



RECIPIENT RIGHTS COMMITTEE  
IN PERSON “HYBRID” MEETING MINUTES  
Thursday, September 5, 2024  
5:30 p.m.

**Committee Members Present In-Person:**

Paul Palmer (Chair), Tina Bertram, Dale Copedge, Evan Goodman (Co-Chair, Maxine Thome

**Committee Members Present Via Zoom:**

Francisco Vaca

**Committee Members Absent:**

Lori Gorbis

**Other Board Members Present:**

None

**Staff Present In-Person:**

Greg Fox, Elise Magen

**Staff Present Via Zoom:**

Ashlee Bailey

**Public Present:**

None

**Call to Order:**

The meeting was called to order by Paul Palmer at 5:32 p.m.

**Roll Call:**

Paul Palmer, Tina Bertram, Dale Copedge, Evan Goodman

Approval of Meeting Minutes – March 7, 2024:

MOVED by Dale Copedge and SUPPORTED by Tina Bertram to approve the meeting minutes of March 7, 2024 MOTION CARRIED unanimously.

Approval of Agenda:

MOVED by Dale Copedge and SUPPORTED by Tina Bertram to approve the agenda for September 5, 2024. MOTION CARRIED unanimously.

Public Comment on Agenda Items:

No public in attendance

Recipient Rights Office Budget:

Ms. Magen read through the budget fact sheet to the committee. The preliminary steady state budget for FY 2025 is \$647,464.

ACTION:

MOVED by Maxine Thome and SUPPORTED by Dale Copedge to approve the Budget for FY25. MOTION CARRIED unanimously.

BUSINESS ITEMS:

Recipient Rights Quarterly Report: April 1, 2024 – June 30, 2024

Elise Magen, Director of Quality, Customer Service, Recipient Rights presented the Recipient Rights Quarterly Report for the period of April 1, 2024 – June 30, 2024. Mr. Fox and Ms. Bailey guided the committee through the detailed summary report of allegations and outcomes and answered questions from meeting attendees.

ACTION:

MOVED by Dale Copedge and SUPPORTED by Maxine Thome that the Recipient Rights Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton and Ingham Counties accept the Recipient Rights Quarterly Report for April 1, 2024 – June 30, 2024. Motion CARRIED unanimously.

Recipient Rights Semi Annual Report: October 1, 2023 – March 31, 2024

Elise Magen, Director of Quality, Customer Service, Recipient Rights presented the Recipient Rights Annual Report for the period of October 1, 2023 – March 31, 2024. Informational purposes only.

Review of Policies and Procedures

The Michigan Department of Health and Human Services Office of Recipient Rights (MDHHS-ORR) requires that education and training in Recipient Rights policies and procedures is provided to the Recipient Rights Advisory Committee (RRAC). The RRAC reviewed the following policies and procedures for education and training purposes: 3.6.22 Treatment with Dignity and Respect.

Mr. Goodman recommended reviewing the Freedom of Movement Procedure at the next committee meeting. This agenda item was for informational purposes only.

**Old Business:**

None

**New Business:**

None

**Updates:**

This term may be Dale Copedge and Maxine Thome's last term per the Bylaws. Ms. Magen is going to check with Sara Lurie regarding clarification of term limits.

**Public Comment:**

No public attending

**Adjournment:**

The meeting was adjourned at 6:15 p.m. The next regularly scheduled Recipient Rights Committee meeting is December 5, 2024 at 5:30 p.m.

**Minutes Submitted by:**

Lynn McLaughlin

Clinical Services and Recipient Rights Administrative Assistant