



PROGRAM AND PLANNING COMMITTEE

Meeting Minutes

Monday, September 9th, 2023

5:30 p.m.

812 E. Jolly Rd, Atrium

Lansing, MI 48910

Join Zoom Meeting

<https://zoom.us/j/94026869514>

Meeting ID: 940 2686 9514

Committee Members Present:

Raul Gonzales

Al Platt

Dianne Holman

Tim Hanna

Jason White

Committee Members Excused:

Joe Brehler

Paul Palmer

Staff Present

Darby Vermeulen, Sara Lurie, Jana Baylis, Elise Magen, Dr. Jennifer Stanley

Other Board Members Present:

None

Program and Planning Committee Meeting
September 9th, 2024

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

Public Present:

Lisa Assenmacher – Piper & Gold Public Relations

Others Present

None

Call to Order:

The meeting was called to order by Chairperson Raul Gonzales at 5:30 p.m.

Previous Meeting Minutes:

MOVED by Tim Hanna and SUPPORTED by Al Platt to approve the Program and Planning Committee meeting minutes of August 12th, 2024.

MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Tim Hanna and SUPPORTED by Dianne Holman to adopt the agenda of September 9th, 2024.

MOTION CARRIED unanimously.

Public Comment on Agenda Items:

None

BUSINESS ITEMS:

New Expense Contract: Divine Rest Haven LLC

Sara Lurie presented in Karla Block's absence. This is a new contract for an AFC.

ACTION:

MOVED by Al Platt and SUPPORTED by Tim Hanna that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a new contract with Divine Rest Haven LLC, including the provider's licensed Adult Foster Care facilities as requested and approved by management to meet consumer need, to purchase residential services at the rates below independent of any amount paid to the home for room and board as calculated in the consumer's ability to pay

for the period of August 22, 2024 through September 30, 2025. The effective date of this contract is contingent upon LARA AFC licensure and HCBS approval.

Facility(ies)		
Name	Address	License Number
Divine Rest Haven	1025 Andrus Ave. Lansing, MI 48917	AS330418091

Fee Schedule				
Service Level	Service Description	Billing Code	Unit	Rate
Level II A	Community Living Supports and Personal Care in Licensed Specialized Residential Setting	H2016/T1020	Per Diem	\$132.08
Level II AA	Community Living Supports and Personal Care in Licensed Specialized Residential Setting	H2016/T1020	Per Diem	\$155.39
Level II AAA	Community Living Supports and Personal Care in Licensed Specialized Residential Setting	H2016/T1020	Per Diem	\$178.70

MOTION CARRIED unanimously.

Jason White entered the meeting at 5:32 pm.

New Expense Contract Community Living Supports, Respite, and Clinical Services – Alternative Choices, LLC

This is a new contract with a CLS/Respite provider.

ACTION:

MOVED by Al Platt and SUPPORTED by Tim Hanna that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a new contract with the Alternative Choices, LLC to purchase services indicated at the rates below for the period of September 1, 2024 through September 30, 2025.

Agency Name	Address	Service
Alternative Choices, LLC	493 W. Michigan Ave. Battle Creek, MI 49037	Children's Waiver / SED Waiver/ Hab. Waiver / B3 (CLS*/Respite/OHSS†)

Service Description	Code	Modifier	Modifier	Modifier	Unit	Rate
CLS - Level 1	H2015				15 Minute	\$5.83
CLS - Level 1, 2 Consumers Served	H2015	UN			15 Minute	\$3.48
CLS - Level 1, 3 Consumers Served	H2015	UP			15 Minute	\$2.72
CLS - Level 1, 4 Consumers Served	H2015	UQ			15 Minute	\$2.37
CLS - Level 1, 5 Consumers Served	H2015	UR			15 Minute	*=\$2.37 x 4 / 5
CLS - Level 1, 6+ Consumers Served	H2015	US			15 Minute	*=\$2.37 x 4 / Number of Consumers Served
CLS - Level 2 Specialized	H2015				15 Minute	\$6.45
CLS - Level 2 Specialized, 2 Consumers Served	H2015	UN			15 Minute	\$3.80
CLS - Level 2 Specialized, 3 Consumers Served	H2015	UP			15 Minute	\$2.95
CLS - Level 2 Specialized, 4 Consumers Served	H2015	UQ			15 Minute	\$2.53
CLS - Level 2 Specialized, 5 Consumers Served	H2015	UR			15 Minute	*=\$2.53 x 4 / 5
CLS - Level 2 Specialized, 6+ Consumers Served	H2015	US			15 Minute	*=\$2.53 x 4 / Number of Consumers Served
CLS - Level 1 – Holiday**	H2015	TV			15 Minute	\$8.01

