



Finance Committee Members:  
Tim Hanna, Chairperson  
Paula Yensen, Vice Chairperson  
Jeanne Pearl-Wright  
Raul Gonzales  
Dwight Washington  
Ryan Sebolt

## **FINANCE COMMITTEE AGENDA**

**Wednesday, August 13<sup>th</sup>, 2025**

**5:30 p.m.**

**812 E. Jolly Rd, G11-C**

**Lansing, MI 48910**

**Join Zoom Meeting**

**<https://zoom.us/j/98547470124>**

**Meeting ID: 985 4747 0124**

### **\*Action Items**

- 1. Call to Order**
- 2. Previous Meeting Minutes – July 9<sup>th</sup>, 2025**
- 3. Adoption of Agenda**
- 4. Public Comment on Agenda Items**

### **BUSINESS ITEMS:**

- \*5. Expense Contract: Dell Computer – Joanne Holland**
- \*6. Expense Contract Amendment: Pine Rest Christian Mental Health Services – Shana Badgley**
- \*7. Revenue Contract Renewal: Ingham County - Health Services Millage – Sara Lurie**
- \*8. Revenue Contract Amendment: Ingham County - Health Services Millage – Sara Lurie**
- \*9. Non-Rep Wage Increase – Jana Baylis**
- \*10. Tentative Agreement: OPEIU Local 512 – Supervisors Unit – Jana Baylis**

*If you need accommodations in order to fully participate in this meeting, please call 517-346-8238. If, however, you are deaf/hard of hearing or deaf/blind, please call Michigan Relay Center, TTY/Voice by dialing 711 or 844-578-6563 and ask them to forward your message to the above number. Requests must be made no later than 48 hours prior to the meeting. This meeting is open to all members of the public under Michigan's Open Meetings Act.*

- \*11. Tentative Agreement: OPEIU Local 512 – Physicians Unit – Jana Baylis**
- \*12. Tentative Agreement: OPEIU Local 459 – Large, RN & Residential Units – Jana Baylis**
- 13. FY2025 Q3 Financial Update – Amy Rottman**
- \*14. Preliminary Steady State Budget Projections for Fiscal Year 2025/2026**
- 15. Unfinished Business**
- 16. New Business**
- 17. Public Comment**
- 18. Adjournment**



**Community**  
MENTAL HEALTH  
CLINTON • EATON • INGHAM

**FINANCE COMMITTEE**

**Meeting Minutes**

**Wednesday, May 14<sup>th</sup>, 2025**

**5:30 p.m.**

**812 E. Jolly Rd, G11-C**

**Lansing, MI 48910**

**Join Zoom Meeting**

**<https://zoom.us/j/98547470124>**

**Meeting ID: 985 4747 0124**

**Committee Members Present:**

**Tim Hanna**

**Jeanne Pearl-Wright**

**Paula Yensen**

**Raul Gonzales**

**Dwight Washington**

**Committee Members Excused:**

**Ryan Sebolt**

**Staff Present**

**Darby Vermeulen, John Peiffer, Sara Lurie, Drew Kersjes, Sue Panetta, Joanne Holland, Jana Baylis, Shana Badgley, Amy Rottman, KC Brown**

**Other Board Members Present:**

**None**

**Public Present:**

None

**Others Present**

None

**Call to Order:**

The meeting was called to order by Chairperson Tim Hanna at 5:31 p.m.

**Previous Meeting Minutes:**

MOVED by Jeanne Pearl-Wright and SUPPORTED by Paula Yensen to approve the Finance Committee meeting minutes of April 9<sup>th</sup>, 2025.

MOTION CARRIED unanimously.

**Adoption of Agenda:**

MOVED by Raul Gonzales and SUPPORTED by Jeanne Pearl-Wright to adopt the agenda of May 14<sup>th</sup>, 2025 with the addition of the walk-in item 'Recommendation to Purchase Building and Property - 5913 Executive Drive', presented by John Peiffer.

MOTION CARRIED unanimously.

**Public Comment on Agenda Items:**

None

**BUSINESS ITEMS:**

**Expense Contract Amendment: Anikare Inc.**

Drew Kersjes said this particular placement is for an individual leaving the jail setting, which is why the contract is retroactive.

**ACTION:**

**MOVED** by Paula Yensen and **SUPPORTED** by Raul Gonzales that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a contract amendment with Anikare Inc. to purchase Community Living Supports at the rates below for the retroactive period of March 24, 2025 through September 30, 2025.

