Consumer and Industry Services requirements.

Out of county placements may include other services such as Targeted Case Management authorized on a case-by-case basis for individuals with specialized needs.

Specialized Residential Type B: Residential Type B contracts are used to purchase specialized residential services for both AMHS and CSDD programs. Each home is staffed 24/7 and provides all necessary services for daily living including supervision, meals, recreation, transportation, and client funds management. The per diem rate for each home includes both Personal Care and Community Living Supports and is calculated based on the level of care in each home and individualized per consumer based on their time study.

STAFF RECOMMENDATION:

Staff recommends that the Finance Committee of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into contract renewals with the providers listed in the chart below to purchase Specialized Residential Services for the period of October 1, 2025 through September 30, 2026 at the combined total estimated budget of **\$38,748,063.50**.

Provider*	Contract Type	Estimated Budget†
Alternative Services Inc.	Residential Type A	\$116,445.60
Anikare Inc	Residential Type A	\$287,742.74
Azmed AFC LLC	Residential Type A	\$279,969.71‡
Beacon Specialized Living Services, Inc.	Residential Type A	\$1,566,323.42
Belinda Ide	Residential Type A	\$201,492.20‡
Bettercare AFC Inc.	Residential Type A	\$385,719.95‡
Big Five, LLC	Residential Type A	\$69,792.71‡
Blessed Manor, L.L.C.	Residential Type A	\$449,446.02‡
Cornerstone AFC, LLC	Residential Type A	\$104,602.68 ‡
Country Creek AFC, Inc.	Residential Type A	\$525,773.17‡
Country2Haven AFC L.L.C.	Residential Type A	\$161,482.05‡
David's House Ministries	Residential Type A	\$88,902.20
Divine Rest Haven LLC	Residential Type A	\$123,404.93‡
Elder Ridge Manor II, LLC	Residential Type A	\$103,630.09‡
Elizabeth McCalla	Residential Type A	\$272,253.86‡
Falco Corporation	Residential Type A	\$24,552.67
Flatrock Manor, Inc.	Residential Type A	\$303,702.15‡
Golden Hearts Adult Foster Care	Residential Type A	\$314,463.67‡
Gracious Adult Foster Care Inc.	Residential Type A	\$528,952.78‡
Healing Rivers LLC	Residential Type A	\$154,314.46‡
Homecrest Manor, LLC	Residential Type A	\$1,060,374.04‡
Hope Network Behavioral Health Services	Residential Type A	\$564,562.48‡
K&L Assisted Home Care, LLC	Residential Type A	\$133,271.36‡
Kalkidan AFC Corp.	Residential Type A	\$1,188,469.72‡

