

Central Kitchen Food Services RFP

Community Mental Health Authority of Clinton, Eaton, and Ingham Counties

1. Q: How many total beds will there be?

A: An estimated number of meals and snacks needed is outlined on page 4 of the RFP. We anticipate a need for 160 meals per day that include breakfast, lunch and dinner, and approximately 40 to 50 snack/sandwich requests per day. The CSU is comprised of two units, one for adults and one for youth. The adult CSU will hold 13 beds, and the youth CSU will hold 8 beds. In addition, support for food services will be provided to The Recovery Center (TRC), which has 13 beds. Snacks will be provided for the previously mentioned programs and our adult and youth Crisis Services, which combined have 34 holding rooms.

2. Q: Is there an expected ramp up of census after each quarter?

A: The numbers for The Recovery Center (TRC) and adult and youth Crisis Services should remain steady since these are established CMHA-CEI programs. Since the CSU is a new program, we anticipate a ramp up in census for 6 weeks for the adult unit and until the end of this calendar year for the youth unit.

3. Q: Are we able to send in a digital copy or does it have to be a hard copy?

A: On page 8 of the RFP, section VI. PROPOSAL PREPERATION AND SUBMISSION PROCEDURES, item E. Number of Copies, it states "Potential vendors must submit 2 clearly marked originals and 1 electronic copy."

4. Q: Any likelihood of adding time to the RFP due to weather issues this week?

A: At this time, an extension to the due date has not been made. If that were to change, notice would be posted on our website here: <https://www.ceicmh.org/news-and-events/agency-news/>