Fee Schedule				
Service Description	Billing Code	Modifiers	Unit	Rate
Community Living Supports	H2015	UN/UP/UQ/ UR/US	15 Minute	\$9.12
Overnight Health and Safety	T2027	UN/UP/UQ/ UR/US	15 Minutes	\$9.12
Community Living Supports – 1:1 16 Hours Per Day*	H2015	UN/UP/UQ/ UR/US	15 Minute	\$15.41

For consumers that are not enrolled in the Habilitation Supports Waiver, modifier UJ must be used with H2015 for CLS provided during the consumer's usual sleep hours.

For consumers with the Habilitation Supports Waiver, T2027 must be reported during the consumer's usual sleep hours.

**MOTION CARRIED unanimously.**

**Expense Renewal Contract: Insight – Zix Licensing**

Joanne Holland presented this renewal with Zix. This is a standard renewal.

**ACTION:**

**MOVED** by Jeanne Pearl-Wright and **SUPPORTED** by Dwight Washington that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a contract with Insight for \$31,904.24 and cover Zix usage from June 1, 2025 through May 31, 2026.

**MOTION CARRIED unanimously.**

**812 E Jolly Road Parking Lot Replace Asphalt Paving, North Half**

John Peiffer presented this item to replace the other half of the large parking lot. The South half was completed last year.

**ACTION:**

**MOVED** by Paula Yensen and **SUPPORTED** by Dwight Washington that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into an expense contract with Tomco Asphalt, 3694 West Columbia Road Mason, Michigan 48854 for this asphalt project in the amount of \$303,727.25 to replace the north half of the parking lot area with new asphalt at 812 East Jolly Road Lansing, Michigan. This asphalt work is phase II of a three phase three-year project being completed in order to replace and upgrade existing asphalt paving that is now 25 years old. Repaving will include improving the sub base to include compacted gravel per industry standards and best practices.

**MOTION CARRIED** unanimously.

**New Expense Contracts**

**MOVED** by Paula Yensen and **SUPPORTED** by Raul Gonzales that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following new expense contracts based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

**New Expense Contract: Phillips Security – Card Readers**

John Peiffer said both of these contracts are part of the CSU's Owner's Costs, so paying for security is CEI's duty. He clarified that the badges used at Jolly Rd will be the same used in the CSU. CMHA-CEI will enter into an expense contract with Phillips Security - 1010 W. Hamilton Rd. Rochester Hills, Michigan 48309 in the amount of \$329,996.87 to install card readers, all wiring, circuit boards and associated hardware and system programming and commissioning included so as to deliver it to CMHA-CEI in ready-to-operate condition at the new Crisis Care Center - 2900 Stabler Lansing, Michigan 48910. This work will be completed in order to provide the needed on site security systems necessary to meet operational needs.

**New Expense Contract: Phillips Security – CCTV Camera Security System**

John Peiffer presented this new contract with Phillips Security - 1010 W. Hamilton Rd. Rochester Hills, Michigan 48309 in the amount of \$233,495.93 to install CCTV Cameras, all wiring, servers and associated mounting hardware and system programming and commissioning included so as to deliver it to CMHA-CEI in ready-to-operate condition at the new Crisis Care Center - 2900 Stabler Lansing, Michigan 48910.

**MOTION CARRIED unanimously.**

**Recommendation to Purchase of Building and Property - 5913 Executive Drive**

John Peiffer said about six months ago, CEI stumbled upon the opportunity to purchase this property. The building is about 123,000 square feet. Jolly Road, by comparison, is 117,000 square feet. We will be able to save some money by consolidating leased properties into this building. CEI will then have plenty of room for growth for the next decade. Tim Hanna asked how much retrofitting will be required. John said that is yet to be determined. Sara clarified we have already been leasing some space in the building.

Sue explained that some admin teams have taken up smaller spaces since COVID since they are working partially remote, and this would provide an opportunity to have more staff on site at one time and more space for each individual. Sara said this would also allow like programs to be adjacent to each other.

John noted the cost per square foot is a low rate, considering new building costs at this time. Sara said John has been working with CATA to change a route to go by the Executive Drive building. Tim asked about financing. Sue said it depends on where the price lands, but at the low end of \$3.5M, we would be able to pay cash. It also depends on the condition of the building and improvements that need to be made.