Kekeli's AFC Inc.	Residential Type A	\$879,882.28‡
Looking Glass Adult Foster Care, LLC	Residential Type A	\$142,665.09‡
Loving Care & Comfort (MJB) LLC.	Residential Type A	\$232,861.12‡
Loving Care & Comfort (MJB2) LLC	Residential Type A	\$257,229.71‡
Loving Care & Comfort LLC	Residential Type A	\$300,213.57‡
M&T Care AFC LLC	Residential Type A	\$69,035.54‡
Magnify Services Inc.	Residential Type A	\$271,920.00‡
Mekdes Zewde	Residential Type A	\$102,838.74‡
Michelle D. Showalter-Johnson	Residential Type A	\$293,972.27‡
Moore Nonprofit Housing Corporation DBA Moore Living Connections	Residential Type A	\$1,078,856.57‡
Moriah Incorporated DBA Eisenhower Center	Residential Type A	\$292,848.32
Muse Berhe	Residential Type A	\$105,218.83‡
Noah's AFC Home Inc.	Residential Type A	\$267,104.31‡
Open Arms Link	Residential Type A/Residential Type B	\$4,060,552.19‡
Patti L. Holland	Residential Type A	\$1,441,144.61‡
Peckham Vocational Industries, Inc. DBA Peckham, Inc.	Residential Type A	\$314,512.33‡
Purple77, Inc	Residential Type A	\$695,050.18‡
Residential Opportunities, Inc.	Residential Type A	\$1,303,211.63
Shalom Care LLC	Residential Type A	\$337,903.98‡
Shepler's AFC Home, LLC	Residential Type A	\$99,736.00
St. Louis Center for Exceptional Children and Adults	Residential Type A	\$85,926.40
Strode Adult Foster Care Inc.	Residential Type A	\$201,274.10‡
Strudwick & Strode Adult Foster Care Inc.	Residential Type A	\$196,424.50‡
The Chosen Vision	Residential Type A	\$955,893.46‡
Theresa A. Biron	Residential Type A	\$182,594.88‡
Umbrellex Behavioral Health Services, LLC	Residential Type A	\$257,220.12
University Rehabilitation Alliance, Inc. DBA Origami Rehabilitation	Residential Type A	\$393,961.27
Victory Blessed Manor LLC	Residential Type A	\$260,147.54‡
Walnut Ridge Country Estates, LLC	Residential Type A	\$184,579.90‡
Zanzibar Adult Foster Care, LLC	Residential Type A	\$108,224.63‡
Zoe AFC LLC	Residential Type A	\$187,076.39‡
Alternative Community Living, Inc. DBA Hope Network - New Passages	Residential Type B	\$1,745,219.42‡
Alternative Services Inc.	Residential Type B	\$2,499,924.48‡
Bay Human Services, Inc. DBA Bay Human Services	Residential Type B	\$1,113,128.84‡
Central State Community Services, Inc.	Residential Type B	\$2,436,766.75‡
McBride Quality Care Services, Inc.	Residential Type B	\$1,483,954.23‡
Nova Vida Inc.	Residential Type B	\$997,865.58‡
Residential Options Inc.	Residential Type B	\$2,251,014.56‡
Valley Residential Services, Inc.	Residential Type B	\$1,650,494.54‡

*Additional licensed Adult Foster Care facilities owned by residential providers above may be added as requested and approved by management to meet consumer need.

† Budget estimate is based on prior FY utilization.

‡ Provider received a 3% rate increase.



Agenda Item: Finance Committee
Agenda Item #F-13

Month, Year: September 2025

Major Program: Adult Mental Health Services (AMHS), Community Services for Developmentally Disabled (CSDD), Families Forward (FF), Integrated Treatment and Recovery Services (ITRS)

Component Program: Various

Agenda Item Title: Combined Revenue Contract Renewals FY 26

SUMMARY OF CONTRACT/PROPOSAL:

Under these revenue contract renewals, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will contract with the community partners listed below to receive funding for various CMHA-CEI programs.

The revenue and expenses of these contracts are in CMHA-CEI's FY 2026 budgets. Estimated funding amounts are listed below.

STAFF RECOMMENDATION:

Staff recommends that the Finance Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolutions:

The Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to renew revenue contracts with the community partners listed below to receive funding for various CMHA-CEI programs at the amounts and time periods listed below.

Funder	Description	Program	Estimated FY26 Budget
Barry Eaton District Health Department	Peer Recovery Coach Position Funding	ITRS	\$108,152