Program and Planning Committee Meeting
September 9th, 2024

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

CLS - Level 1, 2 Consumers Served – Holiday **	H2015	TV	UN		15 Minute	\$4.76
--	-------	----	----	--	-----------	--------

CLS - Level 1, 3 Consumers Served - Holiday **	H2015	TV	UP		15 Minute	\$3.62
CLS - Level 1, 4 Consumers Served - Holiday **	H2015	TV	UQ		15 Minute	\$3.07
CLS - Level 1, 5 Consumers Served - Holiday **	H2015	TV	UR		15 Minute	*=\$3.07 x 4 / 5
CLS - Level 1, 6+ Consumers Served - Holiday **	H2015	TV	US		15 Minute	*=\$3.07 x 4 / Number of Consumers Served
CLS - Level 2 Specialized - Holiday **	H2015	TV			15 Minute	\$8.98
CLS - Level 2 Specialized, 2 Consumers Served - Holiday **	H2015	TV	UN		15 Minute	\$5.23
CLS - Level 2 Specialized, 3 Consumers Served - Holiday **	H2015	TV	UP		15 Minute	\$3.93
CLS - Level 2 Specialized, 4 Consumers Served - Holiday **	H2015	TV	UQ		15 Minute	\$3.34
CLS - Level 2 Specialized, 5 Consumers Served - Holiday **	H2015	TV	UR		15 Minute	*=\$3.34 x 4 x 5
CLS - Level 2 Specialized, 6+ Consumers Served - Holiday **	H2015	TV	US		15 Minute	*=\$3.34 x 4 / Number of Consumers Served
CLS - Level 1, Night	H2015	UJ			15 Minute	\$5.83
CLS - Level 1, 2 Consumers Served, Night	H2015	UN	UJ		15 Minute	\$3.48
CLS - Level 1, 3 Consumers Served, Night	H2015	UP	UJ		15 Minute	\$2.72
CLS - Level 1, 4 Consumers Served, Night	H2015	UQ	UJ		15 Minute	\$2.37
CLS - Level 1, 5 Consumers Served, Night	H2015	UR	UJ		15 Minute	*=\$2.37 x 4 / 5
CLS - Level 1, 6+ Consumers Served, Night	H2015	US	UJ		15 Minute	*=\$2.37 x 4 / Number of Consumers Served
CLS - Level 2 Specialized, Night	H2015	UJ			15 Minute	\$6.45
CLS - Level 2 Specialized, 2 Consumers Served, Night	H2015	UN	UJ		15 Minute	\$3.80
CLS - Level 2 Specialized, 3 Consumers Served, Night	H2015	UP	UJ		15 Minute	\$2.95

Program and Planning Committee Meeting
September 9th, 2024

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

CLS - Level 2 Specialized, 4 Consumers Served, Night	H2015	UQ	UJ		15 Minute	\$2.53
CLS - Level 2 Specialized, 5 Consumers Served, Night	H2015	UR	UJ		15 Minute	*=\$2.53 x 4 / 5
CLS - Level 2 Specialized, 6+ Consumers Served, Night	H2015	US	UJ		15 Minute	*=\$2.53 x 4 / Number of Consumers Served
CLS - Level 2 Specialized, 5 Consumers Served, Night	H2015	UR	UJ		15 Minute	*=\$2.53 x 4 / 5