**ACTION:**

**MOVED** by Jeanne Pearl-Wright and **SUPPORTED** by Raul Gonzales that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into negotiations to purchase the building and property located at 5913 Executive Drive Lansing, Michigan 48911 from LAG (Lafontaine Auto Group) Executive Drive LLC., a Michigan limited liability company of 4000 West Highland Road Highland, Michigan 48357 as seller for the amount estimated between

\$3,200,000 and \$4,200,000 and bring back the final sale price and purchase details in June for approval to proceed with the purchase.

MOTION CARRIED unanimously.

#### FY2025 Q2 Financial Update

Amy Rottman presented the March financial statements. She reminded the group that these numbers are six months of activity. Our current cash and cash equivalents balance is \$47M. We also have a large volume of receivables, which have been broken out into the correct fiscal year. The largest number is due from MSHN for 2024, mostly related to CCBHC activity, which is \$15.9M. We also have \$3.6M due from other governments. Current total assets stand at \$100M, and a deferred pension amount of \$27.7M.

Amy then reviewed current liabilities. We own MSHN \$15.2M for FY24 and \$9.3M for FY25. Current total liabilities are \$135M. We do still have a deficit of \$6.5M, but last year we had a large surplus.

Amy discussed the Operating Revenues next. Overall, our revenue is \$11.4M less than budgeted in part due to less Medicaid and HealthyMI received, which is happening across the state because enrollment continues to drop. Our CCBHC demo dollars are slightly lower than budgeted also because of the drop in enrollment. Amy suspects we will land much closer to the budget in the last two quarters of the year.

On the Operating Expense side, we are also under budget by about \$6M. The significant pieces here are salaries and wages and fringes benefits. In discussion with Sue, this is based on some of the CSU hiring that will happen in the next quarter, but also some vacancies that have remained open. To understand how this relates to CEI's total funding, we have to look at the Bucket Report, which breaks the funding out into different revenue sources. Amy reviewed the Bucket Report. We are currently under budget by \$9.3M, which are dollars lapsed back to MSHN. Projected out for the full year, we expect a \$16.6M lapse. Amy said we do project to receive \$3M in quality bonus dollars through CCBHC. Sara noted that we don't yet know how Medicaid cut discussions in Congress could potentially affect CEI at some point in the future. Discussion ensued about the State budget.



### Unfinished Business

Sara wanted let the committee to know CEI was contacted by the Protect MI Care Coalition and they are going to have a roundtable media event next Wednesday in the Atrium. Invitations will go out to the Board. The hope is a large range of stakeholders will be present for the discussion.

### New Business

\*a. Select Vice Chair for Finance Committee as of May 1, 2025

#### ACTION:

MOVED by Raul Gonzales and SUPPORTED by Dwight Washington that Paula Yensen become Vice Chair for the Finance Committee.

MOTION CARRIED unanimously

\*b. Select Date and Time for Finance Committee as of May 1, 2025

#### ACTION:

MOVED by Raul Gonzales and SUPPORTED by Jeanne Pearl-Wright to keep the current date and time of the Finance Committee meetings for the next year (second Wednesday of the each month at 5:30 p.m.).

MOTION CARRIED unanimously

### Public Comment:

None

The meeting was adjourned at 6:37pm. The next regularly scheduled Finance Committee meeting is Wednesday, June 11<sup>th</sup>, 2025 at 5:30pm, 812 E. Jolly Rd, conference room G11-C.

Minutes Submitted by:

Darby Vermeulen

Finance Administrative Assistant



**Community**  
MENTAL HEALTH  
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**FINANCE COMMITTEE**

**Meeting Minutes**

**Wednesday, July 9<sup>th</sup>, 2025**

**5:30 p.m.**

**812 E. Jolly Rd, G11-C**

**Lansing, MI 48910**

**Join Zoom Meeting**

**<https://zoom.us/j/98547470124>**

**Meeting ID: 985 4747 0124**

**Committee Members Present:**

**Tim Hanna**

**Jeanne Pearl-Wright**

**Paula Yensen**

**Dwight Washington**

**Committee Members Excused:**

**Ryan Sebolt**

**Raul Gonzales**

**Staff Present**

**Darby Vermeulen, Sue Panetta, John Peiffer, Drew Kersjes, Shana Badgley, KC Brown**

**Other Board Members Present:**

**None**

**Public Present:**

None

**Others Present**

None

**Call to Order:**

The meeting was called to order by Chairperson Tim Hanna at 5:31 p.m. Tim noted there isn't a quorum for tonight's meeting at this time.

Dwight Washington entered the meeting at 5:34 pm, completing the quorum.