City of Lansing through its Human Relations and Community Services Department	Housing & Residential Fund	AMHS	\$40,000
City of Lansing through its Human Relations and Community Services Department	The Recovery Center Program (24 Hr. Detoxification Facility)	ITRS	\$40,000
Clinton County	County Use of Opioid Settlement Funds Agreement	ITRS	\$81,782
Clinton County	Integrative Community Youth Outreach Unit (ICYOU) Program	FF	\$84,894
Clinton County	Jail Diversion, Psychiatric Screenings Contract	ITRS	\$58,054
County of Ingham acting on behalf of the Ingham County 911 Central Dispatch	Full-Time Crisis Call Taker Services Contract	AMHS	\$309,012
County of Ingham acting on behalf of the Ingham County Sheriff's Office	Agreement with CMHA-CEI for Release Coordination Unit Position	ITRS	\$300,000
County of Ingham on behalf of 30th Judicial Circuit Court Juvenile Division	Psychiatric Hospitalization Prescreening Services at Ingham County Youth Center (ICYC) Contract	FF	\$8,258
County of Ingham on behalf of 55th District Court	55th District Court - Mental Health Court Contract	AMHS	\$328,900
County of Ingham on behalf of Ingham County Sheriff's Office	Correctional Assessment and Treatment Services (CATS) Program	ITRS	\$815,130
County of Ingham on behalf of the Ingham County Health Department	Agreement for Opioid Remediation Services (Opioid Crisis Response Grant)	ITRS	\$77,718
Eaton County	Eaton County Jail Contract	ITRS	\$162,975
Eaton County	Youth Facility Contract	FF	\$31,122

Eaton County Board of Commissioners and 56th Circuit Court	Juvenile Treatment and Prevention Service Program - Truancy Intervention Program (TIP)	FF	\$64,555
Gratiot County on behalf of 65-B District Court	65-B District Regional Mental Health Court Contract	AMHS	\$41,558
Ingham County	Behavioral Healthcare Services (Health Services Millage) Funding	CEO	\$2,500,000
Ingham County	Office of Community Corrections (OCC) Relapse Prevention and Recovery Program (RP&R) at House of Commons (HOC)	ITRS	\$71,918
Ingham County acting on behalf of Ingham County Health Department	Collaborative Services and Referral Agreement for Mental Health Therapist Services	ITRS	\$617,324
Ingham County on behalf of 30th Judicial Circuit Court	30th Circuit Court - Mental Health Court Contract	AMHS	\$102,765
Ingham County on behalf of 30th Judicial Circuit Court	Swift & Sure Sanctions Probation Program	ITRS	\$30/per enrollment; not to exceed \$150
Ionia County Community Mental Health (a/k/a The Right Door for Hope, Recovery & Wellness)	Bridges Crisis Unit (BCU) Contract	AMHS	Not to exceed \$20,000
Kent County Community Mental Health Authority DBA Network180	Grant Subaward for NAVIGATE model of care - Evidence-Based Treatments for First Episode Psychosis	AMHS	\$344,327
Kent County Community Mental Health Authority DBA Network180	Agreement for Substance Use Disorder Long Term Residential Treatment at House of Commons (HOC) and The Recovery Center (TRC)	ITRS	\$18,022

Michigan Department of Corrections (MDOC)	Re-entry - Probation Residential Services Contract	ITRS	\$825,000
Michigan Department of Health and Human Services (MDHHS)	CBH-2026 Comprehensive Services for Behavioral Health - CSUE-TC Crisis Stabilization Unit Establishment	CEO	FY26 funding will be carry forward amount remaining from FY25 budget of \$2,922,653 as determined by MDHHS once final Financial Status Report is approved.
Michigan Department of Health and Human Services (MDHHS)	CBH-2026 Comprehensive Services for Behavioral Health - DROPIC-TC JIMHO Drop-In	AMHS	\$7,500
Michigan Department of Health and Human Services (MDHHS)	CBH-2026 Comprehensive Services for Behavioral Health - HBHS-TC Hispanic Behavioral Health Services	AMHS	\$75,000
Michigan Department of Health and Human Services (MDHHS)	CBH-2026 Comprehensive Services for Behavioral Health - MHJJSP-TC Mental Health Access and Juvenile Justice Diversion	FF	\$100,000
Michigan Department of Health and Human Services (MDHHS)	CBH-2026 Comprehensive Services for Behavioral Health - OBRA-TC Pre-Admission Screening Annual Resident Reviews	AMHS	\$1,664,840
Michigan Department of Health and Human Services (MDHHS)	CBH-2026 Comprehensive Services for Behavioral Health - RTTSE-TC Infant and Early Childhood Mental Health Consultation in Child Care	FF	\$199,305