CLS - Level 2 Specialized, 6+ Consumers Served, Night	H2015	US	UJ		15 Minute	*=\$2.53 x 4 / Number of Consumers Served
CLS - Level 1 - Holiday, Night **	H2015	TV	UJ		15 Minute	\$8.01
CLS - Level 1, 2 Consumers Served - Holiday, Night **	H2015	TV	UN	UJ	15 Minute	\$4.76
CLS - Level 1, 3 Consumers Served - Holiday, Night **	H2015	TV	UP	UJ	15 Minute	\$3.62
CLS - Level 1, 4 Consumers Served - Holiday, Night **	H2015	TV	UQ	UJ	15 Minute	\$3.07
CLS - Level 1, 5 Consumers Served - Holiday, Night **	H2015	TV	UR	UJ	15 Minute	*=\$3.07 x 4 / 5
CLS - Level 1, 6+ Consumers Served - Holiday, Night **	H2015	TV	US	UJ	15 Minute	*=\$3.07 x 4 / Number of Consumers Served
CLS - Level 2 Specialized - Holiday, Night **	H2015	TV	UJ		15 Minute	\$8.98
CLS - Level 2 Specialized, 2 Consumers Served - Holiday, Night **	H2015	TV	UN	UJ	15 Minute	\$5.23
CLS - Level 2 Specialized, 3 Consumers Served - Holiday, Night **	H2015	TV	UP	UJ	15 Minute	\$3.93
CLS - Level 2 Specialized, 4 Consumers Served - Holiday, Night **	H2015	TV	UQ	UJ	15 Minute	\$3.34
CLS - Level 2 Specialized, 5 Consumers Served - Holiday, Night **	H2015	TV	UR	UJ	15 Minute	*=\$3.34 x 4 / 5
CLS - Level 2 Specialized, 6+ Consumers Served - Holiday, Night **	H2015	TV	US	UJ	15 Minute	*=\$3.34 x 4 / Number of Consumers Served
Overnight Health and Safety - Level 1	T2027				15 Minute	\$5.83

Program and Planning Committee Meeting
September 9th, 2024

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

Overnight Health and Safety - Level 1, 2 Consumers Served	T2027	UN			15 Minute	\$3.48
Overnight Health and Safety - Level 1, 3 Consumers Served	T2027	UP			15 Minute	\$2.72
Overnight Health and Safety - Level 1, 4 Consumers Served	T2027	UQ			15 Minute	\$2.37
Overnight Health and Safety - Level 1, 5 Consumers Served	T2027	UR			15 Minute	*=\$2.37 x 4 / 5
Overnight Health and Safety - Level 1, 6+ Consumers Served	T2027	US			15 Minute	*=\$2.37 x 4 / Number of Consumers Served
Overnight Health and Safety - Level 2	T2027				15 Minute	\$6.45
Overnight Health and Safety - Level 2, 2 Consumers Served	T2027	UN			15 Minute	\$3.80
Overnight Health and Safety - Level 2, 3 Consumers Served	T2027	UP			15 Minute	\$2.95
Overnight Health and Safety - Level 2, 4 Consumers Served	T2027	UQ			15 Minute	\$2.53
Overnight Health and Safety - Level 2, 5 Consumers Served	T2027	UR			15 Minute	*=\$2.53 x 4 / 5
Overnight Health and Safety - Level 2, 6+ Consumers Served	T2027	US			15 Minute	*=\$2.53 x 4 / Number of Consumers Served
Overnight Health and Safety - Level 1 – Holiday **	T2027	TV			15 Minute	\$8.01
Overnight Health and Safety - Level 1, 2 Consumers Served - Holiday **	T2027	UN	TV		15 Minute	\$4.76
Overnight Health and Safety - Level 1, 3 Consumers Served - Holiday **	T2027	UP	TV		15 Minute	\$3.62
Overnight Health and Safety - Level 1, 4 Consumers Served - Holiday **	T2027	UQ	TV		15 Minute	\$3.07
Overnight Health and Safety - Level 1, 5 Consumers Served - Holiday **	T2027	UR	TV		15 Minute	*=\$3.07 x 4 / 5
Overnight Health and Safety - Level 1, 6+ Consumers Served - Holiday **	T2027	US	TV		15 Minute	*=\$3.07 x 4 / Number of Consumers Served