**Previous Meeting Minutes:**

MOVED by Paula Yensen and SUPPORTED by Jeanne Pearl-Wright to approve the Finance Committee meeting minutes of May 14<sup>th</sup>, 2025.

MOTION CARRIED unanimously.

**Adoption of Agenda:**

MOVED by Paula Yensen and SUPPORTED by Dwight Washington to adopt the agenda of July 9<sup>th</sup>, 2025.

MOTION CARRIED unanimously.

**Public Comment on Agenda Items:**

None

**BUSINESS ITEMS:**

**Expense Renewal Contract: Productive Corporation Expense Renewal Contract:**  
**Productive Corporation – Arcserve Maintenance**

There was little discussion on this standard renewal.

**ACTION:**

MOVED by Paula Yensen and SUPPORTED by Jeanne Pearl-Wright that the Finance

Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a contract with Productive Corporation for \$27,280.83 and cover Arcserve maintenance from August 1, 2025 through July 31, 2026.

MOTION CARRIED unanimously.

Expense Contract to Purchase Building and Property at 5913 Executive Drive

John Peiffer presented a spreadsheet to the members of the committee regarding costs for a 10-year plan to upgrade the building. He noted that with some minor maintenance, the parking lot has 3-5 years left in its lifespan. This would have to be done in portions to maintain parking spaces for employees.

There was some equipment that was abandoned in the building that will need to be cleaned up. John is hoping to have the entire lighting system upgraded to LED. Both generators are in excellent condition and only have 500 hours of runtime. This exceeds our current needs.

John is still waiting for a written report from John E. Green on the mechanical items in the building. Heat pumps, cooling towers, and HVAC were all inspected. Anderson Heating and Cooling installed much of this equipment and were able to provide reports on the age of the equipment and recommendations for replacement.

Otis Elevator came through and recommended replacing some circuit boards. Fire alarms and fire suppression systems were inspected by DeLau; these items looked good and no recommendations were made at this time.

There are two towers to the building, one roof needs to be replaced in 2-5 years, and the other will need replacement in 10-12 years.

Tri-Terra is completing a soil analysis to get more information regarding what is under the building. This test will be completed in the next few weeks. We have contingencies built into the purchase agreement, and John is recommending moving forward with the purchase.

Discussion ensued about furniture needs for the building.

**ACTION:**

**MOVED** by Paula Yensen and **SUPPORTED** by Dwight Washington that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to purchase 5913 Executive Drive Lansing, Michigan 48911, in the amount of \$3,400,000.00 from LAG (LaFontaine Auto Group) Executive Drive, LLC, a Michigan limited liability company of 4000 West Highland Road Highland, Michigan 48357 and complete the purchase within the next 60 to 90 days.

**MOTION CARRIED** unanimously.

**Expense Contract to Purchase Wieland Group Home**

John Peiffer said this home would probably appraise in the \$280-300k range. CEI put together an agreement with the Schaefer family several years ago where CEI could lease the home as long as their son could reside in the home with CEI having first right of refusal if it went for sale. We have decided to purchase the home.

**ACTION:**

**MOVED** by Dwight Washington and **SUPPORTED** by Paula Yensen that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to purchase Wieland Group Home with an address of 1520 Wieland Lansing, Michigan 48906, from Sko (Roseanne) Damitter Schaefer, whose address is 905 Glenwood Terrace Anniston, Alabama 36207, individually and as Executor of the Estate of Frederick Schaefer (as Seller) for the purchase price of \$50,000.00 and complete the closing within the next 90 days.

**MOTION CARRIED** unanimously.

**Revenue Lease Contract Renewal: 838 Louisa St. Suite A Lansing, Michigan**

John Peiffer said we pay tax on this portion of the building that we lease, but that cost is wrapped into the lease cost to OPEIU – Local 459. This would be one of the buildings we could sell as we will have plenty of space at Executive Drive.

**ACTION:**

**MOVED** by Paula Yensen and **SUPPORTED** by Jeanne Pearl-Wright that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to renew the

revenue lease contract of property at 838 Louisa Street Lansing, Michigan in Ingham County to the Office and Professional Employees International Union OPEIU – Local 459 whose current address is 838 Louisa Street Suite A Lansing, Michigan for the period of August 1, 2025 through July 31, 2028 and receive a total sum over the three year period of \$84,834.77 at monthly installments as noted above to be received on or before the first of each month.