Michigan Department of Health and Human Services (MDHHS)	CBH-2026 Comprehensive Services for Behavioral Health - TFCCT-TC Trauma Focused CBT Coordination & Training (Children's Trauma Initiative)	FF	\$1,077,920
Michigan Department of Health and Human Services (MDHHS)	CBH-2026 Comprehensive Services for Behavioral Health - VETS-TC Veterans System of Care	AMHS	\$302,000
Michigan Department of Health and Human Services (MDHHS)	CMHSP-2026 Community Mental Health Services Programs	CEO	\$6,559,230
Mid-State Health Network (MSHN)	CCBHC & Medicaid Subcontracting Agreement	CEO	\$185,240,111
Mid-State Health Network (MSHN)	File Management, Historical Data Repository & Data Exchange Processing Contract	IS	\$125,000
Mid-State Health Network (MSHN)	MOU Clubhouse Spenddown Contract	Finance	\$48,805
Mid-State Health Network (MSHN)	SUD Treatment Contractual Agreement - State Opioid Response (SOR) Mental Health Therapist	ITRS	\$145,798
Mid-State Health Network (MSHN)	SUD Treatment Contractual Agreement - The Recovery Center	ITRS	\$650,000
Peckham Vocational Industries, Inc. DBA Peckham, Inc.	Michigan Rehabilitation Services (MRS) Cash Match - Community Work Experience Program (CWEP)	AMHS	\$63,655

Peckham Vocational Industries, Inc. DBA Peckham, Inc.	Michigan Rehabilitation Services (MRS) Cash Match - Supported Employment Program (SEP)	CSDD	\$38,000
Regents of the University of Michigan (U of M, pass-through entity with MDHHS)	Grant Subaward for Enhancing and Sustaining the Michigan Child Collaborative Care Model - Behavioral Health Consultant (Administrative)	FF	\$29,830
Regents of the University of Michigan (U of M, pass-through entity with MDHHS)	Grant Subaward for Enhancing and Sustaining the Michigan Child Collaborative Care Model (Clinical)	FF	\$119,316
Substance Abuse and Mental Health Services Administration (SAMHSA)	Congressionally Directed Spending (CDS) Grant – Senator Peters Grant for Crisis Stabilization Unit (CSU) Funding	CEO	\$1,972,000
The Right Door for Hope, Recovery & Wellness (formerly Ionia County CMHA)	IT Support Services Contract	IS	\$7,910.40



Agenda Item: Finance Committee
New Business

Month, Year: September 2025

Major Department: General Administration

Component Program: General Administration

Agenda Item Title: 2025 Chief Executive Officer Performance Evaluation

SUMMARY OF CONTRACT/PROPOSAL:

Annually, the Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) Board of Directors complete a performance evaluation of the organization's Chief Executive Officer. This process has taken many forms, from the completion of surveys and the tabulation of the results of such a survey in written form, to the provision of comments by the Board, without written comments, in a private meeting with the Chief Executive Officer.

The process that has been used in the recent past is as follows:

1. In prior years, the Human Resources Committee reviews the performance evaluation form, modifies it as needed, and recommends to the Board of Directors, that the revised performance evaluation form be used in the completion of the Chief Executive Officer's evaluation. The Board of Directors approves the performance evaluation form.
2. The Executive Committee of the Board of Directors, through CMHA-CEI's Executive Administrative Assistant, mails the performance evaluation form to all Board members, asking that they complete the form and return it to the Board Chair (the current process and performance evaluation form is attached).
3. The Board Chair reviews the findings of the performance evaluation and asks the Executive Administrative Assistant to prepare a summary report. The Executive Administrative Assistant will also schedule an off-site meeting with Executive

Committee of the Board of Directors and the Chief Executive Officer to review the summary.

