



PROGRAM AND PLANNING COMMITTEE

Meeting Minutes

Monday, July 8th, 2023

5:30 p.m.

812 E. Jolly Rd, Atrium

Lansing, MI 48910

Join Zoom Meeting

<https://zoom.us/j/94026869514>

Meeting ID: 940 2686 9514

Committee Members Present:

Raul Gonzales

Al Platt

Dianne Holman

Jason White

Committee Members Excused:

Tim Hanna

Paul Palmer

Joe Brehler

Staff Present

Darby Vermeulen, Sara Lurie, Karla Block, Elise Magen, Dr. Jennifer Stanley

Program and Planning Committee Meeting
July 8th, 2024

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

Other Board Members Present:

None

Public Present:

None

Others Present

None

Call to Order:

The meeting was called to order by Chairperson Raul Gonzales at 5:30 p.m.

Previous Meeting Minutes:

MOVED by Al Platt and SUPPORTED by Dianne Holman to approve the Program and Planning Committee meeting minutes of June 12th, 2024.

MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Dianne Holman and SUPPORTED by Al Platt to adopt the agenda of July 8th, 2024.

MOTION CARRIED unanimously.

Public Comment on Agenda Items:

None

BUSINESS ITEMS:

New Expense Contract: HMCo – Environmental Modification, Children’s Supports Waiver

Karla Block presented in John Peiffer’s absence. She said there is a strict process for approving environmental modifications in consumer’s homes. Any funds that we pay out for environmental mod., we receive the same amount back from the Children’s Waiver. These modifications allow children to remain in their homes with their parent’s support.

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ACTION:

MOVED by Al Platt and **SUPPORTED** by Jason White that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a new expense contract with HMCo (P.O. Box 4883, East Lansing MI 48823) for the following environmental modifications to begin August 5, 2024 and to be completed by September 30, 2024.

<u>RATE SCHEDULE:</u>				
Service	Company	Code & Modifier	Rate	Unit
Environmental Modification (CSWS)	HMCo	55165	Not to exceed \$36,529.75	Per Service

MOTION CARRIED unanimously.

New Expense Contract: Zoe AFC, LLC

Karla Block presented this contract for a new standard AFC that is opening in the Lansing area. We are always looking to add AFC homes to CEI's roster.

ACTION:

MOVED by Al Platt and **SUPPORTED** by Dianne Holman that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a new contract with Zoe AFC, LLC, including the provider's licensed Adult Foster Care facilities as requested and approved by management to meet consumer need, to purchase residential services at the rates below independent of any amount paid to the home for room and board as calculated in the consumer's ability to pay for the retroactive period of June 1, 2024 through September 30, 2025. The effective date of this contract is contingent upon LARA AFC licensure and HCBS approval.

Facility(ies)		
Name	Address	License Number
Zoe AFC	4716 Omar Dr. Lansing, MI 48917	AS230418137

Fee Schedule				
Service Level	Service Description	Billing Code	Unit	Rate
Level II A	Community Living Supports and Personal Care in Licensed Specialized Residential Setting	H2016/T1020	Per Diem	\$132.08
Level II AA	Community Living Supports and Personal Care in Licensed Specialized Residential Setting	H2016/T1020	Per Diem	\$155.39
Level II AAA	Community Living Supports and Personal Care in Licensed Specialized Residential Setting	H2016/T1020	Per Diem	\$178.70

MOTION CARRIED unanimously.

New Expense Contract: Gage Consulting for Challenging Behavior, LLC

Sara Lurie presented in Shana's absence. She said this is a contract with an agency that will complete behavioral assessments for CEI. These are required for behavioral treatment plans. We don't have enough folks in house to complete the assessments, so we are having to contract some of this work out.

ACTION:

MOVED by Dianne Holman and **SUPPORTED** by Al Platt that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a contract with Gage Consulting for Challenging Behavior, LLC to purchase the services listed below for the period of July 1, 2024 through September 30, 2025.

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Fee Schedule				
Service	Code	Modifiers	Unit	Rate
Behavior Treatment Plan Monitoring	H2000: TS	HO	Encounter	\$407.33
Behavior Treatment Planning	H0032	HO	Encounter	\$200.00
Mental Health Service Plan Monitoring	H0032:TS	HO	Encounter	\$350.00
Behavioral Identification Assessment, non-physician	97151	AH, HN, HO, HP	Per 15 Minutes	\$43.45
Family Training	S5111	HM, HN, HO, HP, SA, TD, WP	Encounter	\$350.00
Non Family Training/Family Home	S5116	HM, HN, HO, HP, SA, TD	Encounter	\$350.00

MOTION CARRIED unanimously.

New Expense Contract: Hillsdale Hospital

Sara said this will add an additional option for psychiatric inpatient services. Hillsdale is closer than a few other hospitals to which we send folks.

ACTION:

MOVED by Al Platt and **SUPPORTED** by Dianne Holman that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a new contract with Hillsdale Hospital to purchase inpatient psychiatric hospital services at the rates indicated below for the retroactive period of June 3, 2024 through September 30, 2025.

CPT Code	Service		Rate
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MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

0100	Inpatient Psychiatric Hospitalization	Per Diem	\$769.00
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MOTION CARRIED unanimously.

Unfinished Business

a. CAC Update

Sara wanted to provide a quick update on where the CAC is with putting together a process for bringing items to the Board meetings. This is an odd month as the CAC is meeting after P&P this month. The CAC discussed how to go about the selection process for a Board liaison and the alternate. The group discussed candidates filling out a brief application and then being interviewed by the CAC. They also discussed how folks who were in their sixth year, or their last year before having to take a year off, should not be applying at this point in time. The group determined a person should have at least six months on the CAC before being able to apply to the liaison position.

Sara asked the P&P Committee if they had any questions they would like to ask potential liaisons? Raul said some qualities he would like to see in a representative would be someone who continues to act fairly towards the Board. Common sense decorum is preferred. Sara said we would not want the representative to use the platform for only their own interests – they should be communicating the interests of the entire CAC. Dianne said she would like to hear about the most important priorities for the CAC and CMHA-CEI from potential representatives.

Sara said the CAC has asked whether the Board wants to also approve the liaison before they can begin their duties? Jason and Raul agreed it should be the CAC's decision alone.

New Business

None

Public Comment

None

The meeting was adjourned at 5:58 p.m. The next regularly scheduled Program and Planning Committee meeting is Monday, August 12th, 2024 at 5:30pm, 812 E. Jolly Rd, Atrium.

Minutes Submitted by:

Darby Vermeulen

Finance Administrative Assistant