**MOTION CARRIED unanimously.**

**4535 Bittersweet: Remove and Replace Asphalt Driveway**  
John Peiffer said this driveway needs help!

**ACTION:**

**MOVED by Paula Yensen and SUPPORTED by Jeanne Pearl-Wright that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into an expense contract with TomCo Asphalt, Inc. 3694 W. Columbia Rd Mason, MI 48854 for this asphalt project in the amount of \$32,968.00 to replace the driveway at Bittersweet Group Home at 4535 Bittersweet Lansing, MI 48917.**

**MOTION CARRIED unanimously.**

**Expense Contract: HVAC Enhancements to Server Room 812 Jolly Road**  
John Peiffer presented this contract for the HVAC system at Jolly Road.

**ACTION:**

**MOVED by Paula Yensen and SUPPORTED by Jeanne Pearl-Wright that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into an expense contract with Andersen Service at 201 Hosmer Street Lansing, Michigan 48912 off the State of Michigan MIDeal Program for this HVAC project in the amount of \$139,800.00 to enhance the existing HVAC System in the 812 Jolly Road server room.**

**MOTION CARRIED unanimously.**

**Revenue Contract Renewal: City of Lansing**

KC Brown said the City of Lansing has been supporting our costs in the Recovery Center and Crisis Services for many years.

**ACTION:**

MOVED by Paula Yensen and SUPPORTED by Dwight Washington that the Finance Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a contract renewal with The City of Lansing Human Relations and Community Services Department for the retroactive period of July 1, 2025 through June 30, 2026 and receive \$40,000 in funding for those services.

MOTION CARRIED unanimously.

**Unfinished Business**

None

**New Business**

None

**Public Comment:**

None

The meeting was adjourned at 6:01 pm. The next regularly scheduled Finance Committee meeting is Wednesday, August 13<sup>th</sup>, 2025 at 5:30pm, 812 E. Jolly Rd, conference room G11-C.

Minutes Submitted by:

Darby Vermeulen

Finance Administrative Assistant



**Agenda Item:** Finance Committee  
Agenda Item #F-5

**Month, Year:** August 2025

**Major Program:** Information Services

**Component Program:** All

**Agenda Item Title:** Expense Contract: Dell Computer

**SUMMARY OF CONTRACT/PROPOSAL:**

Under this proposal, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase 125 laptop computers from Dell Computer and pay \$175,000.00.

The revenue and expense of this contract are reflected in CMHA-CEI's 2025 Budget. Because this is an indirect expense, all revenue sources support this contract. The expenses of this contract are reflected in the Equipment line item of the Information Services (IS) budget. This contract will not affect CMHA-CEI's fund balance.

**DESCRIPTION OF GOODS OR SERVICES REFERENCED IN CONTRACT/PROPOSAL:**

CMHA-CEI maintains a fleet of 632 laptops for use by clinical, administrative and managerial staff. These are primarily utilized in the field by clinical staff to access consumer clinical records remotely, enter clinical documentation at the time of service, and read/write email. When staff return to their office, the laptops attach to a "docking station" which connects them to a full sized monitor, keyboard and mouse. This maximizes efficiency both in and out of the office.

This purchase will replace 125 of our current laptop fleet that will go out of warranty in October of 2025. The purchase price also includes a 5-year warranty covering manufacturing defects and accidental damage.



**STAFF RECOMMENDATION:**

Staff recommend that the Finance Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to purchase laptop computers from Dell Computer and pay \$175,000.00.



**Agenda Item:** Finance Committee  
Agenda Item #F-6

**Month, Year:** August 2025

**Major Program:** Adult Mental Health Services (AMHS), Families Forward (FF), Community Services for Developmentally Disabled (CSDD)

**Component Program:** Inpatient Services

**Agenda Item Title:** Expense Contract Amendment: Pine Rest Christian Mental Health Services

**SUMMARY OF CONTRACT/PROPOSAL:**

Under this contract amendment, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase ECT services to add to the existing hospital services contract with Pine Rest Christian Mental Health Services in accordance with the rate schedule shown below. The contract makes no guarantee of a minimum number of patient referrals. This amendment is for the retroactive period of June 1, 2025 through September 30, 2025.

The revenue and expense of this contract is reflected in CMHA-CEI's FY 2025 budget. The revenue sources that support this contract are Medicaid Plans, State General Funds, federal or state contracts, or local funding sources. The expenses of these contracts are reflected in the various Contract line items of the AMHS, CSDD and Families Forward budgets. This contract will not affect CMHA-CEI's fund balance.