4. The Executive Committee and the Chief Executive Officer meet to discuss their performance.
5. The completed evaluations, and notice that a discussion of the Chief Executive Officer's performance was held with the Chief Executive Officer, are forwarded to the Human Resources Department for inclusion in the personnel file of the Chief Executive Officer.

STAFF RECOMMENDATION:

Staff recommends the Finance Committee of the Community Mental Health Authority of Clinton, Eaton and Ingham Counties review the attached performance evaluation form and process for evaluation of the Chief Executive Officer and recommend the Board of Directors use this process to complete the 2025 performance evaluation of the Chief Executive Officer.



CHIEF EXECUTIVE OFFICER PERFORMANCE EVALUATION PROCESS

1. Human Resources to present a copy of the evaluation to be used to the Human Resources Committee in September.
2. The Chief Executive Officer will complete a self-evaluation prior to the September Board meeting.
3. At the September Board meeting the Executive Administrative Assistant hands out the Chief Executive Officer's self-evaluation, and an evaluation form with a cover letter to each Board member with a response date of the 2nd week in October.
4. The evaluation packet will also include a stamped self-addressed envelope with the Executive Administrative Assistant's name. This ensures the evaluation packet will be returned directly to the Executive Administrative Assistant.
5. After evaluations are turned in, they will be summarized in a report format and given to the Board Chairperson for review.
6. After their summary of the report, copies will be made and mailed to the Board members of the Executive Committee. A cover letter reminder of the discussion will be sent prior to the next Executive Committee meeting.
7. Suggested locations for the meeting for this are that it be held as a breakfast meeting at the Crowne Plaza, Lansing West or Kellogg Center or scheduling a virtual meeting through Zoom.
8. Call and organize the Breakfast Meeting.



CEO (CEO)

Employee Performance Review

2025

	X=Acceptable	X=Progress Required	X=Unacceptable
1. Agency Mission/Goals. Are the organizational goals, of the agency, accomplished by the CEO's leadership?	[]	[]	[]
<u>Comments:</u>			
2. Board Communication. Is the Board appropriately consulted by the CEO regarding policy issues?	[]	[]	[]
<u>Comments:</u>			
3. Board Reports. Are the CEO's reports, to the Board, informative, thorough and timely?	[]	[]	[]
<u>Comments:</u>			

4. Budget. Is the budget process an effective method?	[]	[]	[]
<u>Comments:</u>			
5. Financial Reporting. Does the CEO provide the Board with appropriate and timely information regarding budget issues?	[]	[]	[]
<u>Comments:</u>			
6. Staffing. Do you perceive that the CEO fills key staff positions with competent staff?	[]	[]	[]
<u>Comments:</u>			
7. Delegation of Responsibilities. Does the CEO effectively delegate responsibilities?	[]	[]	[]
<u>Comments:</u>			
8. Supervision. Do you perceive that the CEO adequately supervises the executive staff?	[]	[]	[]
<u>Comments:</u>			

9. Community Relations. Based on your knowledge, does the CEO work effectively with members of the community?	[]	[]	[]
<u>Comments:</u>			
10. Intergovernmental Relations. Do you feel that the CEO works effectively with governmental representatives?	[]	[]	[]
<u>Comments:</u>			
11. Leadership. Does the CEO provide leadership in promoting a clear direction for the organization, communicate that to the staff via words and action, and engage staff in carrying out the direction?	[]	[]	[]
<u>Comments:</u>			
12. Knowledge of Operations. Does the CEO demonstrate a knowledge of the organization, operation, and key environmental issues that affect the organization?	[]	[]	[]
<u>Comments:</u>			

13. Consensus Building. Does the CEO build consensus among parties with differing viewpoints to obtain a working agreement for action?	[]	[]	[]
<u>Comments:</u>			
14. Diversity, Equity and Inclusion Does the CEO lead the organization in driving positive change through promoting diversity, equity and inclusion in the strategic plan and initiatives.	[]	[]	[]