



PROGRAM AND PLANNING COMMITTEE

Meeting Minutes

Monday, October 14th, 2023

5:30 p.m.

812 E. Jolly Rd, Atrium

Lansing, MI 48910

Join Zoom Meeting

<https://zoom.us/j/94026869514>

Meeting ID: 940 2686 9514

Committee Members Present:

Al Platt

Dianne Holman

Tim Hanna

Jason White

Joe Brehler

Committee Members Excused:

Paul Palmer, Raul Gonzales

Staff Present

Darby Vermeulen, Drew Kersjes, John Peiffer, Leslie Bartlett, Elise Magen, Dr.

Jennifer Stanley, Shana Badgley

Other Board Members Present:

Dwight Washington

Program and Planning Committee Meeting
October 14th, 2024

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

Public Present:

None

Others Present

None

Call to Order:

The meeting was called to order by Vice Chairperson Raul Gonzales at 5:31 p.m.

Previous Meeting Minutes:

MOVED by Joe Brehler and SUPPORTED by Tim Hanna to approve the Program and Planning Committee meeting minutes of September 9th, 2024.

MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Joe Brehler and SUPPORTED by Jason White to adopt the agenda of October 14th, 2024.

MOTION CARRIED unanimously.

Public Comment on Agenda Items:

None

BUSINESS ITEMS:

New Expense Contract: DBT Institute of MI, PLCC DBA DBT Institute (Crisis Residential)

This is an additional Crisis Residential to add to CEI's roster. Shana said there is a waiting list for B homes on the AMHS side.

ACTION:

MOVED by Joe Brehler and SUPPORTED by Tim Hanna that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to contract with DBT Institute of MI, PLCC DBA DBT Institute to purchase crisis

residential services at the rates indicated below for the period of October 1, 2024 through September 30, 2025.

Hospital	Service Description	Billing Code	Unit	Rate**
DBT Institute of MI, PLCC DBA DBT Institute	Crisis Residential	H0018	Per Diem	\$1,200.00

MOTION CARRIED unanimously.

New Expense Contract: M&T Care AFC

Drew Kersjes presented this standard A home residential contract. A site visit has been completed. Drew stated this is six-bed home. Joe wondered if we have an A contract waiting list? Drew said no, there are probably 30 total beds in A contracts with CEI. Drew said there are three to four people waiting for B home beds, zero on the medical side.

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Jason White that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a new contract with Medhanie Debru including the provider's licensed Adult Foster Care facilities as requested and approved by management to meet consumer need, to purchase residential services at the rates below independent of any amount paid to the home for room and board as calculated in the consumer's ability to pay for the period of September 19, 2024 through September 30, 2025. The effective date of this contract is contingent upon LARA AFC licensure and HCBS approval.

Facility(ies)		
Name	Address	License Number
M & T AFC	5400 Park Lake Road, East Lansing, MI 48823	AS330418130

Fee Schedule				
Service Level	Service Description	Billing Code	Unit	Rate
Level II A	Community Living Supports and Personal Care in Licensed Specialized Residential Setting	H2016/T1020	Per Diem	\$132.08
Level II AA	Community Living Supports and Personal Care in Licensed Specialized Residential Setting	H2016/T1020	Per Diem	\$155.39
Level II AAA	Community Living Supports and Personal Care in Licensed Specialized Residential Setting	H2016/T1020	Per Diem	\$178.70

MOTION CARRIED unanimously.

New Revenue Contract: Substance Abuse and Mental Health Services Administration (SAMHSA) - Congressionally Directed Spending (CDS) Grant – Senator Peters

Sara Lurie said we presented this for the Community Project grant and were awarded dollars. We are going to expend as many Stabenow Community Project dollars as possible this year; the dollars from the Peters Community Project will likely be carried into next year.

ACTION:

MOVED by Joe Brehler and SUPPORTED by Tim Hanna that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to accept Substance Abuse Mental Health Administration Congressionally Directed

Spending grant (Senator Peters) award funds for the budget period of September 30, 2024 through September 29, 2025 for a total of \$1,972,000.

MOTION CARRIED unanimously.

Unfinished Business

a. CSU Update

John Peiffer presented an update on the Crisis Stabilization Unit. All due diligence on the bond has been completed. The bond is currently sitting in the 45-day referendum period. As of 10/23, we will be able to move forward. We are probably looking at a 20-year payback on this bond.

Facilities planning as far as colors and finishes are wrapping up. The selections need to be taken to Director's Group and the Consumer Advisory Committee.

Critical items that are currently being worked on include the development of the purchase agreement and condo agreement. Sub-contractor bid selections are in process with Grainger Construction, and the pre-construction and demolition package is under review pending approval by CEI. John is hoping some demolition can begin in early November. Construction will likely begin at the end of December. Right now, the projected completion date with Grainger is 2/3/2026, which John is hoping to move up. He will work with Grainger to tighten this schedule.

John then shared the preliminary project schedule for the construction of the CSU. He shared that construction of each floor will take approximately 200 days.

Shana shared what she learned at Network 180 regarding recruiting staff for the CSU. She is hopeful folks will be hired by 10/1/2025. Shana said the training program will consist of a lot of hands-on training. Sara said we are planning to do a groundbreaking, potentially on 11/25, with Senator Stabenow in attendance. Branding needs to be completed by this time. The title does have to have the word "crisis" in it. The PR subcommittee has a meeting this weekend, and Piper and Gold is going to review timelines around the groundbreaking.

b. CAC Representative Selection Update

Sara Lurie was happy to report that all of the work that has been done to prepare CAC to represent themselves at the Board of Directors meetings has been completed. The CAC only had one applicant, Daniel Arnold, and he was unanimously voted in as the representative. Daniel will serve a one-year term. The CAC is going to delay the election of an alternate a bit so more folks can meet the six-month membership requirement, and maybe others will show interest in being the alternate. The first Board meeting (October) will mostly just be an introduction. In subsequent months, the CAC will bring a report to the Board. Sara said the CAC was fully engaged in this process and had to make a lot of important decisions for it along the way.

New Business

None

Public Comment

None

The meeting was adjourned at 6:08 p.m. The next regularly scheduled Program and Planning Committee meeting is Monday, November 18th, 2024 at 5:30pm, 812 E. Jolly Rd, Atrium.

Minutes Submitted by:

Darby Vermeulen

Finance Administrative Assistant