**SUMMARY OF GOODS OR SERVICES REFERENCED IN THE CONTRACT/PROPOSAL:**

Inpatient services include hospitalization; professional fees; comprehensive psychiatric assessment and diagnosis; neurological and/or psychological testing; individual, group and family psychotherapy; specialized education; activity therapy; dietary and specialized nutritional services; medications; speech and hearing evaluation and treatment; laboratory services; discharge planning; and coordination of care with CMHA-CEI.

**STAFF RECOMMENDATION:**

Staff recommends that the Finance Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to approve the amendment to purchase outpatient ECT services to add to the existing hospital services contract with Pine Rest Christian Mental Health Services in accordance with the rate schedule shown below for the period of June 1, 2025 through September 30, 2025.

<b>Hospital</b>
Pine Rest Christian Mental Health Services 301 68th St. SE, Grand Rapids, MI, 49548

<b>Services</b>	<b>Billing Code</b>	<b>Unit</b>	<b>Rate</b>
Electroconvulsive Therapy (ECT) Inpatient (all inclusive)  Paid in addition to Inpatient per diem.	0901	Encounter	\$879.00
Electroconvulsive Therapy (ECT) Outpatient (all inclusive)	0901	Encounter	\$1,136.00



**Agenda Item:** Finance Committee  
Agenda Item #F-7

**Month, Year:** August, 2025

**Major Program:** All programs

**Component Program:** All Components

**Agenda Item Title:** Revenue Contract Renewal: Ingham County - Health Services Millage

**Background:** The Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will establish a revenue renewal agreement to receive funding Ingham County has appropriated through a Health Services Millage to help pay for behavioral healthcare services for certain Ingham County residents who meet millage eligibility criteria. This funding will be used to address longstanding gaps in services that emerged with the dramatic cut in State General Fund dollars to this CMHSP and CMHSPs across the state. A proposal submitted to Ingham County in 2015 resulted in funds being allocated from the Ingham County Health Services Millage to CMHA-CEI for behavioral healthcare services and has been renewed annually since then. In FY 2024, we proposed the continuation of Ingham County Health Services Millage funding to support a comprehensive package of behavioral healthcare services designed to address the most pressing behavioral healthcare needs in the Ingham County community. This proposal is in the Ingham County FY 2025 proposed budget.

**SUMMARY OF CONTRACT/PROPOSAL:**

Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will receive funding for the provision of a range of behavioral health and developmental disability services which meet the criteria of the Ingham County Health Services Millage.

CMHA-CEI will receive \$1,633,372.00 under this contract. The revenue source that

supports this contract consists of tax revenues raised through the Ingham County Health Services Millage. The expenses of this contract are reflected in the budgets of three programs: Adult Mental Health Services, Families Forward, and Community Services for the Developmentally Disabled. This contract, which covers the period of October 1, 2024 through September 30, 2025, covers the administrative costs incurred with the operation of this program. This contract will help to minimize the fiscal pressures on CMHA-CEI's fund balance. In FY2024 these funds provided services to almost 1,200 individuals (this number includes duplicated counts for individuals receiving services across multiple categories).

**STAFF RECOMMENDATION:**

Staff recommend that the Finance Committee of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into a contract renewal with Ingham County for the provision of a range of behavioral health and developmental disability services and receive up to \$1,633,372.00 for the retroactive period of October 1, 2024 through September 30, 2025.



**Agenda Item:** Finance Committee  
Agenda Item #F-8

**Month, Year:** August, 2025

**Major Program:** All programs

**Component Program:** All Components

**Agenda Item Title:** Revenue Contract Amendment: Ingham County - Health Services Millage

**Background:** The Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will execute an amendment for a past revenue agreement (FY24) to receive additional funding Ingham County has appropriated through a Health Services Millage to help pay for behavioral healthcare services for certain Ingham County residents who meet millage eligibility criteria. This funding will be used to address longstanding gaps in services that emerged with the dramatic cut in State General Fund dollars to this CMHSP and CMHSPs across the state. A proposal submitted to Ingham County in 2015 resulted in funds being allocated from the Ingham County Health Services Millage to CMHA-CEI for behavioral healthcare services and has been renewed annually since then. In FY 2023, we proposed the continuation of Ingham County Health Services Millage funding to support a comprehensive package of behavioral healthcare services designed to address the most pressing behavioral healthcare needs in the Ingham County community. This proposal is in the Ingham County FY 2024 proposed budget.