Program and Planning Committee Meeting
September 9th, 2024

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

Overnight Health and Safety - Level 2 - Holiday **	T2027	TV			15 Minute	\$8.98
Overnight Health and Safety - Level 2, 2 Consumers Served - Holiday **	T2027	UN	TV		15 Minute	\$5.23
Overnight Health and Safety - Level 2, 3 Consumers Served - Holiday **	T2027	UP	TV		15 Minute	\$3.93
Overnight Health and Safety - Level 2, 4 Consumers Served - Holiday **	T2027	UQ	TV		15 Minute	\$3.34
Overnight Health and Safety - Level 2, 5 Consumers Served - Holiday **	T2027	UR	TV		15 Minute	*=\$3.34 x 4 / 5
Overnight Health and Safety - Level 2, 6+ Consumers Served - Holiday **	T2027	US	TV		15 Minute	*=\$3.34 x 4 / Number of Consumers Served
RESPITE - Level 1	T1005	HM			15 Minute	\$5.83
RESPITE - Level 1, 2 Consumers Served	T1005	HM	UN		15 Minute	\$3.48
RESPITE - Level 1, 3 Consumers Served	T1005	HM	UP		15 Minute	\$2.72
RESPITE - Level 1, 4 Consumers Served	T1005	HM	UQ		15 Minute	\$2.37
RESPITE - Level 1, 5 Consumers Served	T1005	HM	UR		15 Minute	*= \$2.37 x 4 / 5
RESPITE - Level 1, 6+ Consumers Served	T1005	HM	US		15 Minute	*=\$2.37 x 4 / Number of Consumers Served
RESPITE - Level 2 Specialized	T1005	HM			15 Minute	\$6.45
RESPITE - Level 2 Specialized, 2 Consumers Served	T1005	HM	UN		15 Minute	\$3.80
RESPITE - Level 2 Specialized, 3 Consumers Served	T1005	HM	UP		15 Minute	\$2.95
RESPITE - Level 2 Specialized, 4 Consumers Served	T1005	HM	UQ		15 Minute	\$2.53
RESPITE - Level 2 Specialized, 5 Consumers Served	T1005	HM	UR		15 Minute	*=\$2.53 x 4 / 5
RESPITE - Level 2 Specialized, 6+ Consumers Served	T1005	HM	US		15 Minute	*=\$2.53 x 4 / Number of Consumers Served

Program and Planning Committee Meeting
September 9th, 2024

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

RESPIRE - Level 1 – Holiday **	T1005	HM	TV		15 Minute	\$8.01
RESPIRE - Level 1, 2 Consumers Served - Holiday **	T1005	HM	TV	UN	15 Minute	\$4.76
RESPIRE - Level 1, 3 Consumers Served – Holiday **	T1005	HM	TV	UP	15 Minute	\$3.62
RESPIRE - Level 1, 4 Consumers Served - Holiday **	T1005	HM	TV	UQ	15 Minute	\$3.07
RESPIRE - Level 1, 5 Consumers Served - Holiday **	T1005	HM	TV	UR	15 Minute	*=\$3.07 x 4 / 5
RESPIRE - Level 1, 6+ Consumers Served - Holiday **	T1005	HM	TV	US	15 Minute	*=\$3.07 x 4 / Number of Consumers Served
RESPIRE - Level 2 Specialized - Holiday **	T1005	HM	TV		15 Minute	\$8.98
RESPIRE - Level 2 Specialized, 2 Consumers Served - Holiday **	T1005	HM	TV		15 Minute	\$5.23
RESPIRE - Level 2 Specialized, 3 Consumers Served - Holiday **	T1005	HM	TV	UN	15 Minute	\$3.93
RESPIRE - Level 2 Specialized, 4 Consumers Served – Holiday **	T1005	HM	TV	UP	15 Minute	\$3.34
RESPIRE - Level 2 Specialized, 5 Consumers Served - Holiday **	T1005	HM	TV	UQ	15 Minute	*=\$3.34 x 4 / 5
RESPIRE - Level 2 Specialized, 6+ Consumers Served - Holiday **	T1005	HMT1005	TV	UR	15 Minute	*=\$3.34 x 4 / Number of Consumers Served

Rates include transportation cost associated with transporting consumer to/from appointments, outings, etc.

* Community Living Support (CLS) Care

† Overnight Health and Safety Supports (OHSS).

* Rate varies depending on the number of Consumers served.

** Recognized Holidays: New Year's Day, Easter, Memorial Day, July 4, Labor Day, Thanksgiving, Christmas Day.

‡ Specialty services and therapies authorized on a case by case basis

Program and Planning Committee Meeting
September 9th, 2024

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

MOTION CARRIED unanimously.

CMHA-CEI Consumer Advisory Council Recommended Appointee

Elise Magen presented this item for a new CAC appointee. Ed is a prior member and is ready to rejoin the CAC.

ACTION:

MOVED by Al Platt and **SUPPORTED** by Dianne Holman that the Program and Planning Committee of the CMHA-CEI Board of Directors appoint the following individuals named to serve as members of the Consumer Advisory Council.