**SUMMARY OF CONTRACT/PROPOSAL:**

Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will receive additional funding, in the amount of \$697,969.00, for the provision of a range of behavioral health and developmental disability services which meet the criteria of the Ingham County Health Services Millage.

With the supplemental funding, CMHA-CEI will now receive a total of \$2,312,893.00

under this amendment. The revenue source that supports this contract consists of tax revenues raised through the Ingham County Health Services Millage. The expenses of this contract are reflected in the budgets of three programs: Adult Mental Health Services, Families Forward, and Community Services for the Developmentally Disabled. This contract, which covers the period of October 1, 2023 through September 30, 2024, covers the administrative costs incurred with the operation of this program. This contract will help to minimize the fiscal pressures on CMHA-CEI's fund balance. In FY2023 these funds provided services to over 400 individuals (this number includes duplicated counts for individuals receiving services across multiple categories).

**STAFF RECOMMENDATION:**

Staff recommend that the Finance Committee of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into a contract amendment with Ingham County for the provision of a range of behavioral health and developmental disability services and receive additional funding of \$697,969.00, bringing the total contract reimbursement to \$2,312,893.00, for the period of October 1, 2023 through September 30, 2024.



**Agenda Item:** Finance Committee  
Agenda Item #F-9

**Month, Year:** August 2025

**Major Program:** All CMHA-CEI Programs

**Component Program:** All CMHA-CEI Programs

**Agenda Item Title:** Non-Rep Wage Increase

**SUMMARY OF CONTRACT/PROPOSAL:**

In keeping with the agency's commitment to continuing its longstanding tradition of ensuring that the compensation increases or decreases received by CMHA-CEI's Non-Represented employees, as a whole, will be the same as those received by CMHA-CEI's Represented employees, the employer recommends the following changes in compensation as outlined below:

A three percent (3%) raise for all salary schedules effective August 2, 2025.

All regular full and part-time Non-Represented employees employed on the date of Board approval shall receive \$2,000, subject to all MERS and applicable tax deductions on pay date August 29, 2025.

All Relief staff who have worked hours for CMHA-CEI from June 21, 2025 through the pay ending date July 18, 2025 and are employed on the date of payment, shall receive \$500, subject to all applicable tax deductions on pay date August 29, 2025.

All regular full and part-time Non-Represented employees employed on the date of Board approval shall be eligible for an additional vacation purchase in alignment with the rules in the Non Represented Addendum. All requests must be received by the Payroll and Benefits Department between August 16, 2025 and August 29, 2025 to be paid by September 12, 2025.



**STAFF RECOMMENDATIONS:**

Staff recommends that the Finance Committee of the Board of Directors approve the following resolution:

The Finance Committee approves the wage increase, one-time payment and additional vacation purchase for the Non-Represented employees as presented by staff at the August Finance Committee meeting.



**Agenda Item:** Finance Committee  
Agenda Item #F-10

**Month, Year:** August 2025

**Major Program:** All CMHA-CEI Programs

**Component Program:** All CMHA-CEI Programs

**Agenda Item Title:** Tentative Agreement: OPEIU Local 512 – Supervisors Unit

**SUMMARY OF CONTRACT/PROPOSAL:**

The Employer and OPEIU Local 512 Supervisors Unit reached Tentative Agreements on July 23, 2025 for amendments to the Collective Bargaining Agreements expiring September 30, 2026. The parties' current contract shall apply except as set forth below, which will be incorporated into the terms of the parties' collective bargaining agreements.

The tentative agreements contain the terms identified below:

**SALARY SCHEDULE**

1. A three percent (3.0%) raise for all salary schedules effective August 2, 2025.
2. One Time Payment – If Tentative Agreement is reached by Wednesday, July 23, 2025 and ratified by Wednesday, August 13, 2025 all regular full and part-time 512 Supervisors Unit members employed on the date of ratification of this agreement, shall receive \$2000, subject to all MERS and applicable tax deductions on pay date August 29, 2025.
3. If a Tentative Agreement is reached by Wednesday, July 23, 2025 and ratified by Wednesday, August 13, 2025, all 512 Supervisors Unit members employed on the date of ratification of this agreement, shall be eligible for an additional Vacation conversion in alignment with the rules in the Collective Bargaining Agreement. All requests must be received by the Payroll and Benefits Department between August 16, 2025 and August 29, 2025 to be paid by September 12, 2025.

**STAFF RECOMMENDATIONS:**

Staff recommends that the Finance Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties approve the following resolution:

The Finance Committee recommends ratification to the Board of Directors of the amendments to the Collective Bargaining Agreements between the Employer and the Local 512 Supervisors Unit as presented for the Collective Bargaining Agreements expiring September 30, 2026.



**Agenda Item:** Finance Committee  
Agenda Item #F-11

**Month Year:** August 2025

**Major Program:** All CMHA-CEI Programs

**Component Program:** All CMHA-CEI Programs

**Agenda Item Title:** Tentative Agreement: OPEIU Local 512 – Physicians Unit

**SUMMARY OF CONTRACT/PROPOSAL:**

The Employer and OPEIU Local 512 Physicians Unit reached tentative agreements on July 23, 2025 for amendments to the Collective Bargaining Agreements expiring September 30, 2026. The parties' current contract shall apply except as set forth below, which will be incorporated into the terms of the parties' collective bargaining agreements.

The tentative agreements contain the terms identified below:

**SALARY SCHEDULE**

1. A three percent (3.0%) raise for all Salary Schedules effective August 2, 2025.
2. One Time Payment – If Tentative Agreement is reached by Wednesday, July 23, 2025 and ratified by Wednesday, August 13, 2025 all regular full and part-time 512 Physicians Unit members employed on the date of ratification of this agreement, shall receive \$2000, subject to all MERS and applicable tax deductions on pay date August 29, 2025.
3. If a Tentative Agreement is reached by Wednesday, July 23, 2025 and ratified by Wednesday, August 13, 2025, all 512 Physicians Unit members employed on the date of ratification of this agreement, shall be eligible for an additional Vacation conversion in alignment with the rules in the Collective Bargaining Agreement. All requests must be received by the Payroll and Benefits Department between August 16, 2025 and August 29, 2025 to be paid by September 12, 2025.

**STAFF RECOMMENDATIONS:**

Staff recommends that the Finance Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties approve the following resolution:

The Finance Committee recommends ratification to the Board of Directors of the amendments to the Collective Bargaining Agreements between the Employer and the Local 512 Physicians Unit as presented for the Collective Bargaining Agreements expiring September 30, 2026.



**Agenda Item:** Finance Committee  
Agenda Item #F-12

**Month, Year:** August 2025

**Major Program:** All CMHA-CEI Programs

**Component Program:** All CMHA-CEI Programs

**Agenda Item Title:** Tentative Agreement: OPEIU Local 459 – Large, RN & Residential Units

**SUMMARY OF CONTRACT/PROPOSAL:**

The Employer and OPEIU Local 459 Large, RN & Residential Units reached Tentative Agreements on July 23, 2025 for amendments to the Collective Bargaining Agreements expiring September 30, 2026. The parties' current contract shall apply except as set forth below, which will be incorporated into the terms of the parties' collective bargaining agreements.

The tentative agreements contain the terms identified below:

**SALARY SCHEDULE**

1. A three percent (3.0%) raise for all Salary Schedules effective August 2, 2025.
2. One Time Payment – If Tentative Agreement is reached by Wednesday, July 23, 2025 and ratified by Wednesday, August 13, 2025, all regular full and part-time 459 Large, RN and Residential Unit members employed on the date of ratification, shall receive \$2000, subject to all MERS and applicable tax deductions on pay date August 29, 2025.
3. If Tentative Agreement is reached by Wednesday, July 23, 2025, all Special Part-Time staff who have worked hours for CMHA-CEI from June 21, 2025 through the pay ending date July 18, 2025 and are employed on the date of payment, shall receive \$500, subject to all applicable tax deductions on pay date August 29, 2025.
4. If a Tentative Agreement is reached by Wednesday, July 23, 2025 and ratified by Wednesday, August 13, 2025, all 459 Large and RN Unit members employed on the date of ratification of this agreement, shall be eligible for an additional PTO/PDO conversion in alignment with the rules in the Collective Bargaining Agreement. All requests must be received by the Payroll and

Benefits Department between August 16, 2025 and August 29, 2025 to be paid by September 12, 2025.

If the employer gives any employees outside of these bargaining unit a general base wage increase or a one-time signing payment great than the increase in this tentative agreement, then employees in these bargaining units shall also receive the same increase.

**STAFF RECOMMENDATIONS:**

Staff recommends that the Finance Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties approve the following resolution:

The Finance Committee recommends ratification to the Board of Directors of the amendments to the Collective Bargaining Agreements between the Employer and the Local 459 Large, RN & Residential Units as presented for the Collective Bargaining Agreements expiring September 30, 2026.