- Edward Hamm, for a 2-year term, to expire on 9/30/2026

MOTION CARRIED unanimously.

Unfinished Business

None

New Business

a. CSU Branding Dialogue with Piper & Gold

Lisa Assenmacher from Piper & Gold PR attended the meeting to have a discussion with the P&P Committee about CSU branding updates. The committee introduced themselves to Lisa. Discussion ensued about how the folks present today ended up on the Board of Directors at CEI.

Lisa then provided an update on the CSU branding. She described the process of how the branding has come together. Piper & Gold started with gathering background and stakeholder information. They made sure to have dialogue with various groups to ensure priorities regarding messaging, design, and branding are met. The public notice went out to the Lansing State Journal, but they have not picked it up yet. When/if they do, P&G will monitor any response to the notice. Lisa said we don't want to present anything else to the media until we are ready to break ground. She asked the committee to keep their ears out for any specific feedback

Program and Planning Committee Meeting
September 9th, 2024

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

from the community and partners. P&G will be mitigating any negative responses. Tim Hanna noted that UofM Sparrow's rollout of their own new behavioral health unit did not seem to go over well, and Lisa said this is exactly what we are trying to avoid. Lisa said the goal is to make sure we are prepared prior to our own rollout.

Lisa then asked the P&P Committee a few questions to learn more about what they would like to see in the CSU:

1) How do you want people to feel about the CSU?

Dianne: "That it provides reliable, excellent care. Prompt care is also important."

Tim: "Feeling safe is important."

Al: "Folks should feel they are being treated with respect and dignity."

Jason: "Feeling taken care of in their emergent situation. They have come to the right place to get them through crisis."

Raul: "If I were receiving care, I would want to feel like I am on the track right to getting help once I got into the CSU."

2) What aspect of bringing the CSU to this community makes you the proudest?

Al: "This has been a big challenge and there have been a lot of points along the way where it could have failed, but the staff have been persistent in moving things forward at every barrier."

Raul: "I'm most proud because we are adding a lot of beds in the community along with UofM Sparrow's unit. What I'm most proud of is that our CEO and staff have been ahead of the curve. We have been working hard. Our communities have been in dire need for psychiatric beds and we saw the need and did something about it. I am also proud of the Consumer Advisory Council because they contributed a lot to the success of this endeavor. Their engagement also made it happen."

Tim: "This is something brand new to the community."

Al: "Providing these services locally is significant."

Jason: "The access that it gives to the community."

Dianne: "By putting this in Lansing, it reflects that Lansing finds this kind of thing important."

3) If you were to choose a word or a phrase that represents the core mission of the CSU, what would it be and why?

Raul: "The word that comes to my mind is encouragement because it takes a lot of courage to engage with the community to move forward with this kind of endeavor."

Dianne: "Available; we are here and you can be helped right now."

Al: "Responsive. We listened to the needs of the community and responded."

Tim: "Our purpose and mission is to mitigate crises."

Discussion ensued about shades of green and blue.

Lisa thanked the group for allowing her to attend this evening's meeting. Al wanted to say that he sees a lot of value in what P&G is doing and what they are trying to do with the project. He also wants to make sure that naming and keywords used in the branding of the CSU reflects what kinds of services are provided there. Lisa agreed with this wholeheartedly. Making sure these things are communicated correctly is very important.

Sara changed the subject; she wanted to let the committee know that there was an article in the City Pulse regarding trying to understand the shortage of psychiatric beds. The picture preceding the article was of a spooky-looking face and Sara was appalled. This does nothing to help with breaking the stigma of mental illness. Sara emailed the reporter, who forwarded the article to the editor. Sara offered our Outreach staff for educating the media. Sara said the reporter was also upset that his article was associated with the image. The editor also responded to Sara and apologized.

Dianne Holman left the meeting at 6:33 pm.

Public Comment

None

The meeting was adjourned at 6:39 p.m. The next regularly scheduled Program and Planning Committee meeting is Monday, October 14th, 2024 at 5:30pm, 812 E. Jolly Rd, Atrium.

Minutes Submitted by:

Darby Vermeulen

Program and Planning Committee Meeting
September 9th, 2024

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

Finance Administrative Assistant

Program and Planning Committee Meeting
September 9th, 2024

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL